

To: Members of the Communities  
Scrutiny Committee

Date: 17 January 2014

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Dear Councillor

You are invited to attend a meeting of the **COMMUNITIES SCRUTINY COMMITTEE** to be held at **9.30 am** on **THURSDAY, 23 JANUARY 2014** in **COUNCIL CHAMBER, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams  
Head of Legal and Democratic Services

## AGENDA

### **PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING**

#### **1 APOLOGIES**

#### **2 DECLARATION OF INTERESTS**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

#### **3 URGENT MATTERS AS AGREED BY THE CHAIR**

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

**4 MINUTES (Pages 5 - 12)**

To receive the minutes of the Communities Scrutiny Committee held on 25 November 2013 (copy enclosed).

**5 COMMUNITY COVENANT WITH THE ARMED FORCES (NOV/ DEC 2013)  
(Pages 13 - 20)**

To consider a report by the Community Engagement Manager (copy attached), to give an annual update on how the measures introduced under the covenant have supported the armed forces community in Denbighshire, and for the Committee to consider if any changes to the provision are required with a view to strengthening the covenant.

**9.35 a.m. – 10.10 a.m.**

**6 RHYL GOING FORWARD PROGRAMME (QUARTERLY REPORT) (Pages 21 - 52)**

To consider a report by the Economic and Business Development Manager (Coastal Team Leader) (copy attached) to enable the Committee to evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes, and to identify any slippages with the Programme's delivery.

**10.10 a.m. – 10.40 a.m.**

~~~~~ **BREAK (10.40 a.m. – 10.55 a.m.)** ~~~~~

**7 TOWN AND AREA PLANS (QUARTERLY REPORT) (Pages 53 - 142)**

To consider a report by the Corporate Director: Economic & Community Ambition and the Economic & Business Development Manager (copy attached) which monitors the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities.

**10.55 a.m. – 11.35 a.m.**

**8 SCRUTINY WORK PROGRAMME (Pages 143 - 162)**

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the committee's forward work programme and updating members on relevant issues.

**11.35 a.m. – 11.55 a.m.**

**9 FEEDBACK FROM COMMITTEE REPRESENTATIVES**

To receive any updates from Committee representatives on various Council Boards and Groups

**11.55 a.m. – 12.10 p.m.**

## **MEMBERSHIP**

### **Councillors**

James Davies  
Peter Evans  
Carys Guy  
Huw Hilditch-Roberts  
Rhys Hughes  
Win Mullen-James

Bob Murray  
Joe Welch  
Cefyn Williams  
Cheryl Williams  
Huw Williams

### **COPIES TO:**

All Councillors for information  
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## COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Communities Scrutiny Committee held in Council Chamber, County Hall, Ruthin on Monday, 25 November 2013 at 9.30 am.

### PRESENT

Councillors James Davies, Peter Evans, Carys Guy, Rhys Hughes, Bob Murray, Cefyn Williams and Huw Williams

**Observers:** Councillors Bill Cowie, Meirick Lloyd Davies, Gwyneth Kensler and Arwel Roberts.

**Lead Members:** Councillors Huw Jones, David Smith and Julian Thompson-Hill attended at the Committee's request.

### ALSO PRESENT

Head of Environment (SP), Section Manager: Traffic and Transportation (MJ), Tourism, Marketing and Events Officer – Coastal (VS-M), Corporate Communications and Marketing Manager (GW), Senior Engineer - Flood Risk Management (WH), Valuation and Estates Team Manager (DM), Property Manager (DL), Head of Planning and Public Protection (GB), Senior Community Safety Enforcement Officer (TW-E), Scrutiny Co-ordinator (RE) and Committee Administrator (SLW).

### 1 APOLOGIES

Apologies for absence were received from Councillors Huw Hilditch-Roberts, Win Mullen-James, Joe Welch and Cheryl Williams

In the Chair's absence the Vice-Chair chaired the meeting and extended the Committee's congratulations to Councillor James Davies and his wife on the recent birth of their baby son, Wilfred.

### 2 DECLARATIONS OF INTEREST

No personal or prejudicial interests were declared.

### 3 URGENT MATTERS AS AGREED BY THE CHAIR

No urgent matters were raised.

### 4 MINUTES

The Minutes of the Communities Scrutiny Committee held on 17 October, 2013 were submitted.

**RESOLVED** that the Minutes of the meeting held on 17 October, 2013 be received and approved as a correct record.

## 5 PARKING ENFORCEMENT

The Lead Member for Public Realm, Councillor David Smith, introduced the parking enforcement report (previously circulated) for Members to consider and examine the Council's Parking Enforcement Strategy and its impact on the economic development.

The Council's Parking Policy had been written in 1996. Parking enforcement was decriminalised in Denbighshire in 2004. Prior to 2004, the Police carried out the task of enforcement.

Denbighshire County Council currently employs 7 full time Civil Enforcement Officers plus 2 relief staff, 2 full time members of staff to collect cash from the Pay & Display machines and one part time employee to count and process all the cash collected.

The fines issued by Civil Enforcement Officers are known as Penalty Charge Notices (PCNs).

A review of the Parking Enforcement team would be taking place as part of the wider restructuring exercise which had been ongoing in Highways and Environmental Services.

The following was discussed during the debate:

- There was an intention in the future to introduce the wearing of body cameras amongst Civil Enforcement Officers for both security benefits but also to assist in providing vital evidence in instances where the Civil Enforcement Officer was alleged to have been rude or discourteous.
- Ruthin Member Area Group had used its members' financial allocations to supplement the parking costs within Ruthin to keep the cost of parking low.
- Signage directing people to "long stay" or "short stay" car parks were requested.
- Network Rail/Arriva were looking to devise a mechanism for the station railway car park in Prestatyn that would enable train users to park free and others who use the car park to pay and display.
- A review of parking policy and parking in general was to take place and a study to be carried out to ensure the pricing policy of car parks was adequate to encourage local economic growth.

**RESOLVED** that:

- (i) *Communities Scrutiny Committee support the development of a new Parking Policy jointly between Highways and Economic & Business Development, and that the review of the policy includes exploring the provision of clear and appropriate parking signage across the county.*
- (ii) *Communities Scrutiny Committee endorse the proposal to carry out a scoping exercise to fully evaluate the detailed requirements for parking and traffic reviews in all towns, which will enable reasonably accurate cost estimates to be produced, and*

- (iii) *The draft new parking policy and the results of the scoping exercise for the parking and traffic reviews in towns be presented to the Committee for consideration at its meeting on 6 March 2014.*

## **6 ANTI FOULING STRATEGY**

The Lead Member for Public Realm, Councillor David Smith, introduced the Anti Fouling Strategy report (previously circulated) to enable Members to review the campaign's progress to date and plans going forward over the coming months.

The scheme had been created approximately 9 months ago with the intention of increasing awareness of dog fouling in Denbighshire and also to encourage people to clear up after their dogs.

The Tourism, Marketing and Events Officer – Coastal, gave Members an update regarding monitoring impact of the campaign to date.

Discussion took place and the following points were raised:

- The Council had been approached by surrounding counties, including Community Councils in Conwy, who asked to use the image of the campaign as it was proving to be more effective than the one currently in use. Flintshire County Council had also made enquiries regarding the lamppost signs as they were looking to use the same format for their campaign. The use of signs had been a great success and used in many places to reinforce the prevention and reduction of fouling incidents.
- An education programme had been set up. This would be delivered by Youth Services. Schools were to be visited showing examples of the promotional material and interactive games etc. for pupils to take home.
- Consideration was required as to the longevity of the campaign and the resources available to support the delivery of this. The primary ongoing costs were the replacement of promotional material and the 0800 telephone number.
- Following investment over the past two years, Denbighshire now had almost 1000 litter bins across the county, all of which accepted bagged dog waste. These bins were also in addition to the dog bins placed in tourist areas. All new bins carried signs indicating they take bagged dog waste and similar signs/stickers were being placed on old bins. 120 bins had been purchased since the campaign began.
- The point was raised that people needed to be encouraged to report incidents otherwise the problem cannot be eradicated.
- A request was put forward by Councillor Peter Evans that Meliden be listed separately within future documentation and not included within Prestatyn, especially as there had been a major issue with dog fouling along the Prestatyn to Dyserth walkway.
- A report on Dog Control Orders was to be brought to Scrutiny in March 2014 and once approved at Scrutiny, it would go out for consultation. If Dog Control Orders were breached, fixed penalty notices would be served.

- A report about Kingdom was to be brought to Scrutiny also in March 2014. The report would give a full explanation of Kingdom's role and an update of the work carried out by them.
- A recurring problem had been monitored at Y Cilgant, Corwen and both Councillors Cefyn Williams and Huw Ll. Jones were to meet with the Senior Community Safety Enforcement Officer for an update as to what steps would be taken to deal with the problem.
- All vets and pet shops within Denbighshire had been offered postcards and posters to raise awareness of the campaign.

The Communities Scrutiny Committee offered their thanks to the Tourism, Marketing and Events Officer - Coastal and the Corporate Communications & Marketing Manager for all their hard work on the campaign.

**RESOLVED that:**

- (i) *Communities Scrutiny Committee note the progress to date, the impact and effectiveness of the approach to addressing the dog fouling issue in the county, and*
- (ii) *Communities Scrutiny Committee recommend that every effort should be made to source the required resources to support the continued delivery of the strategy and provision of the 0800 telephone number for the future.*

**At this juncture (10.55 a.m.) there was a 20 minute break.  
Meeting reconvened at 11.15 a.m.**

## **7 DRAFT FLOOD MANAGEMENT STRATEGY**

The Lead Member for Public Realm, Councillor David Smith, introduced the Draft Flood Management Strategy (previously circulated) for members to consider the final draft version of the Strategy prior to public consultation.

The Senior Engineer, Flood Risk Management (SE:FRM) reported that the Flood and Water Management Act placed a requirement on the Council, as a Lead Local Flood Authority, to develop, maintain, apply and monitor a Local Flood Risk Management Strategy. In 2011 the Welsh Government issued guidance to Welsh Authorities which suggested that Local Flood Risk Management Strategies be in place by 31<sup>st</sup> March 2013. The Council had been on course to meet the target until the widespread flooding in November 2012. The Welsh Government had agreed to the Council's request that it defer the finalisation of its Strategy until the conclusion of the flood investigation had been reported to the Welsh Government.

The SE:FRM reported on the actions which had taken place since the flooding in November 2012, and agreed to keep members informed of proposed work and work undertaken within their wards.

The draft Strategy document had been forwarded to all members but, as it had been such a substantial document, the SE:FRM confirmed that members email



their comments on the Strategy to him by 9 December 2013. The feedback received would then be forwarded to NRW.

Following intense discussion the SE:FRM agreed :

- To look into NRW's progress with the hydraulic modelling work which formed part of the feasibility study into possible engineering solutions to reduce the flood risk at Brookhouse.
- To enquire on the latest position with regards to the replacement of the culvert at Llanbedr DC.
- To source a comprehensive list of all properties along Lower Denbigh Road in St. Asaph that will be alerted in future by the NRW's Flood Alert Service for local county councillors.
- To ensure that local members are kept abreast of proposed flood alleviation work undertaken within their wards.

**RESOLVED** that:

- (i) Subject to any additional observations on the draft Local Flood Management Strategy which should be submitted to the Senior Engineer: Flood Risk Management by 9 December 2013, the Committee support the proposal to proceed to public consultation with the proposed consultees listed in Appendix 1.*
- (ii) Subject to the matters raised, to note the comments and actions taken by the Council and others in response to the recommendations of the investigation reports into the November 2012 floods.*
- (iii) A follow-up report on the Strategy's implementation and other developments on flood related matters be presented to the Committee during the summer of 2014.*

## **8 DRAFT HIGHWAYS CAPITAL PROGRAMME 2014/15 AND PROGRESS ON DRAFT STRATEGY**

The Lead Member for Public Realm, Councillor David Smith, introduced the draft Highways Capital Programme 2014/2015 and Progress on Draft Strategy (previously circulated) to update Members and to enable Members to debate the latest version of the Programme within the timescale necessary for submission of a business case to Welsh Government for consideration under the Local Government Borrowing Initiative (LGBI).

The draft programme had previously been taken to the Prestatyn, Dee Valley and Ruthin Member Area Groups (MAGs) for their comments. The Draft Programme would also be taken to the remaining MAGs for their comments. The feedback from the MAGs to date had been positive with only minor amendments made to the Draft Programme.

The second part of the report related to the strategy going forward. A meeting had been scheduled to take place on 3 December with Members to debate how to take the strategy forward. It would be a matter of addressing risk and Denbighshire being open to challenge.

The Code of Practice needed to be refined, whereupon it would be submitted to Cabinet for approval.

Members requested to be provided with a complete list of identified highways maintenance work across the county (including those projects not prioritised for 2014/15 together with reasons why they were not a priority).

An information report was requested on the Council's Policy on roadside signs (and Welsh Government with respect to Trunk roads). Members expressed concern that signs advertising events, sponsorship and businesses were being placed along the roads and on roundabouts across the county. A number of the signs did not comply with the council's Welsh Language Policy and some could even pose a danger to drivers and pedestrians alike, particularly at junctions, roundabouts etc., as they impaired visibility.

**RESOLVED** that *Communities Scrutiny Committee*:

- (i) Agree the latest draft of the Highways Maintenance Capital Programme, subject to further changes at Member Area Groups, and*
- (ii) Note the Policy document and review the output from the Highways Strategy Working Group and the draft Highways Asset Management Strategy in late spring/early summer 2014.*

## **9 GRANTING OF LEASES**

The Lead Member for Finance and Assets, Councillor Julian Thompson-Hill, introduced the report regarding Granting of Leases of Council Land and Buildings to Community Groups and the Policies and Processes associated with the same (previously circulated). The report would provide information regarding the Council's Policy on granting leases in particular to community groups, the number of existing leases, the frequency of their review and the processes for granting, managing and determining any reduction in the charges levied.

The county owned a variety of non-operational assets and many of the properties were occupied under a variety of leases to a broad mix of tenants.

Leases could vary from relatively short term to longer periods which impacted on the value of the asset to the Council and reflected, to a degree, the level of investment made by the Tenant.

The Council had a standard policy for non-operational property assets and a separate one for Lifelong Learning properties. Generally, when a property would be deemed to be surplus to a service's requirements, a report would be presented to the Asset Management Group (AMG). In the event that no other Service required the asset, a further report would be submitted to AMG.

Full Member and service consultation would be undertaken to declare an asset surplus.

Each application for a Lease would be considered on its own individual merits.

The Council applied standard criteria to assess the strength of any undervalue request. The maximum undervalue the Council was willing to grant was 90% of the market rent and this would be for a fixed period usually linked to the rent review cycle. Any undervalue in the rent would be recorded by a side letter to the Lease.

At this juncture it was proposed and seconded that the meeting move into Part 2 and general discussion took place, which included a request for information on a number of individual assets. The Committee:

***RESOLVED** that, subject to the observations made and the provision of the requested information, the contents of the report be noted.*

## **10 SCRUTINY WORK PROGRAMME**

A report by the Scrutiny Co-ordinator was submitted (previously circulated) seeking Members' review of the Committee's Forward Work Programme and providing an update on relevant issues, a draft Forward Work Programme (Appendix 1), Cabinet Forward Work Programme (Appendix 2) and Progress with Committee Resolutions (Appendix 3).

Members agreed to the following revisions to the Forward Work Programme:

- (i) **6 March 2014**
  - a. Parking Policy and Parking & Traffic Review Scoping Exercise
  - b. Dog Control Orders
  - c. Kingdom
- (ii) **May/ June 2014**
  - a. Highways Asset Management Strategy
- (iii) **June/ July 2014**
  - a. Flood Management Strategy and Flood Related Matters

***RESOLVED** that subject to the above amendments, the Communities Scrutiny Committee Forward Work Programme be approved.*

## **11 FEEDBACK FROM COMMITTEE REPRESENTATIVES**

None.

**Meeting concluded at 12.40 p.m.**

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**Report to:** Communities Scrutiny Committee

**Date of Meeting:** 23 January 2014

**Lead Member/Officer:** Lead Member for Customers and Communities

**Report Author:** Community Engagement Manager

**Title:** Armed Services Covenant

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**1. What is the report about?**

An update on how the Council is delivering its commitment to the agreed Covenant with the Armed Services community.

**2. What is the reason for making this report?**

To provide information regarding the Covenant and report on initiatives undertaken since the adoption of the Covenant and previous reports to Scrutiny

**3. What are the Recommendations?**

That the Committee comments on and endorses the actions taken.

**4. Report details.**

4.1 A Community Covenant is a voluntary statement of mutual support between a civilian community and its local armed forces community. It is intended to complement the national Armed Forces covenant which outlines the moral obligation between the nation, the government and the armed forces, at a local level. The principle aims of a Community Covenant are to:

- ❖ encourage local communities to support the Armed Forces Community in their area
- ❖ nurture public understanding and awareness amongst the public of issues affecting the Armed Forces Community
- ❖ recognise and remember the sacrifices faced by the Armed Forces Community
- ❖ encourage activities which help to integrate the Armed Forces Community into social life
- ❖ to encourage the Armed Forces Community to help and support the wider community, whether through participation in events and joint projects or other forms of engagement.

4.2 Full Council formally adopted the Covenant on the 11 September 2012 and asked Scrutiny to satisfy itself on the measures Denbighshire wished to adopt.

Communities Scrutiny endorsed its proposed activities at its meeting on 6 December 2012.

- 4.3 The Council agreed to nominate an 'Armed Services Champion' (Lead Member for Communities Councillor Hugh Irving) and a named 'Armed Services Lead Officer' (Community Engagement Manager).
- 4.4 The Denbighshire Armed Forces Covenant was formally signed at a special ceremony at the Territorial Army Centre, Prestatyn on the 2<sup>nd</sup> July 2013. In attendance were the Chairman, Leader and Lead Member representing the County Council along with senior representatives from the Armed Forces, the armed forces charities, public sector organisations working in Denbighshire, the Local Service Board and the voluntary sector.
- 4.5 A workshop has taken place with representatives from key armed services charities and public sector organisations to advance understanding of the issues facing armed service personnel and veterans. A Working Group (WG) has been established with interested organisations chaired by the Lead Cabinet Member. The role of this WG is to coordinate actions, identify gaps in provision and exchange information and good practice.
- 4.6 A key action identified by the Covenant was the need to establish a dedicated information page on our website with links to organisations who could give advice and support on issues ranging from welfare concerns to career advice. This page has now gone live and can be found by following this link.

<https://www.denbighshire.gov.uk/en/resident/community-and-living/support-for-the-armed-forces.aspx>

- 4.7 Following the signing of the Covenant, projects in Denbighshire are eligible to seek funding from a Ministry of Defence Community Fund providing it meets the criteria of benefitting both the community at large and the armed services. The Army have approached the County Council with an ambitious project in conjunction with Bodelwyddan Castle Trust to develop a visitor / educational experience at the Castle comprising of a new comprehensive WW I trench system as part of the WW I Centenary. The trenches will be manned by civilian, veteran and service volunteers to form a living exhibit about life in the trenches.

The County Council through the Assets Management Group and CET agreed to support the application. We are delighted that the application was successful and a grant of £225,000 (the largest in Wales) has been approved by the MOD. It is anticipated the work will be completed by the spring and the project will be for five years. At the end of the five years the trenches will become the responsibility of the Castle Trust.

The role of the Council will be to monitor the financial aspect of the project and release funds accordingly and this will be done through our Finance Department.

**5. How does the decision contribute to the Corporate Priorities?**

The outcomes in the Covenant actively demonstrates our commitment to 'getting closer to our community' by demonstrating that armed services personnel and veterans are supported when they integrate back into civilian life.

**6. What will it cost and how will it affect other services?**

There are no specific costs associated with delivering the actions identified by the Covenant. Any agreed actions emerging from the Covenant or the Working Group will be borne by individual Services.

**7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision?**

An EqIA has been undertaken (see Appendix) in relation to the Covenant and it will have a positive impact. The main conclusions are:

- remove or minimise disadvantage through ensuring armed services personnel, their families and veterans so not suffer any disadvantage in accessing services.

- encourage increased participation of the armed services community to support integration in the local community.

**8. What consultations have been carried out with Scrutiny and others?**

Extensive engagement has taken place with key organisations supporting armed service personnel and veterans. Ongoing consultation is facilitated through the Working Group.

**9. Chief Finance Officer Statement**

Not required.

**10. What risks are there and is there anything we can do to reduce them?**

Reputational risks if the Covenant does not continue to be a document endorsed by the Council and its actions delivered on a partnership basis

**11. Power to make the Decision**

Council have asked Scrutiny to have an overview of the Covenant and its development.

Article 6.3.4(b) stipulates scrutiny's powers with respect to scrutinising policy objectives and performance.

**Contact Officer:**  
Community Engagement Manager  
Tel: 01824 706291



**Appendix**

**Denbighshire's Armed Services Covenant  
July 2013**

**Equality Impact Assessment**

# Denbighshire's Armed Services Covenant

**Contact:** David Davies, Community Engagement Manager

**Updated:** June 2013

## 1. What type of proposal / decision is being assessed?

A new or revised policy

## 2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?

The Armed Forces Community Covenant is a voluntary statement of mutual support between a civilian community and its local Armed Forces Community. It is intended to complement the Armed Forces Covenant, which outlines the moral obligation between the Nation, the Government and the Armed Forces, at the local level.

The purpose of this Community Covenant is to encourage support for the Armed Forces Community working and residing in Denbighshire and to recognise and remember the sacrifices made by members of this Armed Forces Community, particularly those who have given the most. This includes in-Service and ex-Service personnel their families and widow(er)s in Denbighshire.

## 3. Does this proposal / decision require an equality impact assessment? If no, please explain why.

*Please note: if the proposal will have an impact on people (staff or the community) then an equality impact assessment **must** be undertaken*

Yes

<If no, briefly summarise the reasons for this decision here, and skip ahead to the declaration at the end>

## 4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken

*(Please refer to section 1 in the toolkit for guidance)*

The key principle of the Armed Services Covenant is to ensure that members of the armed services, their families and veterans suffer no disadvantage in accessing public services in Wales. Both the Welsh and Central Government have expectations of the public sector in addressing issues affecting the Armed Forces community including:

- social services (mental health, combating stress, bereavement etc),
- education (school catchment areas),
- housing (Homebuy priority status, homelessness, housing advice etc),
- benefits and tax (council tax discount on Forces personnel who have second homes but live in MOD accommodation etc)
- support after service ( e.g. Blue Badge scheme entitlement)
- register of electors (encouraging voting by proxy / post)pe here>

**5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**  
*(Please refer to section 1 in the toolkit for a description of the protected characteristics)*

- remove or minimise disadvantage through ensuring armed services personnel, their families and veterans do not suffer any disadvantage in accessing services.
- encourage increased participation of the armed services community to support integration in the local community.
- foster good relations between those armed service personnel, their families and veterans namely those who share a protected characteristic and those who do not namely the civilian community.

**6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**

No the aim of the Covenant is to support a positive impact on the armed services community in Denbighshire.

**7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.**

|     |                                                                                                                                                                                                                           |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Yes | the draft Covenant has been shared with the armed services, the Royal British Legion and SSAFA charities and a workshop held to explore issues of concern. The draft has been amended to explore and reflect these issues |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?**

|     |                                                                      |
|-----|----------------------------------------------------------------------|
| Yes | <If yes please complete the table below. If no, please explain here> |
|-----|----------------------------------------------------------------------|

| Action(s)                                 | Owner        | By when?       |
|-------------------------------------------|--------------|----------------|
| Appointment of an Armed Services Champion | David Davies | July 2013      |
| Establishment of a Covenant Working Group | David Davies | September 2013 |
| Review of Covenant                        | David Davies | July 2014      |
|                                           |              |                |
|                                           |              |                |

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## 9. Declaration

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

|              |             |
|--------------|-------------|
| Review Date: | <July 2014> |
|--------------|-------------|

| Name of Lead Officer for Equality Impact Assessment | Date      |
|-----------------------------------------------------|-----------|
| David Davies>                                       | June 2013 |

**Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.**

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**Report to:** Communities Scrutiny Committee

**Date of Meeting:** 23 January 2014

**Lead Member:** Leader and Lead Member for Economic Development

**Report Author:** Economic and Business Development Manager

**Title:** Rhyl Going Forward Programme Quarterly Report

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## **1. What is the report about?**

This report provides an update on the Rhyl Going Forward Programme.

## **2. What is the reason for making this report?**

To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes, and to identify any slippage with the programme's delivery.

## **3. What are the Recommendations?**

That members comment on the progress made.

## **4. Report details.**

The most recent Programme Update reports are attached as Appendices 1a to 1d which demonstrate that in terms of the four workstreams of the programme:

- West Rhyl Regeneration Area has a current status of YELLOW (Appendix 1a)
- Town Centre has a current status of ORANGE (Appendix 1b)
- Seafront and Tourism has a current status of YELLOW (Appendix 1c)
- Live & Work in Rhyl has a current status of ORANGE (Appendix 1d)

### **West Rhyl**

Following the Minister's decision to approve the Compulsory Purchase Order (CPO), work has continued both on the acquisition of the remaining properties required to deliver the Housing Improvement Project and also on the relocation of the affected residents. The team appointed to design the Green Space have undertaken community consultation events and have prepared an initial concept design for the area. The next phase of demolition will commence once the purchase of the remaining properties has been completed.

### **Town Centre**

The County Council delivered a programme of events in the weeks before Christmas which was well received and footfall was higher than in the same period in the previous year. A task and finish group has started work on the development of a

strategy for the town centre, and members of the Town Centre Management Group are continuing to look at the different models adopted by towns in neighbouring authority areas to inform the development of the future arrangements for Rhyl. Details are still awaited of the arrangements for applying for the funding set aside by Welsh Government for areas which were not successful at the first stage of the Vibrant & Viable Places application process.

### **Seafront & Tourism**

Work has continued on the development of the case for new leisure facilities along the coast and an agenda item about future delivery options for facilities operated by Clwyd Leisure was programmed for the Cabinet meeting which was held on 14<sup>th</sup> January. Pre-application consultations about the design of the hotel proposed for the site of the former Honey Club have been taking place with the County Council's Planning & Public Protection service and a Planning application from the chosen developer will follow. It is still anticipated that the hotel should be completed and operating by autumn 2014. The construction of the new harbour side building has continued and remains on schedule for completion in early 2014.

### **Live & Work in Rhyl**

This is currently the least developed of all the work streams and a task and finish group has started work on the development of a Town & Area Plan for Rhyl which will identify priority actions which will contribute to the achievement of the aims and objectives for this work stream. In the interim, an officer has been appointed to deliver the Green Links project and householders in the eligible area of the town's West ward have been approached to take advantage of the energy efficiency improvements available through the next phase of the "Arbed" scheme.

### **Relationship with the proposed Town & Area Plan for Rhyl**

Between December 2011 and March 2012, Cabinet endorsed Town Plans which had been developed for the seven largest settlements in the county apart from Rhyl. A Town Plan was not developed for Rhyl at that time because the highest priority was considered to be the development of a strategic framework for the regeneration of the town and as a result, the Rhyl Going Forward Delivery Plan was approved by Cabinet in November 2011. The Town Plans have proved to be an effective mechanism for the allocation of resources both from existing County Council service budgets and from those which have been set aside to support the delivery of the corporate priority for "Developing the local economy" for the implementation of the priority actions which they identified. There is however no equivalent document for Rhyl and it would clearly be desirable to have one in place to help to identify priority actions and to align all the available potential funding streams from the public, private and third sectors.

The Rhyl Going Forward Programme has a very specific remit in relation to the regeneration of the town and the Programme Board has adopted the most recent definition of regeneration used by Welsh Government which is "an integrated set of activities that seek to reverse economic, social and physical decline to achieve lasting improvement in areas where market forces will not do this alone without some

support from government” to define this remit. The economic and social themes are led by RCS (formerly Rhyl City Strategy) and Communities First respectively, with the Rhyl Going Forward Programme Board responsible for the physical elements dealing with projects that focus primarily on buildings, site development and environmental improvement. The membership of the Programme Board reflects the need to ensure that these three themes remain aligned at all times.

The Town & Area Plan will have a much wider remit than that of the Rhyl Going Forward programme as it will also include priority actions to bring about improvements in parts of the town that do not require regeneration as defined by Welsh Government. The Rhyl Going Forward programme will deliver the physical regeneration elements of the Town & Area Plan. This relationship is illustrated in Appendix 3. The development of the Town & Area Plan will be a key mechanism for identifying projects to be considered for delivery through the Live & Work and Town Centre work streams in the Rhyl Going Forward programme which are currently the least developed of the four work streams in the programme.

## **5. How does the decision contribute to the Corporate Priorities?**

### **5.1: Priority 1 – Developing the Local Economy and Our Communities**

The main thrust of the RGF Regeneration Strategy is to create more jobs and business opportunities in the area, thereby directly addressing this priority.

### **5.2: Priority 6 – Ensuring access to good quality housing**

Specifically the WRHIP will directly impact on the priority outcome of “*offering a range of types and forms of housing...to meet the needs of individuals and families*”.

## **6. What will it cost and how will it affect other services?**

The overall regeneration programme does not have a dedicated budget. Funding is allocated to specific projects, in the main utilising external funding sources, and the funding is monitored on a project by project basis.

## **7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.**

Individual Equality Impact (EqIA) Assessments for specific projects or activities detailed within the Rhyl Going Forward Programme will be developed at the appropriate stage as has been done for the Green Space Project in West Rhyl. The EqIA for the entire programme can be seen at Appendix 4.

## **8. What consultations have been carried out?**

The programme is monitored by the multi-agency Board which ensures there is a broad consensus of approach across key agencies in Rhyl to the approach. An annual report is being prepared to ensure there is a broader community awareness of the strategy. Individual projects have their own consultation strategy.

**9. What risks are there and is there anything we can do to reduce them?**

Risks are monitored using the Programme Risk Register (Appendix 2).

**10. Power to make the Decision**

Article 6.3.4(b) of the Council's Constitution.

**Contact Officer**

Coastal Team Leader

Tel. 01824 708416



# West Rhyl Highlight Report January 2014



**Y RHYL  
RHYL**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <b>Aims &amp; Objectives</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Current Status:</b>  |
| <p><i>In the West Rhyl Regeneration Area we are trying to create an attractive neighbourhood where working people will want to live</i></p> <ol style="list-style-type: none"> <li><i>1. To create a balanced housing market which is not dominated by one type of housing or by one type of tenure.</i></li> <li><i>2. To create a balanced, stable community with more economically active people living in the neighbourhood.</i></li> <li><i>3. To improve the appearance and perception of the area</i></li> </ol> | YELLOW                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Previous Status:</b> |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | YELLOW                  |

## What's going well?

Overall the project status remains very good although there has been some delay with the target dates for plans for refurbishment of properties in the various blocks. The table below details amended anticipated target dates

Phase 2 demolition of Aquarium Street/John Street/Hope Place and Abbey Street commences January 20<sup>th</sup> 2014 through until March 2014. Excellent progress continues with the re-settlement programme with 99 households in the rented sector being relocated with no negative issues as at the end of December 2013. There are 49 household to re-locate this financial year and a further 6 scheduled for next financial year. In respect of privately owned properties, 28 in total, all properties will be vested in the Council between February and March 2014. Negotiation to finalise terms continues

Capita have now completed the public consultation exercise with attendance disappointing despite widespread awareness raising. The outcome of the consultation days and previous surveys carried out is that in general the public wish to see a pleasant green area in which families can enjoy peaceful recreation which is safe, secure and well maintained. The concept design has been developed but is subject to further amendments subject to comments from stakeholders. The concept is not being presented to Cabinet as previously reported as upon checking the agreed process, Council minutes record that those powers were delegated to the Project Board which will consider the proposals on 16<sup>th</sup> January 2014

The project budget remains well managed and within parameters

## What concerns us and what are we doing about it?

The Project Delivery Confidence remains at yellow, despite concerns around re-settlement issues having been allayed due to the excellent work carried out by the Officer with these responsibilities. The project remains quite a challenge to deliver within the funding timeframe, but is being monitored and well managed.

## Outlook

A number of risks remain, however these are considered and managed by the Project Coordination Group as the project progresses.

## Committed Projects

A commitment has been made to deliver the project and the necessary funding is in place.

| Project                       | Lead Organisation | Forecast Completion | Delivery Confidence |
|-------------------------------|-------------------|---------------------|---------------------|
| West Rhyl Housing Improvement | WG/Pennaf/<br>DCC | Mar 15              | YELLOW              |
|                               |                   |                     |                     |

## In Development

Feasibility or ongoing development of the project is underway.

| Project                                                                          | Lead Organisation | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----------------------------------------------------------------------------------|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Block 1 (Green Space)                                                            | DCC               | <ul style="list-style-type: none"> <li>• Landscape Architect engaged</li> <li>• Community consultation carried out</li> <li>• Concept design to be approved by Project Board by 16 January 2014</li> <li>• Detailed design submitted for Planning approval 17<sup>th</sup> March 2014</li> <li>• Planning consent May 2014</li> <li>• Construction start July 2014</li> <li>• Park open April 2015</li> </ul>                                                                                                                                                                                       |
| Block 7 (3-9 Abbey Street)<br><br>Block 7 (10-24 Abbey Street & 8-12 Hope Place) | Pennaf            | <ul style="list-style-type: none"> <li>• Planning consent achieved September 2013</li> <li>• Specification of works under preparation</li> <li>• Revisiting design of 3 Abbey St to provide 2X2b4p units instead of 1 x 4b7p unit</li> <li>• Scheme is being grouped with improvements to 6-12 Edward Henry St to provide value for money</li> <li>• 6-12 Edward Henry Street being submitted for planning in January 2014</li> <li>• "Prestige house" (rear of 1a Abbey Street) to be demolished to provide parking area</li> <li>• Scheme will provide 3 x 2b4p, 5 x 3b5p and 1 x 1b4p</li> </ul> |
| Block 2 (3-29 Gronant Street)                                                    | Pennaf            | <ul style="list-style-type: none"> <li>• Design and development ongoing – designs to be finalised Jan 14 and planning submission Feb 14</li> <li>• Schemes to be grouped together to provide value for money</li> <li>• Land to rear to be incorporated to provide more garden space and off street parking for 15-29 Gronant St</li> <li>• Demolition of properties on Hope Place to provide parking and garden space for development of</li> </ul>                                                                                                                                                |

|                                                                                                                                                            |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                            |                   | family homes at 10-20 Abbey Street)                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Block 3 (2-16 Aquarium Street)<br><br>Block 4 (14-24 John Street)<br><br>Block5 (1-11John Street & 18 Aquarium Street)<br><br>Block 6 (13-41 Abbey Street) | WG                | <ul style="list-style-type: none"> <li>• These properties in addition to the vacant plot on West Parade are to be marketed to the private sector for development in accordance with the SPG</li> <li>• These properties are to be refurbished</li> <li>• These properties in addition to the vacant plot on West Parade are to be marketed to the private sector for development in accordance with the SPG</li> <li>• These properties are to be refurbished</li> </ul> |
| Edward Henry Street West (6-12)                                                                                                                            | Pennaf            | <ul style="list-style-type: none"> <li>• 4 large 8/9 bedroom properties to be converted into single domestic dwellings, 3no 3 bed 5 person unit and 1no 4bed 6 person unit</li> <li>• Planning consent due for submission Oct 2013</li> </ul>                                                                                                                                                                                                                            |
| Edward Henry Street East                                                                                                                                   | WG/Pennaf/<br>DCC | On the East side of Edward Henry Street, all the properties with the exception of the Last Orders pub are in either Pennaf or DCC ownership. Pennaf are developing proposals for the future use of the buildings/site.                                                                                                                                                                                                                                                   |

## Under Consideration

**CURRENTLY NO PROJECTS UNDER CONSIDERATION**

## Indicators of Success

This table is now under development and statistics awaited

| Indicator                                                                   | Baseline (2010)        | Target | Most Recent | Performance |
|-----------------------------------------------------------------------------|------------------------|--------|-------------|-------------|
| <b>A balanced Housing Market - Tenure</b>                                   |                        |        |             |             |
| Percentage of houses in multiple occupation in West Rhyl (SPG defined area) | <i>To be developed</i> |        |             |             |
| Percentage of houses in single occupancy                                    |                        |        |             |             |
| Percentage of private rented houses in West Rhyl                            |                        |        |             |             |
| Percentage of owner occupied houses in West Rhyl                            |                        |        |             |             |
| Percentage of RSL houses in West Rhyl                                       |                        |        |             |             |
| <b>A balanced Housing Market - Type</b>                                     |                        |        |             |             |
| Percentage of 2-bed houses in West Rhyl                                     |                        |        |             |             |
| Percentage of 3-bed houses in West Rhyl                                     |                        |        |             |             |
| Percentage of 4-bed houses in West Rhyl                                     |                        |        |             |             |
| Percentage of 5+ bed houses in West Rhyl                                    |                        |        |             |             |
| <b>Stable community with economically active people</b>                     |                        |        |             |             |
| <i>Transience info from schools</i>                                         |                        |        |             |             |
| <i>Job-seekers allowance claimants</i>                                      |                        |        |             |             |
| <b>Improved appearance and perception</b>                                   |                        |        |             |             |
| <i>Environmental Satisfaction survey</i>                                    |                        |        |             |             |
| <i>Recorded crime</i>                                                       |                        |        |             |             |
| Recorded anti-social behaviour                                              |                        |        |             |             |

## Performance Measures

| Measure                                    | Block 1 | Block 2 | Block 3 | Block 4 | Block 5 | Block 6 | Block 7 | Total      |
|--------------------------------------------|---------|---------|---------|---------|---------|---------|---------|------------|
| <b>Acquisitions</b>                        |         |         |         |         |         |         |         |            |
| Number of properties                       | 40      | 15      | 8       | 8       | 7       | 16      | 17      | <b>111</b> |
| Acquired so far                            | 39      | 15      | 4       | 4       | 5       | 11      | 14      | <b>92</b>  |
| Completion Rate                            | 97.5%   | 100%    | 50%     | 50%     | 71.5%   | 69%     | 83%     | <b>83%</b> |
| <b>Relocations</b>                         |         |         |         |         |         |         |         |            |
| Number of relocations (rented sector only) | 59      | 4       | 17      | 9       | 9       | 27      | 3       | <b>128</b> |
| Relocations so far                         | 59      | 4       | 10      | 3       | 9       | 12      | 2       | <b>99</b>  |
| Completion Rate                            | 100%    | 100%    | 59%     | 33%     | 100%    | 44%     | 67%     | <b>77%</b> |
| <b>Demolition</b>                          |         |         |         |         |         |         |         |            |
| Number to be demolished                    | 38      | 1       | 0       | 0       | 7       | 0       | 7       | <b>53</b>  |
| Demolished so far                          | 21      | 1       | 0       | 0       | 0       | 0       | 0       | <b>22</b>  |
| Completion Rate                            | 55%     | 100%    | 0%      | 0%      | 0%      | 0%      | 0%      | <b>42%</b> |
| <b>Refurbishment</b>                       |         |         |         |         |         |         |         |            |
| Number to be refurbished                   | 0       | 15      | 8       | 7       | 0       | 12      | 8       | <b>50</b>  |
| Refurbished so far                         | 0       | 0       | 0       | 0       | 0       | 0       | 0       | <b>0</b>   |
| Completion Rate                            | 0%      | 0%      | 0%      | 0%      | 0%      | 0%      | 0%      | <b>0%</b>  |
| <b>New Build</b>                           |         |         |         |         |         |         |         |            |
| Number to be built                         | 0       | 0       | 0       | 0       | 6       | 0       | 2       | <b>8</b>   |
| Built so far                               | 0       | 0       | 0       | 0       | 0       | 0       | 0       | <b>0</b>   |
| Completion Rate                            | 0%      | 0%      | 0%      | 0%      | 0%      | 0%      | 0%      | <b>0%</b>  |

Figures above don't include the development site fronting West Parade. This is being promoted as a mixed use development opportunity along with Block 3 and 5 and once a development partner has been selected there will be additional performance measures produced.

Figures above also exclude any work in Edward Henry Street where firm proposals are yet to be developed.

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# Appendix 1b

## Town Centre Highlight Report

### January 2014



**Y RHYL  
RHYL**

| Aims & Objectives                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Current Status:                                                                                                                |                  |        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|------------------|--------|
| <p>In the town centre we are trying to create new business and job opportunities by supporting investment in retail, but also by introducing new uses and diversifying the town centre economy.</p> <ol style="list-style-type: none"> <li>1. To improve the shopping experience in the town centre by ensuring that it is easy to access and that it has a clean and tidy environment</li> <li>2. To enhance the retail offer by securing investment from national chains regarded as key attractors and supporting the establishment and growth of independent retailers</li> <li>3. To increase footfall in the prime retail area by promoting new uses in vacant and under used property previously used for retailing in adjacent streets</li> </ol> | <p>ORANGE</p> <tr> <th data-bbox="1246 539 1426 607">Previous Status:</th> <td data-bbox="1246 613 1426 878">ORANGE</td> </tr> | Previous Status: | ORANGE |
| Previous Status:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | ORANGE                                                                                                                         |                  |        |

### What's going well?

Following the transfer of responsibility for town centre events to the County Council, an exciting Christmas programme was successfully delivered following the Christmas lights switch on by Brian McFadden on 28<sup>th</sup> November. The data from the camera in the High Street showed an increase in footfall on three of the four Saturdays in the run up to Christmas compared to the equivalent days in the previous year which is positive.

A task and finish group has continued its work on the development of a town centre strategy in conjunction with the development of a Town & Area Plan for Rhyl.

North Wales Police have initiated discussions about the replacement of the existing analogue radio link system with new digital equipment which could also serve Prestatyn town centre. The County Council is exploring the suitability of this project for a placement for Coleg Llandrillo Police Studies foundation degree students.

### What concerns us and what are we doing about it?

Following the decision of the Minister for Housing & Regeneration not to invite a second stage application from Rhyl for funding through the Vibrant & Viable Places Framework, details of the application process for the remaining funds have yet to be publicised and these are not now expected until February at the earliest.

Traders had expressed their concern about the impact on their businesses from the enforcement of the existing Traffic Management Order which restricts cars from entering the northern most part of the High Street between 5pm and 10am. A site meeting was arranged for the traders with representatives of North Wales Police and the County Council Traffic Management & Parking section after which a door to door consultation was undertaken jointly by traders and County Council Economic & Business Development to inform a review of the existing Order.

Following the departure of the Town Centre Manager, members of the Town Centre Management Group are continuing to look at best practice from other towns to inform the development of a successor post and a meeting with the Town Centre Management Group in Colwyn Bay is expected to take place shortly.

## Outlook

Whilst the Minister's decision about the Vibrant & Viable Places application was disappointing, there remains an opportunity to apply for the funding which has been ring-fenced for unsuccessful applicants and there should also be an opportunity to enhance this with match funding from the new European structural funds programme commencing in 2014 and deliver a significant investment programme in the town centre. The new arrangements for town centre management and the development of the strategy for the town centre will enable partners to work together effectively to secure a sustainable future for the town centre.

## Completed Projects

Bee & Station Office Development  
45 - 47 Water Street (external works only)

## Committed Projects

*A commitment has been made to deliver the project and the necessary funding is in place.*

None at this stage

## In Development

*Feasibility or ongoing development of the project is underway.*

| Project              | Lead Organisation | Comments                                                                                                                                                                                                                        |
|----------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 49 - 55 Queen Street | DCC/RCS/<br>DVSC  | Initial feasibility for refurbishment of this WG owned property for an Enterprise Centre complete. Consideration being given to its inclusion in the bid for the funding top sliced from the Vibrant & Viable Places framework. |
| Rhyl Railway Station | Network Rail      | Improvements to Rhyl Station currently being worked up by Network Rail. Forecast on site in early 2014.                                                                                                                         |

## Under Consideration

Consideration is being given to potential future priority projects for this work stream as part of the process for developing the Rhyl Town & Area Plan and details of these will be brought to the Board for further consideration in due course.



# Appendix 1c

## Seafront Highlight Report

### January 2014



**Y RHYL  
RHYL**

| Aims & Objectives                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Current Status:  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| <p>Along the coastal strip we are trying to create new business and job opportunities by increasing visitor numbers and visitor spend:</p> <ol style="list-style-type: none"> <li>1. To improve the visitor experience by ensuring a clean and well maintained environment, a welcoming atmosphere and by providing a range of activities and events.</li> <li>2. To create new visitor attractions that are consistent with the current appeal of Rhyl as a family orientated seaside resort, but that will attract visitors who currently do not visit.</li> <li>3. To market the resort more effectively to improve the public perception of Rhyl as a place to visit, live or invest</li> </ol> | <p>YELLOW</p>    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Previous Status: |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <p>YELLOW</p>    |

### What's going well?

- New Aquatic Centre and new use for Sky Tower, and demolition of Sun Centre and improvements to Pavilion Theatre
- Honey Club
- Rhyl Harbour
- New Rhyl brand and website
- Orientation & Signage Strategy

#### **New Aquatic Centre and new use for the Sky Tower and demolition of the Sun Centre and improvements to the Pavilion Theatre**

Future delivery options for the facilities currently operated by Clwyd Leisure were to be considered by the County Council's Cabinet on 14<sup>th</sup> January.

#### **Honey Club**

Pre-application consultations about the design of the hotel proposed for the site of the former Honey Club have been taking place with the County Council's Planning & Public Protection service and a Planning application from the chosen developer will follow. It is still anticipated that the hotel should be completed and operating by autumn 2014.

Following the confirmation of the Compulsory Purchase Order for the adjacent burnt out property at 25/26 West Parade, the "cooling off" period which is built into the statutory process has now expired which means that it is now possible to enter the site to complete the demolition and this is expected to be completed by the end of next month.

#### **Rhyl Harbour**

Work has been continuing on the construction of the quayside building and this is expected to be completed by early 2014.

The Harbour Empowerment Order process will start to make progress as soon as the scoping exercise to define the extent of 'works' orders to be included, has been completed. The

County Council needs to provide technical input to inform the scoping report, but given the resource demands of the construction programme, this has not yet been completed.

### **New Rhyl brand and website**

Work on the development of the new website utilising the new brand is nearing completion and it is expected to go live by the end of January.

### **Orientation & Signage Strategy**

Consultants have been appointed to develop an orientation and signage strategy for the town. An inception meeting has taken place and analysis drawings are expected by the end of the month.

## **What concerns us and what are we doing about it?**

The Ocean Plaza site continues to be an eyesore adjacent to the Harbour but a Planning application for a revised scheme was received from the developers on 2<sup>nd</sup> December. The new scheme would involve the construction of a food store, 4 non-food retail units, café, restaurant, family pub and hotel, petrol filling station and an electricity sub-station all within the boundary of the plot owned by the developer.

The Grange Hotel also continues to be an eyesore on the seafront but after it failed to sell at auction, it was purchased by an experienced developer based in the Midlands who has been in discussion with the County Council's Development Control & Compliance section about the potential for the redevelopment of the site.

The operator who was interested in developing a cable ski attraction at Marine Lake has withdrawn from the project. However, another operator approached the County Council to explore the potential for developing a related activity on the beach and is also interested in the cable ski project.

## **Outlook**

Progress on the Rhyl Harbour project combined with the completion of the demolition of the Honey Club is a tangible sign of our regeneration programme moving forward. There remains a considerable amount of work to do, however the prospects are positive.

## Completed Projects

Demolition of the Honey Club

## Committed Projects

*A commitment has been made to deliver the project and the necessary funding is in place.*

| Project                         | Lead Organisation | Forecast Completion | Delivery Confidence |
|---------------------------------|-------------------|---------------------|---------------------|
| Harbour Empowerment Order       | DCC               | Dec 14              | YELLOW              |
| Rhyl Harbour & Bridge           | DCC               | Mar 14              | GREEN               |
| New Rhyl brand and website      | DCC               | Jan 14              | GREEN               |
| Demolition of 25/26 West Parade | DCC               | Feb 14              | GREEN               |
| Orientation & Signage Strategy  | DCC               | Mar 14              | GREEN               |

## In Development

*Feasibility or ongoing development of the project is underway.*

| Project                                              | Lead Organisation | Comments                                                                                                 |
|------------------------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------|
| Ocean Plaza                                          | SDG               | Developer has submitted a Planning application for a revised scheme.                                     |
| Aquatic Centre & Sky Tower and Sun Centre & Pavilion | DCC               | Delivery options for facilities currently operated to be considered by County Council Cabinet in January |
| The Honey Club redevelopment                         | DCC/Chesham       | Planning application awaited.                                                                            |
| Marine Lake Cableski                                 | DCC               | Operator withdrawn from project. Concession to be re-advertised.                                         |

## **Under Consideration**

Consideration is being given to potential future priority projects for this work stream as part of the process for developing the Rhyl Town & Area Plan and details of these will be brought to the Board for further consideration in due course.



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# Live & Work Highlight Report

## January 2014



**Y RHYL  
RHYL**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <b>Aims &amp; Objectives</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Current Status:</b>  |
| <p><b>We are trying to increase the desirability of Rhyl as a place in which to live, work, invest and do business.</b></p> <ol style="list-style-type: none"> <li><b>1. To create neighbourhoods which people will choose to live in throughout the town</b></li> <li><b>2. To improve access to jobs, both in the town itself including those in the growing maritime sector, and also to those at nearby centres of employment</b></li> <li><b>3. To develop a sense of pride in the town locally, and enhance its reputation further afield</b></li> </ol> | <b>ORANGE</b>           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Previous Status:</b> |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>ORANGE</b>           |

### What's going well?

#### Green Links

A website for the Green Links Route is currently being put together. Quotations for the Information Portals are currently being scored - 2 in Conwy and 2 in Denbighshire and which will be located at Rhyl Harbour and the Scala Cinema, in Prestatyn. Visitor Counters are to be installed and a Monitoring Plan has been drawn up. The Car Park at Marsh Tracks has now been surfaced and some artwork is being developed.

#### Area Renewal

##### *Phase 12/2 - Nos. 11a - 29 Church Street, Rhyl*

This phase commenced in September 2013 and is approx. 50% complete. It involves the refurbishment of the external envelope of 9no. large terraced properties and also damp proofing, electrical/heating upgrades internally. B&W Builders are the contractors and completion is anticipated in May 2014.

##### *3 Brighton Road, Rhyl*

This is an eyesore property in a prominent central Rhyl location and is being carried out as an individual property refurbishment under the Renewal Area Scheme following previous works in Brighton Road. Works will involve the complete renovation of the external envelope and heating and electrical upgrades internally. Work is anticipated to commence in February 2014.

##### *Phase 13/1 - Nos. 16-40 Brighton Road (evens only), Nos 1-4 Thorpe Street & Nos 43-49 Bath Street (evens only), Rhyl*

This is the next proposed Renewal Area Phase for 2014-15. We have written to all eligible property owners in December but have had a disappointing response with only 10 expressions of interest. Initial surveys will commence in January 2014.

#### Coastal Defence (Phase 3)

Please see agenda Item (3)

## Arbed

Discussions have been continuing with the principal contractor about how take up of the “Year 2” phase by property owners in the Rhyl West 3 area might be increased and whether there are any opportunities for local sub-contractors to undertake some of the work required.

## What concerns us and what are we doing about it?

The need to develop a more coherent and focussed approach to making Rhyl a more attractive place to live and work was recognised at the Review in November 2012. This work will be progressed through the development of a Town & Area Plan for Rhyl.

## Outlook

Rhyl currently fares poorly when compared with other North Wales locations as a place to choose to live or set up business. There are a number of reasons for this, including the poor image of the town and distance from the A55. That said, it has some significant assets which we are perhaps not making the most of, including an attractive setting with beach and easy access to countryside, along with affordable property prices. Activity and results in all the regeneration workstreams will be required to start to improve the situation, but there is also a need for the more focussed investment strategy for the town.

## Completed Projects

Rhyl Cut Fisheries

Glan Morfa Mountain Bike Track

## Committed Projects

*A commitment has been made to deliver the project and the necessary funding is in place.*

| Project          | Lead Organisation | Forecast Completion | Delivery Confidence |
|------------------|-------------------|---------------------|---------------------|
| Rhyl High School | DCC               | Sep 16              | GREEN               |
| Green Links      | DCC               | Nov 14              | GREEN               |
| Area Renewal     | DCC               | Mar 14              | GREEN               |
| ARBED            | WG/Willmott Dixon | Mar 15              | YELLOW              |

## In Development

*Feasibility or ongoing development of the project is underway.*

| Project                        | Lead Organisation | Comments                                                                                                                                                  |
|--------------------------------|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Coastal Defence Phase 3        | DCC               | Please see agenda Item (3)                                                                                                                                |
| Green Infrastructure Strategy  | DCC               | Strategy currently being developed by consultants (managed by Planning) and in final draft stage. This will require adoption as a policy for developments |
| H Bridge cycle priority scheme | DCC               | Scheme has been amended to incur a traffic light system and is due to be implemented in 2014/15.                                                          |



|                                  |     |                                                                                                                                                                                                                                     |
|----------------------------------|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                  |     |                                                                                                                                                                                                                                     |
| Rhyl New School Project          | DCC |                                                                                                                                                                                                                                     |
| Live & Work Strategy development | DCC | The process for developing the Rhyl Town & Area Plan will enable consideration to be given to development of a strategy to approach to increase the desirability of Rhyl as a place in which to live, work, invest and do business. |

### **Under Consideration**

Consideration is being given to potential future priority projects for this work stream as part of the process for developing the Rhyl Town & Area Plan and details of these will be brought to the Board for further consideration in due course.

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# Rhyl Going Forward Neighbourhoods & Places

## PROGRAMME RISK REGISTER

January 2014

|            |                     |               |          |             |           |                |
|------------|---------------------|---------------|----------|-------------|-----------|----------------|
| LIKELIHOOD | A<br>Almost certain |               |          |             |           |                |
|            | B<br>Likely         |               |          |             |           |                |
|            | C<br>Possible       |               |          |             |           |                |
|            | D<br>Unlikely       |               |          |             |           |                |
|            | E<br>Rare           |               |          |             |           |                |
|            |                     | 5<br>Very Low | 4<br>Low | 3<br>Medium | 2<br>High | 1<br>Very High |
| IMPACT     |                     |               |          |             |           |                |

Appendix 2




**Y RHYL  
RHYL**

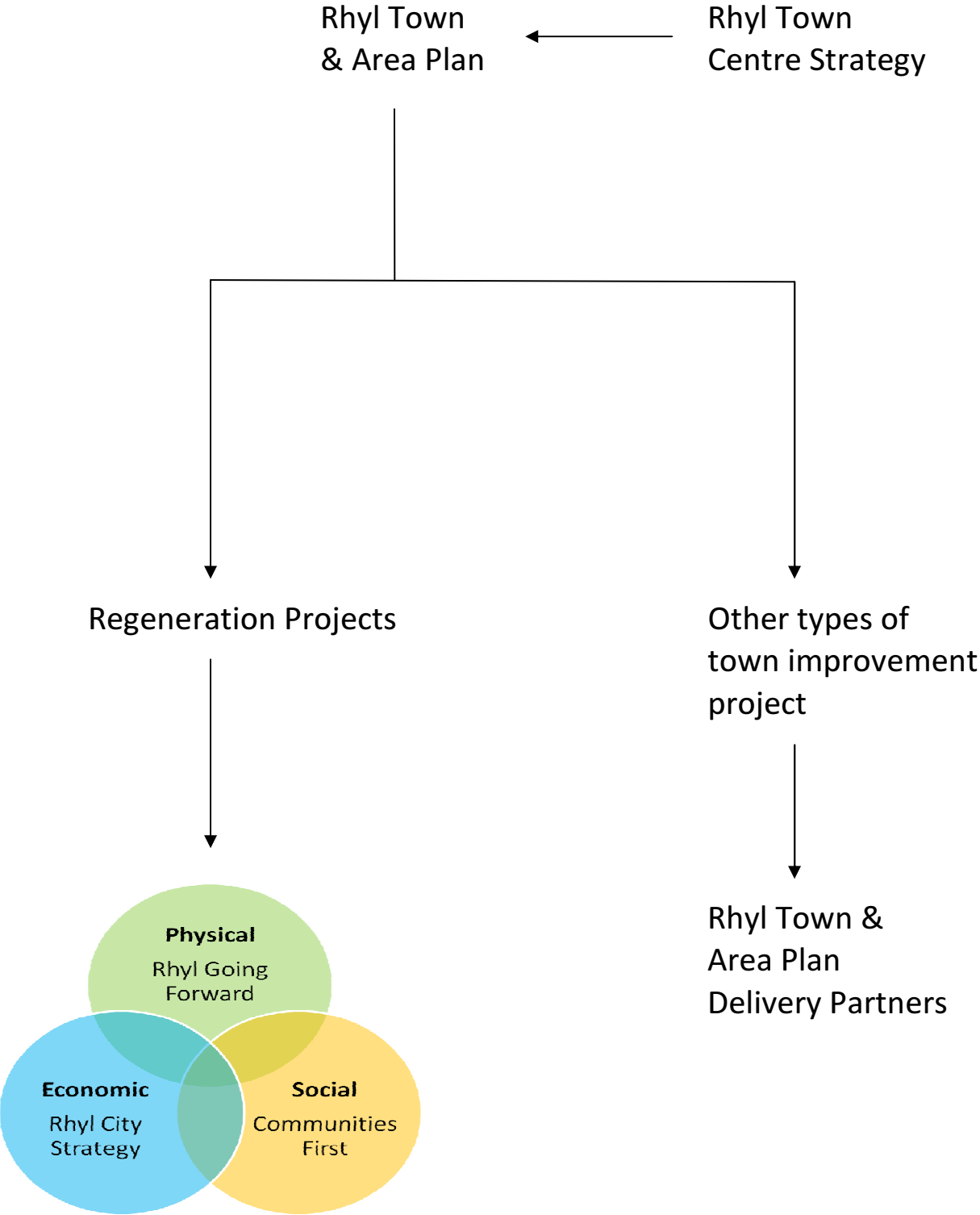
Page 43

| Risk No: | Date identified | Date last reviewed | Risk description & Mitigating Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Risk Owner | L Score | I Score | Risk Score | Risk Trend | ROYG Status |
|----------|-----------------|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------|---------|------------|------------|-------------|
| 1        | 05/01/12        | 31/12/13           | <p><b>Community Opposition</b> – there is small group of vocal members of the community who appear to be opposed to the plans for the West Rhyl Housing Regeneration Area. There is a risk that continued opposition will undermine confidence in the strategy and ultimately in delivery. Manage through:</p> <ul style="list-style-type: none"> <li>Regular consultation and promotion in local media</li> <li>High level, consistent and visible organisational commitment to the strategy</li> </ul> <p><b>Action since last update:</b></p> <ul style="list-style-type: none"> <li>Newsletter continues to be circulated to residents</li> <li>Satisfied relocated resident to be featured in case study to be developed by WRHIP Communications Group</li> </ul> | Tom Booty  | C       | 3       | C3         | ↔          | YELLOW      |

|   |          |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           |   |   |    |   |        |
|---|----------|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---|---|----|---|--------|
| 2 | 05/01/12 | 31/12/13 | <p><b>Meeting funding commitments</b> – the £23 million allocated for the West Rhyl Housing Regeneration Area needs to be spent within a three year period commencing April 2012. This is very challenging and it is unlikely that there will be any allowance for carry over between years or at the end of the three year period. There is therefore a risk that we will not meet the spend profile, which could in turn jeopardise our ability to deliver the full programme of regeneration in West Rhyl, or worse still leave us with a half completed programme and no funds to complete. Manage through:</p> <ul style="list-style-type: none"> <li>• Establishing a dedicated Project Manager and robust financial management procedures</li> <li>• Ensuring there are sufficient staff resources in other specialist areas to deliver</li> <li>• Plan “contingency projects” which can be implemented to ensure we meet year end spend profiles.</li> </ul> <p><b>Action since last update:</b></p> <ul style="list-style-type: none"> <li>• Initial concept design for Green Space completed</li> <li>• Claims up to date</li> </ul> | Tom Booty | D | 4 | D4 | ↔ | ORANGE |
| 3 | 05/01/12 | 31/12/13 | <p><b>Raised Expectations</b> - the Delivery Plan details a number of projects and activities, most of which are currently un-funded, and even when funded are likely to take considerable time to develop and deliver. There is a risk that the expectations for delivery will be raised and then people will become frustrated at the lack of progress. Manage through:</p> <ul style="list-style-type: none"> <li>• Robust project management arrangements</li> <li>• Strong programme management</li> <li>• Regular communication on progress and issues</li> </ul> <p><b>Action since last update:</b></p> <ul style="list-style-type: none"> <li>• Regular communication with local Councillors</li> <li>• Projects under consideration being reviewed as part of the development of the Town &amp; Area Plan for Rhyl</li> </ul>                                                                                                                                                                                                                                                                                                        | Tom Booty | C | 3 | C3 | ↔ | YELLOW |

|   |          |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           |   |   |    |   |        |
|---|----------|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---|---|----|---|--------|
| 4 | 05/01/12 | 31/12/13 | <p><b>Heritage Issues</b> - the proposals for the West Rhyl Housing Regeneration Area includes some demolition of the urban fabric, including properties in the Conservation Area. This may generate opposition from some organisations and individuals, which in turn could jeopardise delivery of the strategy. Manage through:</p> <ul style="list-style-type: none"> <li>Regular communication and engagement with heritage bodies</li> </ul> <p><b>Action since last update:</b></p> <ul style="list-style-type: none"> <li>Positive response from Design Commission for Wales about the possible demolition of properties on the south side of Gronant Street and replacement with new builds</li> </ul> | Tom Booty | D | 4 | D4 | ↔ | GREEN  |
| 5 | 05/01/12 | 31/12/13 | <p><b>Lack of universal support</b> – attempts have been made to ensure that all key partner organisations are informed and supportive of the Delivery Plan.</p> <ul style="list-style-type: none"> <li>Regular communication and involvement of all organisations</li> <li>High level, consistent and visible organisational commitment to the strategy</li> </ul> <p><b>Action since last update:</b></p> <ul style="list-style-type: none"> <li>Meeting with MP about HMO's</li> </ul>                                                                                                                                                                                                                      | Tom Booty | D | 3 | D3 | ↔ | YELLOW |
| 6 | 05/01/12 | 31/12/13 | <p><b>Staff resources</b> – the Delivery Plan represents a very substantial body of work for which there are finite staff resources to deliver. Manage through:</p> <ul style="list-style-type: none"> <li>Immediate consideration of short-term resource issues</li> <li>We will seek to ensure that associated project management costs are included in funding applications.</li> </ul> <p><b>Action since last update:</b></p> <ul style="list-style-type: none"> <li>New structure has enabled greater flexibility in deployment of available staff to deal with peaks in work load</li> </ul>                                                                                                            | Tom Booty | D | 3 | D3 | ↔ | YELLOW |

|   |          |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |   |   |    |                                                                                     |        |
|---|----------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---|---|----|-------------------------------------------------------------------------------------|--------|
| 7 | 13/02/13 | 31/12/13 | <p><b>Declining Town Centre</b> – the impact of the new development in Prestatyn and the general restructuring of retail nationally is having a significant negative impact on Rhyl town centre. Manage through:</p> <ul style="list-style-type: none"> <li>• Develop a coherent and agreed strategy for the town centre</li> <li>• Secure funding to deliver projects in the town centre.</li> </ul> <p><b>Action since last update:</b></p> <ul style="list-style-type: none"> <li>• Town Centre Strategy sub-group has undertaken a SWOT analysis and proposed objectives for the work stream</li> <li>• Christmas events programme delivered</li> <li>• Consultation undertaken on changes to traffic management in north High Street to allow access by cars between 5pm and 10am</li> </ul> | Tom Booty | C | 2 | C2 |  | ORANGE |
|---|----------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---|---|----|-------------------------------------------------------------------------------------|--------|



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## Appendix 4

# Rhyl Going Forward Programme 8<sup>th</sup> January 2014

## Equality Impact Assessment

# Rhyl Going Forward Programme

**Contact:** Tom Booty  
Economic & Business Development Manager  
**Updated:** 8<sup>th</sup> January 2014

## 1. What type of proposal / decision is being assessed?

A strategic or service plan

## 2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?

The Rhyl Going Forward Programme has responsibility for the delivery of the physical elements of the regeneration strategy in Rhyl, dealing with projects that focus primarily on buildings, site development and environmental improvements. The economic and social themes are led by RCS (formally Rhyl City Strategy) and Communities First respectively. After wide ranging consultation the Rhyl Going Forward Delivery Plan was written and approved by Cabinet in November 2011 to bring some structure, vision and direction to the various projects and activities that were being undertaken or planned for Rhyl.

There are 4 workstreams which represent the key areas of activity overseen by the Rhyl Going Forward Programme Board; it is in these areas change will be targeted:

West Rhyl Regeneration Area - seeking to reduce the number of houses in multiple occupancy and create a more balanced housing market in both tenure and type;

Tourism & the Coastal Strip - seeking to create new business and job opportunities by increasing visitor numbers and visitor spend;

Retail & Town Centre - seeking to create new business and job opportunities by supporting investment in retail, but also by introducing new uses and diversifying the town centre economy;

Live & Work in Rhyl - seeking to increase the desirability of Rhyl as a place in which to live, work, invest and do business.

## 3. Does this proposal / decision require an equality impact assessment? If no, please explain why.

*Please note: if the proposal will have an impact on people (staff or the community) then an equality impact assessment **must** be undertaken*

Yes

**4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken**

*(Please refer to section 1 in the toolkit for guidance)*

The Rhyl Going Forward Delivery Plan was written in June 2011 and adopted by the Council in November 2011 the workstreams and priorities were developed after wide-ranging and extensive consultation.

The projects and activities contained within the Programme have individually arisen from a process of research and consultation and a determination of need, they therefore should broadly reflect the aspirations of those communities and individual groups within those communities. All individual projects will have their own consultation strategy.

**5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**

*(Please refer to section 1 in the toolkit for a description of the protected characteristics)*

The projects and actions arising from the RGF Programme will aim to address economic, social and physical decline and as such should have a positive impact on some of the protected characteristics. Projects led by Denbighshire County Council will be developed and delivered in accordance with Denbighshire's Corporate Project Management methodology; as these projects and initiatives are developed a specific Equality Impact Assessment will be undertaken at the appropriate stage and with this a more detailed assessment of the specific impact on protected characteristics undertaken.

**6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**

The projects and actions arising from the RGF Programme will aim to address economic, social and physical decline and as such should not have a disproportionate negative impact any of the protected characteristics. Projects led by Denbighshire County Council will be developed and delivered in accordance with Denbighshire's Corporate Project Management methodology; as these projects and initiatives are developed a specific Equality Impact Assessment will be undertaken at the appropriate stage and with this a more detailed assessment of the specific impact on protected characteristics undertaken.

7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.

|    |  |
|----|--|
| No |  |
|----|--|

8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?

|     |  |
|-----|--|
| Yes |  |
|-----|--|

| Action(s)                                                                                                                                                                                                                         | Owner        | By when?   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------|
| Individual Equality Impact Assessments for specific projects or activities detailed within the Rhyl Going Forward Programme will be developed at the appropriate stage as has been done for the Green Space Project in West Rhyl. | <Enter Name> | <DD.MM.YY> |
| <Please describe>                                                                                                                                                                                                                 | <Enter Name> | <DD.MM.YY> |
| <Please describe>                                                                                                                                                                                                                 | <Enter Name> | <DD.MM.YY> |
| <Please describe>                                                                                                                                                                                                                 | <Enter Name> | <DD.MM.YY> |
| <Unrestrict editing to insert additional rows>                                                                                                                                                                                    | <Enter Name> | <DD.MM.YY> |

**9. Declaration**

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

|              |            |
|--------------|------------|
| Review Date: | <DD.MM.YY> |
|--------------|------------|

| Name of Lead Officer for Equality Impact Assessment | Date       |
|-----------------------------------------------------|------------|
| Tom Booty, Economic & Business Development Manager  | 08.01.2014 |

**Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.**

---

|                         |                                                                                                                                |
|-------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| <b>Report To:</b>       | <b>Communities Scrutiny Committee</b>                                                                                          |
| <b>Date of Meeting:</b> | <b>23 January 2014</b>                                                                                                         |
| <b>Lead Officer:</b>    | <b>Leader of the Council &amp; Lead Member for Economic Development / Corporate Director Economic &amp; Community Ambition</b> |
| <b>Report Author:</b>   | <b>Economic and Business Development Manager</b>                                                                               |
| <b>Title:</b>           | <b>Town and Area Plans</b>                                                                                                     |

---

## **1. What is the report about?**

The report is about monitoring the Council's performance in delivering its Town Plans and their benefits to the towns themselves and outlying communities.

## **2. What is the reason for making this report?**

The reason for making this report is to identify any slippage in the delivery of the Plans and actions to improve performance and to assist the Council to come closer to its communities.

## **3. What are the Recommendations?**

That the Committee considers and provides observations on the progress made with the delivery of Town Plans.

## **4. Report details**

### **4.1 Progress on Town Plans**

Details of progress of each plan are contained in appendices:

- Appendix 1 - Prestatyn
- Appendix 2 – St Asaph
- Appendix 3 - Rhuddlan
- Appendix 4 - Ruthin
- Appendix 5 - Corwen
- Appendix 6 - Llangollen

The Denbigh Performance Management Report is in development and will be presented with the next update to Scrutiny.

### **4.2 – Overall Spend Position**

There are three potential funding sources for delivering the Town and Area Plans – Service budgets, external funding, and/or the dedicated DCC Town and Area Plans

budget. The details below detail the financial position in relation to the DCC Town and Area Plan budget and specifically relate to the priorities that have been agreed through the Member Area Groups. Other elements of the Town and Area Plans are still being progressed utilising service budgets and external funding sources. Details of these can be found in the Performance Management Reports (Appendices 1 to 6).

The overall spend position to end of March 2014 is:

|                                                                 |                   |
|-----------------------------------------------------------------|-------------------|
| Total funding allocation for Town and Area Plans to 31 Mar 2014 | <b>£1,583,000</b> |
| Commitments to date                                             | <b>£702,520</b>   |
| Unallocated balance to 31 Mar 2014                              | <b>£880,480</b>   |

Note that to date the Cabinet has approved the Area Plan elements for St Asaph, Corwen and Llangollen. Following extensive consultation with Town and Community Councils, third sector organisations and the wider business and resident community, the remaining Area Plans are scheduled for approval:

- February Cabinet – Ruthin, Prestatyn
- March Cabinet – Rhyl, Denbigh, Rhuddlan

These plans will make further calls on the unallocated amount, and the unallocated £866,054 will roll-over into 2014/15. In addition to this a further £356,000 is currently allocated for Town and Area Plans in 2014/15.

#### 4.3 – Spend to date on Town and Area Plans

Spend to date, along with forecasts of match funding, are detailed in the table below. Further detail of the current spend position is detailed in Appendix 7.

| <b>Town:</b>       | <b>Town Plan Approved to date</b> | <b>Town Plan Spent to date</b> | <b>Town Plan Balance</b> | <b>Match Funding to date</b> | <b>Match Funding Forecast</b> | <b>Total Match Funding</b> |
|--------------------|-----------------------------------|--------------------------------|--------------------------|------------------------------|-------------------------------|----------------------------|
| <b>Prestatyn</b>   | £145,000                          | £0                             | £145,000                 | £0                           | £7,000                        | £7,000                     |
| <b>St Asaph</b>    | £84,800                           | £8,420                         | £76,380                  | £0                           | £283,500                      | £283,500                   |
| <b>Rhuddlan</b>    | £47,000                           | £1,726                         | £45,274                  | £700                         | £21,300                       | £22,000                    |
| <b>Denbigh</b>     | £135,800                          | £50,000                        | £85,800                  | £0                           | £561,200                      | £561,200                   |
| <b>Ruthin</b>      | £96,420                           | £41,420                        | £55,000                  | £41,420                      | £187,000                      | £228,420                   |
| <b>Corwen</b>      | £95,000                           | £25,426                        | £69,574                  | £18,426                      | £52,500                       | £70,926                    |
| <b>Llangollen</b>  | £98,500                           | £50,000                        | £48,500                  | £3,000                       | £501,000                      | £504,000                   |
| <b>Rhyl</b>        | £0                                | £0                             | £0                       | £0                           | £0                            | £0                         |
| <b>Bodelwyddan</b> | £0                                | £0                             | £0                       | £0                           | £0                            | £0                         |
| <b>TOTAL</b>       | <b>£702,520</b>                   | <b>£176,992</b>                | <b>£525,528</b>          | <b>£63,546</b>               | <b>£1,613,500</b>             | <b>£1,677,046</b>          |

Expenditure has been slow as in many cases the time taken to develop projects has been longer than expected. Also in some instances MAGs have reallocated, or are in the process of reallocating, funding where priorities have changed or the projects as originally conceived are no longer viable or appropriate. Whilst generally the rate

of expenditure is improving the slow rate of spend remains a cause for some concern, as does the significant amount of unallocated funding. The situation is being reviewed to investigate where processes may need to be improved. The Chief Executive has also asked for a review of the impact of the Town and Area Plans to be undertaken in 2014/15.

A brief outline of the financial position of each area is summarised below:

### **Prestatyn**

Whilst there is no spend to date on this Town Plan, Appendix 7 demonstrates that we are anticipating achieving around £65,000 in the first quarter of 2014/15.

### **St Asaph**

Most projects in development phase and expect to spend in 2014/15. Potentially significant match funding if the plans to improve the Cricket Club buildings progress.

### **Rhuddlan**

Most project in development and working closely with Cadwyn Clwyd to maximise potential match funding opportunities

### **Denbigh**

Projects developing well, with a number being developed with Cadwyn Clwyd to maximise the potential match funding opportunity. If the Museum project progresses we anticipate this would generate match funding in the region of £505,000 from various sources.

### **Ruthin**

The Art Trail is currently being implemented which has secured significant match funding. Two Cyfenter grants have been awarded to Community initiatives in Llanarmon (brewery and shop) which are European funded with match provided by the Town and Area Plans budget. Other projects are in development.

### **Corwen**

Most projects in development and working closely with Cadwyn Clwyd to maximise potential match funding opportunities

### **Llangollen**

Most projects in development, with the prospect of a restored Chain Bridge securing in the region of £450,000 match funding.

### **Rhyl**

Development of the Town and Area Plan is ongoing and is scheduled to be presented to Cabinet for approval in March 2014.

### **Bodelwyddan**

Development of the Town and Area Plan for Bodelwyddan is scheduled to begin in the first quarter of 2014/15.

**5. How does the decision contribute to the Corporate Priorities?**

The Corporate Plan identifies vibrant and economically active towns and communities as essential components of a strong local economy. The implementation of Town & Area Plans will support implementation of the corporate priority for improving the local economy and will also assist the Council in meeting its ambition of being closer to the community.

**6. What will it cost and how will it affect other services?**

See details on spend in section 4 above.

The Town and Area Plans identify issues, actions and priorities developed through consultation with those communities, and should be a key document in influencing the activity and priorities of all Denbighshire Services. As such, whilst Economic and Business Development lead on the development and coordination of the Town and Area Plans, other services across the authority are involved in the delivery of individual actions.

**7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision?**

See Appendix 8. Individual Equality Impact Assessments for specific projects or activities detailed within the Town and Area Plans will be developed at the appropriate stage.

**8. What consultations have been carried out?**

Town and Area Plans are developed in partnership with the relevant Town or Community Council. Consultation has been undertaken with DCC Heads of Service, third sector organisations (through DVSC), residents and business community (through some face to face meetings and through web based surveys).

**9. Chief Finance Officer Statement**

The expenditure proposed is contained within existing funding allocations. No capital project should start without a proper appraisal and any revenue implications from projects should be contained within existing budgets.

**10. What risks are there and is there anything we can do to reduce them?**

There is a risk that the development of the plans will raise expectations and that failure to deliver could damage the Council's reputation with Town and Community Councils and other stakeholders. This will be managed by ongoing involvement and communication with relevant stakeholders about the development and delivery of the plans.



## **11. Power to make the Decision**

Section 2 of the Local Government Act 2000 gives the Council the power to do anything which it considers is likely to promote or improve the economic, social and environmental well-being of the area.

Articles 6.1, 6.3.2(c) and 6.3.4(b) sets out Scrutiny's powers with respect to town plans, the county and its inhabitants, and the Council's performance in delivering its objectives.

**Contact Officer:**

Economic & Business Development Manager

Tel: 07795 684553

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**Prestatyn Town Plan Performance Management**

**Report for the quarter ending 31 December 2013**

**Key**

**Source of funding for delivery of priority actions**

|                                                                      |   |
|----------------------------------------------------------------------|---|
| Service budget                                                       | S |
| 100% external                                                        | X |
| From the corporate priority allocation to match a grant              | M |
| 100% from the corporate priority allocation                          | P |
| Major project which would have to be funded through the capital plan | C |

**Delivery confidence**

|               |                                                                                                                                                                                                                                                                                                                                                      |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Red</b>    | Successful delivery of the project / programme appears to be unachievable. There are major issues on project / programme definition, schedule, budget required quality or benefits delivery, which at this stage does not appear to be manageable or resolvable. The project/programme may need re-base lining and/or overall viability re-assessed. |
| <b>Orange</b> | Successful delivery of the project/programme is in doubt with major risks or issues apparent in a number of key areas. Urgent action is needed to ensure these are addressed, and whether resolution is feasible.                                                                                                                                    |
| <b>Yellow</b> | Successful delivery appears probable but significant issues already exist requiring management attention. These appear                                                                                                                                                                                                                               |

|              |                                                                                                                                                                                                     |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|              | resolvable at this stage and if addressed promptly, should not present a cost/schedule overrun.                                                                                                     |
| <b>Green</b> | Successful delivery of the project/programme to time, cost and quality appears highly likely and there are no major outstanding issues that at this stage appear to threaten delivery significantly |
| <b>Blue</b>  | Completed                                                                                                                                                                                           |

### ...for people

| Priority action                                                         | Led by                                       | How this will be funded | From when this will start | By when this will be complete | Delivery confidence   | Notes             |
|-------------------------------------------------------------------------|----------------------------------------------|-------------------------|---------------------------|-------------------------------|-----------------------|-------------------|
| Improving facilities for Welsh medium education at Ysgol y Llys         | County Council Customers & Education Support | X                       | 1 Apr 2013                | 31 Mar 2017                   | Green                 | Currently on site |
| Consolidating provision by Bodnant Community School on to a single site | County Council Customers & Education Support | C                       | 1 Apr 2017                | 31 Mar 2021                   | Not yet due to report |                   |
| Reviewing condition of other primary and secondary schools              | County Council Customers & Education Support | S                       | 1 Apr 2017                | 31 Mar 2021                   | Not yet due to report |                   |

**...for the community**

| Priority action                                                                                                             | Led by       | How this will be funded | From when this will start | By when this will be complete | Delivery confidence   | Notes                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------|---------------------------|-------------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------|
| Looking at the feasibility of operating a shared one stop shop for public services in the town centre                       | Town Council | S                       | 1 Apr 2015                | 31 Mar 2017                   | Not yet due to report |                                                                                                           |
| Improving the signage and access at the Scala to increase the footfall and link in with the Stadium development             | Scala        | S                       | 1 Apr 2012                | 31 Mar 2013                   | Completed             | Canvas banners attached to the top floor. Permanent illuminated signage would require Planning permission |
| Looking at the feasibility of providing additional cinema and training facilities on the 3 <sup>rd</sup> floor of the Scala | Scala        | X                       | 1 Apr 2013                | 31 Mar 2014                   | Green                 | Proposal to be considered during the review of the Town Plan                                              |
| Providing a replacement skate park / BMX pump track                                                                         | Town Council | X                       | 1 Apr 2015                | 31 Mar 2017                   | Not yet due to report |                                                                                                           |
| Requesting a location for town centre events in any development                                                             | Town Council | S                       | 1 Apr 2013                | 31 Mar 2017                   | Green                 | New owner consented to events taking place in the grounds                                                 |

|                                                                                                                     |                                                    |   |            |             |                       |  |
|---------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|---|------------|-------------|-----------------------|--|
| proposals for the vicarage                                                                                          |                                                    |   |            |             |                       |  |
| Continuing with the upgrading of the indoor facilities at Prestatyn Leisure Centre                                  | County Council Communications, Marketing & Leisure | C | 1 Apr 2013 | 31 Mar 2017 | Completed             |  |
| Working to improve swimming facilities in the coastal area including access to a pool for community use in the town | County Council Communications, Marketing & Leisure | X | 1 Apr 2017 | 31 Mar 2021 | Not yet due to report |  |
| Supporting the provision of a new cricket pavilion                                                                  | Cricket Club                                       | X | 1 Apr 2017 | 31 Mar 2021 | Not yet due to report |  |
| Supporting the development of watersports at Barkby Beach"                                                          | County Council Communications, Marketing & Leisure | M | 1 Apr 2017 | 31 Mar 2021 | Not yet due to report |  |
| Implementing a Designated Public Place Order within the part of the town covered by the 30 mph speed limit          | County Council Planning & Public Protection        | S | 1 Apr 2012 | 31 Mar 2013 | Completed             |  |
| Consulting on the introduction of a Dog Control Order within the part of the town covered                           | County Council Planning & Public Protection        | S | 1 Apr 2012 | 31 Mar 2013 | Completed             |  |

|                              |  |  |  |  |  |  |
|------------------------------|--|--|--|--|--|--|
| by the 30 mph speed<br>limit |  |  |  |  |  |  |
|------------------------------|--|--|--|--|--|--|

**...for jobs**

| Priority action                                                                                                                                                                                                           | Led by                                         | How this will be funded | From when this will start | By when this will be complete | Delivery confidence | Notes                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|-------------------------|---------------------------|-------------------------------|---------------------|-----------------------------------------------------------------------------------------------------|
| Completing Stadium retail development                                                                                                                                                                                     | Private Sector                                 | X                       | 1 Apr 2012                | 31 Mar 2013                   | Completed           |                                                                                                     |
| Bringing retailers in the High Street and on the new Stadium development together with the County Council and Town Council to work in partnership through a "Town Team" approach for the wider benefit of the town centre | County Council Housing & Community Development | S                       | 1 Apr 2012                | 31 Mar 2013                   | Completed           |                                                                                                     |
| Looking into the possibility of the Retail Sector Skills Council undertaking a "Location Modelling" exercise for the town centre                                                                                          | County Council Housing & Community Development | S                       | 1 Apr 2013                | 31 Mar 2014                   | Yellow              | On hold pending the completion of a full year of trading following the opening of the Shopping Park |
| Developing and implementing an events programme                                                                                                                                                                           | Business & Community Forum                     | X                       | 1 Apr 2012                | 31 Mar 2013                   | Completed           |                                                                                                     |



|                                                                                                                                    |                                                  |   |            |             |                       |                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|---|------------|-------------|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| Redeveloping the old station buildings                                                                                             | Private Sector                                   | X | 1 Apr 2013 | 31 Mar 2017 | Completed             |                                                                                                                                          |
| Working with the new owners of Pontin's to maximise the economic benefit of the holiday park for the town                          | County Council Housing and Community Development | S | 1 Apr 2013 | 31 Mar 2014 | Green                 | Pontin's provided Blue Coats to support town centre events programme.                                                                    |
| Working with the owners to bring the former Avimo, Camelot and Kwik Save headquarters and warehouse sites back into productive use | County Council Housing and Community Development | X | 1 Apr 2013 | 31 Mar 2017 | Green                 | Planning requested to prioritise the production of development briefs for the relevant sites                                             |
| Review County Council assets in the town centre including the library and 6/8 Nant Hall Road                                       | County Council Finance & Assets                  | S | 1 Apr 2015 | 31 Mar 2017 | Not yet due to report | The marketing exercise for to facilitate the vacation by Denbighshire County Council staff of the Ty Nant offices building has commenced |
| Lobbying for improvements to the A548 coast road through Flintshire and other links                                                | County Council Highways & Transportation         | S | 1 Apr 2013 | 31 Mar 2017 | Green                 | Taith considering future investments in transport infrastructure to connect areas of population with centres of employment               |

**...for the place**

| Priority actions                                                                                                                                              | Led by                                             | How this will be funded | From when this will start | By when this will be complete | Delivery confidence | Notes                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|-------------------------|---------------------------|-------------------------------|---------------------|---------------------------------------------------------------------------------------------------------------|
| Implementing a programme of environmental improvements to the sea front including tidying up the outside of the Nova                                          | County Council Communications, Marketing & Leisure | S                       | 1 Apr 2012                | 31 Mar 2013                   | Completed           |                                                                                                               |
| Looking into the feasibility of undertaking further environmental improvements at the sea front including the sea wall, the amusement arcade and Ffrith Beach | County Council Housing and Community Development   | P                       | 1 Apr 2013                | 31 Mar 2014                   | Green               | Design & Development preparing costings for an environmental improvement scheme for amusement arcade building |

|                                                                                                                                                                                                                   |                                       |        |            |             |                       |                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|--------|------------|-------------|-----------------------|----------------------------------------------------------------------|
| Refurbishing the bus station                                                                                                                                                                                      | County Council Environment & Highways | X      | 1 Apr 2012 | 31 Mar 2013 | Completed             |                                                                      |
| Resurfacing the High Street                                                                                                                                                                                       | County Council Environment & Highways | X      | 1 Apr 2013 | 31 Mar 2017 | Completed             |                                                                      |
| Looking into the feasibility of improving the appearance of town centre pedestrian areas                                                                                                                          | County Council Environment & Highways | C<br>S | 1 Apr 2013 | 31 Mar 2017 | Green                 | New finger posts installed and redundant column removed              |
| Carrying out a full signage audit both in the town and from the A55 to replace missing signs, restore damaged signs and provide new signs (including signs to the beach) once the Stadium development is complete | County Council Environment & Highways | S      | 1 Apr 2014 | 31 Mar 2017 | Not yet due to report |                                                                      |
| Reviewing the extensive parking restrictions around Central Beach                                                                                                                                                 | County Council Highways               | S      | 1 Apr 2014 | 31 Mar 2017 | Not yet due to report |                                                                      |
| Improving the look of prominent sites and structures including the                                                                                                                                                | County Council Housing and Community  | P      | 1 Apr 2013 | 31 Mar 2017 | Green                 | Scope for the environmental improvement project at shopping precinct |

|                                                                                                                                                                                                                     |                                                  |   |            |             |                       |                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|---|------------|-------------|-----------------------|----------------------------------------------------------------------|
| shopping precinct, other untidy High Street properties and the former library site in Nant Hall Road                                                                                                                | Development                                      |   |            |             |                       | agreed by Prestatyn members and Major Projects Group seeking tenders |
| Improving the look of the outdoor market, the former Avimo factory, the former Kwik Save warehouse, the Morfa and the parapets of the Bodnant and Penrhwyflfa railway bridges using enforcement action if necessary | County Council Housing and Community Development | S | 1 Apr 2014 | 31 Mar 2017 | Not yet due to report |                                                                      |
| Making empty shops look attractive                                                                                                                                                                                  | County Council Housing & Community Development   | S | 1 Apr 2013 | 31 Mar 2017 | Green                 | Displays placed in the former Birthdays shop                         |
| Being flexible about the uses allowed in the town centre                                                                                                                                                            | County Council Planning and Public Protection    | S | 1 Apr 2013 | 31 Mar 2021 | Green                 | Change of use granted for insurance broker at former pet shop        |
| Creating a path between the view point car park and Hillside Gardens which will allow walkers to avoid having to use the road to Gwaenysgor                                                                         | Offa's Dyke Path Community Interest Company      | X | 1 Apr 2012 | 31 Mar 2013 | Completed             |                                                                      |

|                                                                                                                                                                              |                                             |   |            |             |                       |                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|---|------------|-------------|-----------------------|----------------------------------------------------------------|
| Creating a further path from below the Hillside Shelter to the quarry car park which will allow walkers on the National Trail to avoid having to use the road to Gwaenyssgor | Offa's Dyke Path Community Interest Company | X | 1 Apr 2013 | 31 Mar 2017 | Completed             |                                                                |
| Improving the appearance of the Hillside Gardens through new planting                                                                                                        | Offa's Dyke Path Community Interest Company | X | 1 Apr 2013 | 31 Mar 2014 | Green                 |                                                                |
| Installing traffic calming measures in Fforddlas                                                                                                                             | County Council Environment & Highways       | S | 1 Apr 2013 | 31 Mar 2017 | Completed             |                                                                |
| Restoring the Hillside Shelter                                                                                                                                               | County Council Environment & Highways       | X | 1 Apr 2014 | 31 Mar 2017 | Not yet due to report | Prices being sought for works required by Major Projects Group |

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**St Asaph City and Area Plan Performance Management**

**Report for the quarter ending 31 December 2013**

**Key**

**Source of funding for delivery of priority actions**

|                                                                      |   |
|----------------------------------------------------------------------|---|
| Service budget                                                       | S |
| 100% external                                                        | X |
| From the corporate priority allocation to match a grant              | M |
| 100% from the corporate priority allocation                          | P |
| Major project which would have to be funded through the capital plan | C |

**Delivery confidence**

|               |                                                                                                                                                                                                                                                                                                                                                 |
|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Red</b>    | Successful delivery of the project/programme appears to be unachievable. There are major issues on project/programme definition, schedule, budget required quality or benefits delivery, which at this stage does not appear to be manageable or resolvable. The project/programme may need re-baselining and/or overall viability re-assessed. |
| <b>Orange</b> | Successful delivery of the project/programme is in doubt with major risks or issues apparent in a number of key areas. Urgent action is needed to ensure these are addressed, and whether resolution is feasible.                                                                                                                               |
| <b>Yellow</b> | Successful delivery appears probable but significant issues already exist requiring management attention. These appear resolvable at this stage and if addressed promptly, should not present a cost/schedule overrun.                                                                                                                          |
| <b>Green</b>  | Successful delivery of the project/programme to time, cost and quality appears highly likely and there are no major outstanding issues that at this stage appear to threaten delivery significantly                                                                                                                                             |

## ...for people

| Priority action                                                                                                          | Led by                                  | How this will be funded | From when this will start | By when this will be complete | Delivery confidence | Notes                                                                                                                                                                                                                                                                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------|---------------------------|-------------------------------|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Securing external funding from Welsh Government to extend and refurbish Ysgol Glan Clwyd                                 | County Council<br>Modernising Education | X                       | 1 Apr 2012                | 31 Mar 2017                   |                     | The Outline Business Case has been submitted to the Welsh Government for consideration in its meeting later this month. Approval of this will provide us with permission to go to the next stage of the project.                                                                                                                                                                                |
| Completing area review of existing primary provision and agreeing the pattern for future provision and improvement works | County Council<br>Modernising Education | S                       | 1 Apr 2012                | 31 Mar 2017                   |                     | Work is currently being done to analyse the current and future (next 5 years) numbers on roll (pupil numbers) in St Asaph, Bodewyddan, Rhyl and the Denbigh area. We are also considering the likely impact of the LDP on demand for primary school places in the area. This work is intended to be submitted to the Modernising Education Programme Board at its next meeting in late October. |
| Building residential units on the former HM Stanley Hospital and St Winefrid's site and completing the developments at   | Private sector                          | X                       | 1 Apr 2012                | 31 Mar 2017                   |                     | No planning application in as yet for the HM Stanley site. St. Winefride's has planning permission and they are on site making a start. Bishop's Walk site is well developed with only a                                                                                                                                                                                                        |



|                                                                                |                                                  |   |            |             |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|--------------------------------------------------------------------------------|--------------------------------------------------|---|------------|-------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bishop's Walk and Bryn Gobaith                                                 |                                                  |   |            |             |  | few remaining to be completed. Application for 14no. dwellings at Bryn Gobaith is still pending.                                                                                                                                                                                                                                                                                                                                                                                          |
| Looking into the provision of extra care housing for older people              | County Council Housing                           | S | 1 Apr 2012 | 31 Mar 2017 |  | An Extra Care unit meeting has been held with prospective landlords and developers to identify the issues associated with increasing the level of Extra Care Housing in the County. This has led to forthcoming meetings with a couple of developers to look at specific options. An assessment of need is being finalised to identify in which parts of the County the agreed 3 additional facilities would be based and what impact the plans for Poole Park will have for future need. |
| Looking into the provision of affordable units in any residential developments | County Council Housing and Community Development | S | 1 Apr 2012 | 31 Mar 2017 |  | Development land is continually being sought for affordable units throughout the county.                                                                                                                                                                                                                                                                                                                                                                                                  |

**...for the community**

| Priority action                                                                                       | Led by                        | How this will be funded | From when this will start | By when this will be complete | Delivery confidence | Notes                                                                                                                                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------|---------------------------|-------------------------------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Developing a new community centre on land near to the Library                                         | Community Association         | M                       | 1 Apr 2012                | 31 Mar 2017                   |                     | <p>An application of funding for CFAP has lapsed and a Lottery bid has failed. City Plan funding has been given over to the Cricket Club and a new application will need to be submitted in future.</p> <p>A new application has been submitted to the Lottery – and the 1<sup>st</sup> stage application has been successful.</p> |
| Assist the cricket club in the redevelopment of the club house following the floods in November 2012. | Cricket Club                  | P                       | September 2013            | September 2014                |                     | <p>Planning approval has been received in December 2013, tenders will be going out in January 14, and building work will start in March with an estimated completion date of August 2014.</p>                                                                                                                                      |
| Providing allotments                                                                                  | City of St Asaph Town Council | X                       | 1 Apr 2012                | 31 Mar                        | Complete            | Plots of land (near the MUGA) have been given                                                                                                                                                                                                                                                                                      |

|  |  |  |  |      |  |                                          |
|--|--|--|--|------|--|------------------------------------------|
|  |  |  |  | 2017 |  | over as allotments and are working well. |
|--|--|--|--|------|--|------------------------------------------|

**...for jobs**

| Priority action                                         | Led by                                                                                                       | How this will be funded | From when this will start | By when this will be complete | Delivery confidence | Notes                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|-------------------------|---------------------------|-------------------------------|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Finding funding to develop a visitor centre and toilets | Representative Body of the Church in Wales and County Council Planning, Regeneration and Regulatory Services | M                       | 1 Apr 2012                | 31 Mar 2017                   |                     | The Dean's Office has planning permission for the extension to the Cathedral. Currently fundraising to be able to start the project and have raised £63,000 of the required £520,000. There is an application into the Heritage Lottery Fund for £365,000, a response is expected by Dec 12 <sup>th</sup> 2013. If successful with this bid, they |

|                                                                            |                                                               |   |            |             |          |                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------|---------------------------------------------------------------|---|------------|-------------|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                            |                                                               |   |            |             |          | will have to submit a second round application. Work is not anticipated to start on the building until Spring/Summer 2014. Whatever the outcome of the HLF bid, they will be applying to various other sources for additional funding in January 2014 (most funders want to know the outcome of HLF before they will consider applications). |
| Working with Tweedmill to encourage their visitors to call in St Asaph too | County Council Housing and Community Development              | S | 1 Apr 2012 | 31 Mar 2014 |          | St Asaph and Rhuddlan Tourism Association have been tackling this and a representative from Tweedmill attends their meetings, and also attends Destination Management.                                                                                                                                                                       |
| Improving Chester Street parking and traffic flow                          | County Council Highways and Housing and Community Development | S | 1 Apr 2012 | 31 Mar 2014 | Complete | New parking restrictions were implemented in June 2013                                                                                                                                                                                                                                                                                       |

### ...for the place

| Priority actions | Led by | How this will be funded | From when this will start | By when this will be complete | Delivery confidence | Notes |
|------------------|--------|-------------------------|---------------------------|-------------------------------|---------------------|-------|
|------------------|--------|-------------------------|---------------------------|-------------------------------|---------------------|-------|

|                                                                                                                                                                                        |                                                         |          |                   |                    |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|----------|-------------------|--------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Tackling untidy sites and buildings such as the Auction Rooms in Gemig Street, gateway locations including properties in Chester Street and the land behind the Kentigern Arms.</p> | <p>County Council Housing and Community Development</p> | <p>S</p> | <p>1 Apr 2013</p> | <p>31 Mar 2017</p> |  | <p>The Auction Rooms in Gemig Street are up for sale. It does not currently reach the threshold for action but it is being monitored. The owner has sought planning advice regarding future use of the property. The property is on the 'Eyesore Property Group' list. Permission has been gained from owners in Chester Street to improve untidy businesses – work will commence in the next few weeks. The state of the two properties (former police station &amp; Dwy Afon), does not reach the threshold for enforcement action, the owners have been written to asking that they tidy the garden areas. The response received was to object to the request; one owner is disabled (Former Police Station) and the other argued that his garden was not untidy (Dwy Afon). Consequently the situation is being monitored and if the state of these properties deteriorates further and enforcement action can be justified, the route can be taken. A re-visit is due in November. The land behind St Kentigern's does not meet the threshold for enforcement.</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|----------|-------------------|--------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                              |                            |   |            |             |                      |                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------|----------------------------|---|------------|-------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Reviewing the on street parking on Mill Street by the bowling green car park which reduces the traffic flow to one car width | County Council Highways    | S | 1 Apr 2012 | 31 Mar 2013 |                      | This will be included in the next phase of the St Asaph restrictions. No firm date has been programmed in yet but is likely to be next year.                                     |
| Keeping the toilets open for longer                                                                                          | County Council Environment | S | 1 Apr 2012 | 31 Mar 2013 | Complete             | Cleaning services met with The Mayor and Cllr B Cowie to discuss opening times and it was agreed the times would remain the same.                                                |
| Improving the appearance of the toilet block.                                                                                | County Council Environment | P | 1 Apr 2013 | 31 Mar 2014 | Complete             | The toilets received a complete revamp in November 2012                                                                                                                          |
| Improving the security measures of the toilet block.                                                                         | County Council Environment | P | 1 Apr 2015 | 31 Mar 2016 | Not due to start yet | £50k has been allocated for the improvement of security – but this is for 'Later years' so this part is 'Not due to start' until beyond April 2014.                              |
| Making the steps at Red Hill safer                                                                                           | County Council Environment | P | 1 Apr 2013 | 31 Mar 2014 | Complete             | Funding secured through the corporate priority budget. The work is now complete.                                                                                                 |
| Install brown visitor signs along the A55 for the Vale of Clwyd                                                              | County Council Highways    | P | 1 Apr 2013 | 1 Apr 2017  |                      | Welsh Government ruling for new signs is that individual attractions need to apply for Brown Signage – they need to prove that they have approx 50,000-60,000 visitors per year. |

|                                                                                        |                         |   |            |             |         |                                                                                                                                              |
|----------------------------------------------------------------------------------------|-------------------------|---|------------|-------------|---------|----------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                        |                         |   |            |             |         | Investigating the ruling on replacing current brown signs to see if they can just be changed to include new information.                     |
| Getting the grass cut regularly outside the BT exchange                                | BT                      | X | 1 Apr 2012 | 31 Mar 2013 | Ongoing | We have a contact in BT who we liaise with to ensure that the grass is regularly cut.                                                        |
| Limiting the times that the brewery can deliver to and unload at the Conservative Club | County Council Highways | S | 1 Apr 2012 | 31 Mar 2013 |         | This will be included in the next phase of the St Asaph restrictions. No firm date has been programmed in yet but is likely to be next year. |

**...for the area**

| Priority actions | Led by | How this will be funded | From when this will start | By when this will be complete | Delivery confidence | Notes |
|------------------|--------|-------------------------|---------------------------|-------------------------------|---------------------|-------|
|                  |        |                         |                           |                               |                     |       |

|                                                                                                                                                                                                                                               |                                                  |     |            |               |  |                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-----|------------|---------------|--|---------------------------------|
| Explore the potential to extend the double yellow lines by the school on Henllan Road, Trefnant to beyond the bend (specify which bend) to stop problems with traffic getting around the bend when cars are parked on both sides of the road. | County Council Highways                          | P   | 1 Dec 2013 | 31 March 2014 |  | No action has progressed so far |
| a) To facilitate discussions between the Community Council and the County Council for the handover of the school field in Rhuallt.<br>b) Assisting the Community Council to develop the school field into a children's play area              | a) Valuation and Estates<br>b) Community Council | S/P | 1 Dec 2013 | 31 March 2014 |  | No action has progressed so far |
| Extending the lay-by at Cae Onnen, Glascoed                                                                                                                                                                                                   | County Council Highways                          | P   | 1 Dec 2013 | 31 March 2014 |  | No action has progressed so far |



**Rhuddlan Town Plan Performance Management**

**Report for the quarter ending 31 December 2013**

**Key**

**Source of funding for delivery of priority actions**

|                                                                      |   |
|----------------------------------------------------------------------|---|
| Service budget                                                       | S |
| 100% external                                                        | X |
| From the corporate priority allocation to match a grant              | M |
| 100% from the corporate priority allocation                          | P |
| Major project which would have to be funded through the capital plan | C |

**Delivery confidence**

|               |                                                                                                                                                                                                                                                                                                                                                 |
|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Red</b>    | Successful delivery of the project/programme appears to be unachievable. There are major issues on project/programme definition, schedule, budget required quality or benefits delivery, which at this stage does not appear to be manageable or resolvable. The project/programme may need re-baselining and/or overall viability re-assessed. |
| <b>Orange</b> | Successful delivery of the project/programme is in doubt with major risks or issues apparent in a number of key areas. Urgent action is needed to ensure these are addressed, and whether resolution is feasible.                                                                                                                               |
| <b>Yellow</b> | Successful delivery appears probable but significant issues already exist requiring management attention. These appear resolvable at this stage and if addressed promptly, should not present a cost/schedule overrun.                                                                                                                          |
| <b>Green</b>  | Successful delivery of the project/programme to time, cost and quality appears highly likely and there are no major outstanding issues that at this stage appear to threaten delivery significantly                                                                                                                                             |

## ...for people

| Priority action                                                                | Led by                                         | How this will be funded | From when this will start | By when this will be complete | Delivery confidence | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|--------------------------------------------------------------------------------|------------------------------------------------|-------------------------|---------------------------|-------------------------------|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Looking into the provision of extra care housing for older people              | County Council Housing & Community Development | S                       | 1 April 2013              | 31 March 2017                 |                     | An Extra Care unit meeting has been held with prospective landlords and developers to identify the issues associated with increasing the level of Extra Care Housing in the County. This has led to forthcoming meetings with a couple of developers to look at specific options. An assessment of need is being finalised to identify in which parts of the County the agreed 3 additional facilities would be based and what impact the plans for Poole Park will have for future need. |
| Looking into the provision of affordable units in any residential developments | County Council Planning & Public Protection    | S                       | 1 April 2013              | 31 March 2017                 |                     | Ten affordable units were built in Rhuddlan in February 2013. But development land is still required.                                                                                                                                                                                                                                                                                                                                                                                     |

## ...for the community

| Priority action                                                                                                                                                                                                                                                                                      | Led by                            | How this will be funded | From when this will start | By when this will be complete | Delivery confidence  | Notes                                                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-------------------------|---------------------------|-------------------------------|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Investigate the possibility of providing an integrated community building; creating a 'one stop' hub for learning and information; to include provision for adult and young people learning, fit for purpose ICT facilities, health and social care, tourist information; library and local history. | Town Council                      | M                       | 1 April 2014              | 31 March 2017                 | Not yet due to start | Funding has been allocated by Councillors to complete an 'Open the Book' study on the library space to see how it could be used as a community hub. |
| Investigate the potential of finding funding to improve the facilities where the Cylch Meithrin meets.                                                                                                                                                                                               | Economic and Business Development | X                       | 1 April 2014              | 31 March 2016                 | Not due to start yet |                                                                                                                                                     |
| Providing dropped kerbs in Vicarage Lane, and at Burgedin Terrace in Parliament Street.                                                                                                                                                                                                              | County Council Highways           | S                       | 1 April 2014              | 31 March 2017                 | Not yet due to start | The dropped kerb at Burgedin Terrace has now been dropped. Councillors are lobbying to have further kerbs dropped within the town.                  |

**...for jobs**

| Priority action                                                                                                                                            | Led by                                         | How this will be funded | From when this will start | By when this will be complete | Delivery confidence | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|-------------------------|---------------------------|-------------------------------|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Supporting the owners to complete the re-development of the "Triangle"                                                                                     | County Council Housing & Community Development | S                       | 1 April 2013              | 31 March 2021                 |                     | Expecting a planning application for the Marsh Warden site for a new restaurant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Making it easier for customers to get to the shops by carrying out a review of the inconsistencies in the restrictions on parking times in the High Street | County Council Highways                        | S                       | 1 April 2014              | 31 March 2017                 | Complete            | <p>Councillors would like the parking times to be extended from 30 minutes to an hour to allow people to do their shopping and keep appointments etc.</p> <p>Traffic Management have reviewed the existing limited waiting restrictions on the High Street and can confirm that there are no inconsistencies in the permitted waiting times which are, '30 minutes no return within 30 minutes between the hours of 7am and 7pm' throughout. This permitted waiting time is consistent with that which is in force in the central areas of the majority of other town in Denbighshire. It is designed to maximise the benefits to shops and businesses of the free on-street parking spaces within their close proximity by ensuring a regular turnover in occupancy.</p> |

## ...for the place

| Priority actions                                                                                      | Led by                                         | How this will be funded | From when this will start | By when this will be complete | Delivery confidence | Notes                                                                                                                                                                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------|------------------------------------------------|-------------------------|---------------------------|-------------------------------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Improving the appearance of the "Triangle" using enforcement action if necessary                      | County Council Housing & Community Development | S                       | 1 April 2013              | 31 March 2017                 |                     | Some tidying has been done to the rear of the former laundry site. Some enforcement measures have been applied to tackle areas but other untidy areas do not warrant enforcement action.                                                                                                                   |
| Improving the appearance of any untidy shops in the High Street using enforcement action if necessary | County Council Housing & Community Development | X                       | 1 April 2013              | 31 March 2017                 |                     | A shop front improvement grant scheme is being rolled out throughout the county and untidy shops will be encouraged to apply for the grant.                                                                                                                                                                |
| Monitoring fly tipping by St Mary's Church using enforcement action if necessary                      | County Council Environmental services          | S                       | 1 April 2013              | 31 March 2017                 |                     | Area is regularly monitored and there have been no reports of fly-tipping since April 2013. They will deal with issues as and when reported.                                                                                                                                                               |
| Repairing the faded street name signs in the High Street and in Rhyl Road                             | County Council Highways                        | S                       | 1 April 2013              | 31 March 2017                 |                     | The majority of faded signs have been replaced. The Sign Shop have a meeting arranged with Cllr A Roberts to look at some of the others that are faded and there is one by the Admiral's Playing Field that is particularly poor. The meeting was not successful due to Denbighshire's Street Sign Policy. |

|                                                                                                           |                                                |   |              |               |                      |                                                                                                                                                                                                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------|------------------------------------------------|---|--------------|---------------|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Making sure that the railings by the Kings Head are kept painted and that any dents are removed quickly   | County Council Highways                        | S | 1 April 2013 | 31 March 2017 | Ongoing              | The area is being regularly monitored and dealt with as and when damage is reported.<br>A request for funding from the Town Plan budget has been made to make repairs to the railings.                                                                                                                           |
| Improvements to Bus Shelters within the town                                                              | Town Council                                   | M | 1 April 2014 | 31 March 2016 | Not Due to Start Yet |                                                                                                                                                                                                                                                                                                                  |
| Installing pedestrian signage leading from the Parliament Street car park to the castle and to Twthill    | County Council Highways                        | M | 1 April 2013 | 31 March 2014 |                      | An application to Cadwyn Clwyd for funding is being investigated.<br><br>Met with Councillors to decide the location and style of the signs, so an application can be pursued.<br><br>Major project team is currently investigating the costs and obtaining quotes so that an application form can be completed. |
| Look into improving the appearance and interpretation of the historic ditched defences near Gwindy Street | County Council Housing & Community Development | S | 1 April 2013 | 31 March 2014 |                      | An application to Cadwyn Clwyd for funding is being investigated.<br><br>Discussions are taking place with historians to produce an information board for the defences – costs and quotes need to be obtained so that an application can be progressed.                                                          |
| Installing interpretation by the wooden sculpture of the knights in Tan yr Eglwys Road                    | County Council Housing & Community Development | X | 1 April 2013 | 31 March 2014 |                      | An application to Cadwyn Clwyd for funding is being investigated.<br><br>Working with the Town Council to establish ownership of the land and to assign the ownership to the Town Council who have agreed to this.                                                                                               |
| Looking into the feasibility of illuminating the wooden sculpture of the knights at night                 | County Council Housing & Community Development | S | 1 April 2013 | 31 March 2014 |                      | An application to Cadwyn Clwyd for funding is being investigated.<br><br>As above.                                                                                                                                                                                                                               |

|                                                                                                                    |                                                |   |              |               |                      |                                                                                                                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------|------------------------------------------------|---|--------------|---------------|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Installing lighting to illuminate the wooden sculpture of the knights                                              | County Council Housing & Community Development | M | 1 April 2014 | 31 March 2017 | Not yet due to start |                                                                                                                                                                                                     |
| Looking into the feasibility of providing a pavement for pedestrians alongside Marsh Road                          | County Council Highways                        | M | 1 April 2013 | 31 March 2014 |                      | An application to Cadwyn Clwyd for funding is being investigated.<br><br>Major project team is currently investigating the costs and obtaining quotes so that an application form can be completed. |
| Providing a pavement for pedestrians along Marsh Road                                                              | County Council Highways                        | M | 1 April 2014 | 31 March 2017 | Not yet due to start | This will be progressed depending on the outcome of the feasibility study.                                                                                                                          |
| Install wooden benches along the cycle path from Rhyl to Rhuddlan (similar to those on the other side of the road) | Countryside Services                           | M | 1 April 2014 | 31 March 2016 | Not yet due to start |                                                                                                                                                                                                     |

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**Ruthin Town Plan Performance Management**

**Report for the quarter ending 31<sup>st</sup> December 2013**

**Key**

**Source of funding for delivery of priority actions**

|                                                                      |   |
|----------------------------------------------------------------------|---|
| Service budget                                                       | S |
| 100% external                                                        | X |
| From the corporate priority allocation to match a grant              | M |
| 100% from the corporate priority allocation                          | P |
| Major project which would have to be funded through the capital plan | C |

**Delivery confidence**

|               |                                                                                                                                                                                                                                                                                                                                                     |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Red</b>    | Successful delivery of the project / programme appears to be unachievable. There are major issues on project / programme definition, schedule, budget required quality or benefits delivery, which at this stage does not appear to be manageable or resolvable. The project/programme may need re-baselining and/or overall viability re-assessed. |
| <b>Orange</b> | Successful delivery of the project/programme is in doubt with major risks or issues apparent in a number of key areas. Urgent action is needed to ensure these are addressed, and whether resolution is feasible.                                                                                                                                   |
| <b>Yellow</b> | Successful delivery appears probable but significant issues already exist requiring management attention. These appear resolvable at this stage and if addressed promptly, should not present a cost/schedule overrun.                                                                                                                              |
| <b>Green</b>  | Successful delivery of the project/programme to time, cost and quality appears highly likely and there are no major outstanding issues that at this stage appear to threaten delivery significantly                                                                                                                                                 |

**...for people**

| Priority action                                                                                                      | Led by                               | How this will be funded | From when this will start | By when this will be complete | Delivery confidence | Notes                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------|---------------------------|-------------------------------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Securing approval to commence review of primary education provision within Ruthin and adjoining communities          | County Council Modernising Education | S                       | 1 April 2012              | 31 Mar 2013                   | Green               | <b>COMPLETE</b><br>Approval secured - November 12                                                                                                                                                                                                                                                                                                                      |
| Completing area review of existing primary provision and agreeing pattern for future provision and improvement works | County Council Modernising Education | S                       | 1 April 2012              | 31 Mar 2017                   | Green               | The findings of the Ruthin Area Primary review were presented to Cabinet in June 2013. The findings proposed a range of measures to assist in maintaining a broad and sustainable provision in the Ruthin area whilst addressing the issue of surplus places. Individual proposals, where appropriate, will be subject to formal consultations during the autumn term. |
| Improving primary education provision to                                                                             | County Council Modernising           | S                       | 1 April 2013              | 31 Mar 2017                   | Green               | The findings of the Ruthin Area Primary review                                                                                                                                                                                                                                                                                                                         |

|                                                                                   |                                |   |            |             |       |                                                                                                                                                                                                                                                                                                                                |
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| serve Ruthin and surrounding communities by securing funding to invest in schools | Education                      |   |            |             |       | identified a number of areas where investment will be required to improve the conditions of schools in the Ruthin area. The process of developing site options to enable business cases to secure the necessary investment has now commenced.                                                                                  |
| Looking into providing more extra care housing for older people                   | County Council Social Services | C | 1 Apr 2012 | 31 Mar 2017 | Green | An Extra Care unit meeting has been held with prospective landlords and developers to identify the issues associated with increasing the level of Extra Care Housing in the County. This has led to forthcoming meetings with a couple of developers to look at specific options. An assessment of need has been commissioned. |
| Piloting a community information project for older people                         | County Council Social Services | S | 1 Apr 2012 | 31 Mar 2013 | Red   | <b>COMPLETE</b><br>There were no volunteers to roll the project out in Ruthin so the project was rolled out in Llanarmon yn Ial, Llandrillo, Llanferres and Llandegla. There was no take up from the community despite a lot of publicity.                                                                                     |

|                                                                                                                                                                             |                                                                                  |   |            |             |        |                                                                                                                                                                                     |
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|                                                                                                                                                                             |                                                                                  |   |            |             |        | The results of the project are currently being evaluated by the Corporate Director, Modernisation and Well Being.                                                                   |
| Piloting a responsive on demand transport service for the outlying area                                                                                                     | County Council Highways                                                          | S | 1 Apr 2012 | 31 Mar 2013 | Green  | <b>COMPLETE</b><br>This service ran from Dec '08 to Aug '11. It is now run as a semi demand service – which is a mixture of calling for transport as required and a fixed timetable |
| Holding discussions about cafes and shops being open at times when older teenagers can use them and looking into the feasibility of offering activities for their age group | County Council Strategic, Regeneration, Town Council, Business Groups            | S | 1 Apr 2012 | 31 Mar 2013 | Yellow | EW and HHR started discussion with Town Team. HHR will raise at Chamber of Trade meeting.                                                                                           |
| Meet colleges and School Improvement and Inclusion Team to discuss future plans and skills base                                                                             | County Council Strategic Regeneration with School Improvement and Inclusion Team | S | 1 Apr 2012 | 1 July 2013 |        | Can this action be removed from Town Plan as the new Economic and Community Ambition strategy will address the issue of skills across the                                           |

|                                                                                                                      |                                       |   |            |              |        |                                                                                                            |
|----------------------------------------------------------------------------------------------------------------------|---------------------------------------|---|------------|--------------|--------|------------------------------------------------------------------------------------------------------------|
|                                                                                                                      |                                       |   |            |              |        | county?                                                                                                    |
| Liasing with Housing Services to identify any potentially missing provision for young people's / affordable housing? | County Council Strategic Regeneration | S | 1 Apr 2012 | 31 July 2013 | Yellow | Mwrog Street development will provide affordable housing (8 bed spaces) and be completed in February 2014. |

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**...for the community**

| Priority action | Led by | How this will be | From when this will | By when this will be | Delivery confidence | Notes |
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|                                                                                                                                                                                                           |                                                     | funded | start      | complete    |       |                                                                                                                                                                                                                                                                                                 |
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| Building an all weather sports pitch and public gym to ensure the viability of the sports clubs and provision of good quality sports facilities                                                           | County Council Marketing Communications and Leisure | C      | 1 Apr 2012 | 31 Mar 2014 | Green | <b>COMPLETE</b><br>New gym and sports pitch open.                                                                                                                                                                                                                                               |
| Providing more flexible public transport for people living in outlying communities to make it easier for them to access the facilities in the town ie in time to take part in sports and other activities | County Council Highways                             | S      | 1 Apr 2012 | 31 Mar 2014 | Green | <b>COMPLETE</b><br>A semi demand service (mix or responsive and fixed timetable service) available in Cyffylliog, Bontuchel, Clocaenog, Clawddnewydd, Derwen, Betws GG, Melin y Wig. Fixed timetable services across other parts of the Ruthin area have been improved over the last 12 months. |
| Identifying ways of bringing families together through sport                                                                                                                                              | Town Team                                           | X      | 1 Apr 2012 | 31 Mar 2014 | Green | EW and HHR discussed with Town Team. Festival of Sport to be held 14/15 June 2014 across 4 centres – Llanfwrog, Cae Ddol, Leisure Centre,                                                                                                                                                       |

|                                                                                                                     |                         |   |            |             |        |                                                                                                                                                                                                                    |
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|                                                                                                                     |                         |   |            |             |        | football/cricket pitch. Working with DCC. Family fun day being organised for summer 2014.                                                                                                                          |
| Implementing a Designated Public Place Order within the part of the town covered by the 30 mph speed limit          | County Council Planning | S | 1 Apr 2012 | 31 Mar 2013 | Green  | <b>COMPLETE</b><br>Approval for Alcohol Consumption in Designated Public Places has been given. Signs have been implemented. It is up to North Wales Police to enforce now.                                        |
| Consulting on the introduction of a Dog Control Order within the part of the town covered by the 30 mph speed limit | County Council Planning | S | 1 Apr 2012 | 31 Mar 2013 | Yellow | A Report will be submitted to Scrutiny Committee in January 2014 to gauge Members' views on developing Dog Control Orders across the County. If Members agree, full public consultation will follow in the Spring. |

### .....for jobs

| Priority action | Led by | How this will be | From when this will | By when this will | Delivery | Notes |
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|                                                                                                                    |                                                                                                                                                | funded | start      | be complete | confidence |                                                                                                                                                                                                                                                                                                          |
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| Establishing a "town team" to enable businesses, visitor attractions and events to work in a more co-ordinated way | Bro Rhuthun, Rhuthun Ymlaen, Ruthin Chamber of Trade, Ruthin & District Civic Association, Town Council, County Council Strategic Regeneration | S      | 1 Apr 2012 | 31 Mar 2013 | Green      | <b>Complete</b><br>Town Team is constituted and currently meeting every month.                                                                                                                                                                                                                           |
| Looking into the feasibility of a town centre manager                                                              | Ruthin Town Team, County Council Strategic Regeneration                                                                                        | X      | 1 Apr 2012 | 31 Mar 2014 | Green      | Please see report to MAG Jan 2014                                                                                                                                                                                                                                                                        |
| Looking into the feasibility of moving the location of Ruthin Produce Market                                       | County Council Strategic Regeneration                                                                                                          | S      | 1 Apr 2012 | 31 Mar 2013 | Green      | <b>COMPLETE</b><br>Produce market no longer in existence but Chamber of Trade have taken on contact list and stalls and held 2 markets over the summer.<br>Christmas market to be held end November. EW speaking to Cadwyn Clwyd about paying for next road closure once current notice comes to an end. |



|                                                                                                                                          |                                                     |   |            |             |       |                                                                                                                                                      |
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| Installing an Art Trail to enhance the art offer in the town and also to encourage visitors to the Craft Centre to go to the town centre | County Council Environment                          | X | 1 Apr 2012 | 31 Mar 2014 | Green | <a href="http://www.ruthinartrail.co.uk">www.ruthinartrail.co.uk</a><br>Some installations have been delayed. Art trail will be launched in Feb 2014 |
| Providing signage to let visitors at the Craft Centre know about the town centre                                                         | County Council Marketing Communications and Leisure | S | 1 Apr 2012 | 31 Mar 2014 | Green | Will be done as part of art trail. See website above                                                                                                 |
| Installing pedestrian signage to show pedestrians how to get from car parks at Market Street, Troed y Rhiw and Crispin Yard car parks    | County Council Highways                             | S | 1 Apr 2012 | 31 Mar 2013 | Green | <b>COMPLETE</b>                                                                                                                                      |
| Securing the future of the Open Doors weekend                                                                                            | County Council Strategic Regeneration               | S | 1 Apr 2012 | 31 Mar 2013 | Amber | The event for 2013 was secured and successfully run. Discussions still ongoing for future years.                                                     |
| Reviewing the allocation of employment land which is viable to develop                                                                   | County Council Strategic Regeneration, Planning     | S | 1 Apr 2012 | 31 Mar 2014 | Green | <b>COMPLETE</b><br>LDP adopted outlining employment land available in Ruthin.                                                                        |

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| Reviewing the position of the Ruthin visitor offer including assets such as the medieval castle in order to gain greater recognition of Ruthin as a centre for applied arts                        | County Council Marketing Communications and Leisure                            | S | 1 Apr 2012 | 31 Mar 2014 | Green  | Awaiting response from Marketing, Communications and Leisure                                                                                                                     |
| Encouraging shop and business owners to attend the 'Croeso' course                                                                                                                                 | County Council Business Support, Town Team                                     | S | 1 Apr 2012 | 31 Mar 2013 | Green  | <b>COMPLETE</b><br>Croeso course complete – some Ruthin business owners did attend.                                                                                              |
| Encouraging signposting between neighbouring shops                                                                                                                                                 | Town Team                                                                      | X | 1 Apr 2012 | 31 Mar 2014 | Green  | This has become part of the action below                                                                                                                                         |
| Developing part of the marketing and branding strategy for Ruthin using the fact that many high quality brands are available for sale in Ruthin – branding the town centre as a 'department store' | County Council Strategic Regeneration, Business Support and Tourism, Town Team | S | 1 Apr 2012 | 31 Mar 2014 | Green  | Please see report to MAG Jan 2014                                                                                                                                                |
| Understanding any changes made to the Common Agricultural Policy and the potential impact                                                                                                          | County Council Strategic Regeneration and Business Support                     | S | 1 Apr 2012 | 31 Mar 2013 | Yellow | The CAP Consultation on Pillar 1 (Single Farm Payments, with RDP being pillar 2) closed on 30th Nov. Current indications are that the Single Farm Payment will be expected to go |

|  |  |  |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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|  |  |  |  |  |  | down anyway as a result of the EU budget agreement, what WG are proposing to do in addition to this is to move monies from Pillar 1 to Pillar 2, but have the monies transferred ring-fenced for Agri Environment Schemes, so it will still be available to the farming community but they will need to demonstrate that they address certain actions/outputs to access those funds. Once outcome is determined we will consider what support might be needed. |
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**...for the place**

| Priority actions | Led by | How this will be | From when this will | By when this will be | Delivery confidence | Notes |
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|                                                                              |                                                    | funded | start      | complete    |        |                                                                                                                                                                                                                                                                                                                                                             |
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| Carrying out full signage audit                                              | County Council Highways and Strategic Regeneration | S      | 1 Apr 2012 | 31 Mar 2014 | Green  | Work scheduled in County wide programme – no dates available yet<br><br>Awaiting latest update from Highways                                                                                                                                                                                                                                                |
| Reviewing tourist information provision                                      | County Council Strategic Regeneration              | S      | 1 Apr 2012 | 31 Mar 2014 | Yellow | Voluntary visitor centre opened – organised and managed by the Chamber of Trade and part funded by Town Council. Current funding coming to an end. EW working with Chair of Chamber of Trade to look at future funding. EW awaiting statistics and volunteer info from VC to start looking for future funding<br><br>Please also see report to MAG Jan 2014 |
| Refurbishing, renewing and removing of signs in all car parks as appropriate | County Council Highways                            | S      | 1 Apr 2012 | 31 Mar 2014 | Green  | Work has started.<br><br>Art trail installation work will address some of this                                                                                                                                                                                                                                                                              |

|                                                                                                                                             |                                                     |   |            |             |       |                                                                           |
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| Removing all old and unnecessary signs such as the old WDA sign outside Niagara Health Care and those referring to Glyndwr District Council | County Council Environment                          | S | 1 Apr 2012 | 31 Mar 2013 | Green | <b>COMPLETE</b>                                                           |
| Replacing direction sign for Denbigh on Clwyd Street                                                                                        | County Council Highways                             | S | 1 Apr 2012 | 31 Mar 2013 | Green | <b>COMPLETE</b>                                                           |
| Replacing missing 'Welcome to Ruthin' sign on Lon Fawr                                                                                      | Town Council                                        | S | 1 Apr 2012 | 31 Mar 2013 | Green | <b>COMPLETE</b>                                                           |
| Improving signage at Ruthin Gaol                                                                                                            | County Council Marketing Communications and Leisure | S | 1 Apr 2012 | 31 Mar 2014 | Green | Awaiting latest update from Marketing, Communications and Leisure         |
| Fixing the toilet in Cae Ddol car park                                                                                                      | County Council Environment                          | S | 1 Apr 2012 | 31 Mar 2013 | Green | <b>COMPLETE</b>                                                           |
| Repairing pot holes and speed bumps in Cae Ddol car park                                                                                    | County Council Highways                             | S | 1 Apr 2012 | 31 Mar 2013 | Green | <b>COMPLETE</b>                                                           |
| Ensuring that services such as public transport accommodate additional demands arising from                                                 | County Council Environment and Highways             | S | 1 Apr 2012 | 31 Mar 2013 | Green | <b>COMPLETE</b><br>It is difficult to gauge demand if it is for a one off |

|                                                                                                              |                                |   |            |             |        |                                                                                                                                                                                                                              |
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| major events like Ruthin Festival                                                                            |                                |   |            |             |        | event however the section can react if forewarned and an appropriate budget is available                                                                                                                                     |
| Providing extra town trail boards                                                                            | County Council Strategic Regen | S | 1 Apr 2012 | 31 Mar 2013 | Yellow | £2000 secured from Strategic Regen budget. EW working with Chamber of Trade who have developed a map of town centre to be used.                                                                                              |
| Securing funding to renovate the West Wing at Nantclwyd y Dre                                                | County Council Environment     | S | 1 Apr 2013 | 31 Mar 2014 | Yellow | Funding secured from CyMAL to undertake a full review of the Heritage Service to take into account future development/use of all buildings and create action /management plans. Awaiting latest update from Heritage Service |
| Providing a consistent style of benches in and around town centre and more bins on the Cuning Green footpath | Town Council                   | X | 1 Apr 2013 | 31 Mar 2017 | Green  | This will be dealt with by Ruthin Art Trail.<br><a href="http://www.ruthinartrail.co.uk">www.ruthinartrail.co.uk</a><br><br>New benches have been installed                                                                  |
| Removing unauthorised A boards and signs at entrance to Lon Parcwr and on Clwyd Street                       | County Council Environment     | S | 1 Apr 2012 | 31 Mar 2013 | Yellow | Is this still a priority given current difficulties being faced by small businesses?                                                                                                                                         |

|                                                                                |                                                     |   |            |             |       |                                                                                              |
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|                                                                                |                                                     |   |            |             |       |                                                                                              |
| Tidying scruffy sites along the Glasdir link road                              | County Council Environment                          | S | 1 Apr 2012 | 31 Mar 2013 | Green | <b>COMPLETE</b>                                                                              |
| Removing and/or replacing the banners on street lighting columns               | County Council Marketing Communications and Leisure | S | 1 Apr 2012 | 31 Mar 2014 | Green | Awaiting response from Marketing, Communications and Leisure                                 |
| Removing rubbish from the river at Cae Ddol and around Clwyd Street bridge     | Environment Agency                                  | S | 1 Apr 2012 | 31 Mar 2013 | Green | <b>COMPLETE</b><br>Work carried out by Friends of Cae Ddol and Ruthin Rotary Club            |
| Removing graffiti on parking meter signs in Cae Ddol car park                  | County Council Highways                             | S | 1 Apr 2012 | 31 Mar 2013 | Green | <b>COMPLETE</b>                                                                              |
| Tidying up the path between almshouses and clinic                              | County Council Environment                          | S | 1 Apr 2012 | 31 Mar 2013 | Green | <b>COMPLETE</b>                                                                              |
| Replacing broken and missing cobbles on traffic calming system on Clwyd Street | County Council Highways                             | S | 1 Apr 2012 | 31 Mar 2014 | Green | <b>COMPLETE</b><br>Cobbles replaced with tarmac to reduce maintenance                        |
| Replacing the current bridge at Cae Ddol with a more attractive alternative    | Friends of Cae Ddol                                 | X | 1 Apr 2013 | 31 Mar 2017 | Green | Some funding secured by Friends of Cae Ddol. Awaiting latest update from Friends of Cae Ddol |

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| Implementing a one way traffic system through the town centre                                                                                        | County Council Highways               | S | 1 Apr 2012 | 31 Mar 2013 | Green  | <b>COMPLETE</b>                                                                                                                                                                                                                                                                                                                  |
| Looking into ways of funding the removal of the roundabout in St Peter's Square and /or reconfiguring the space to make it more suitable for events. | County Council Strategic Regeneration | S | 1 Apr 2012 | 31 Mar 2014 | Yellow | Please see report to MAG Jan 2014                                                                                                                                                                                                                                                                                                |
| Discouraging large vehicles from using Castle Street and the town centre by directing them along Lon Fawr                                            | County Council Highways               | S | 1 Apr 2012 | 31 Mar 2013 | Green  | <b>COMPLETE</b>                                                                                                                                                                                                                                                                                                                  |
| Reviewing opening times and resources for Nantclwyd Y Dre and the Old Gaol to try and increase the number of days they are open to visitors          | County Council Heritage Service       | S | 1 Apr 2012 | 31 Mar 2013 | Green  | <b>COMPLETE</b><br><b>NCyD</b> - April , May, June, Sept: Friday, Saturday and Sunday 10.30am to 5.00pm.<br>July / Aug school holidays also open on Mondays and Tuesdays (closed Wed & Thurs)<br><b>Old Gaol</b> - April - 30th<br>September Open <b>10.00am - 5pm</b><br>6 days a week, Wednesday-Monday <b>CLOSED TUESDAYS</b> |
| Further developing and publishing a marketing                                                                                                        | County Council Strategic              | S | 1 Apr 2012 | 31 Mar 2014 | Green  | Please see report to MAG Jan 2014                                                                                                                                                                                                                                                                                                |



|                                  |                                                            |  |  |  |  |  |
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| and branding strategy for Ruthin | Regeneration and Business Support, Town Council, Town Team |  |  |  |  |  |
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## Corwen Town Plan Performance Management

### Report for the quarter ending 31 December 2013

#### Key

#### Source of funding for delivery of priority actions

Service budget

S

100% external

X

From the corporate priority allocation to match a grant

M

100% from the corporate priority allocation

P

Major project which would have to be funded through the capital plan

C

#### Delivery confidence

|               |                                                                                                                                                                                                                                                                                                                                                     |
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| <b>Red</b>    | Successful delivery of the project / programme appears to be unachievable. There are major issues on project / programme definition, schedule, budget required quality or benefits delivery, which at this stage does not appear to be manageable or resolvable. The project/programme may need re-baselining and/or overall viability re-assessed. |
| <b>Orange</b> | Successful delivery of the project/programme is in doubt with major risks or issues apparent in a number of key areas. Urgent action is needed to ensure these are addressed, and whether resolution is feasible.                                                                                                                                   |
| <b>Yellow</b> | Successful delivery appears probable but significant issues already exist requiring management attention. These appear resolvable at this stage and if addressed promptly, should not present a cost/schedule overrun.                                                                                                                              |
| <b>Green</b>  | Successful delivery of the project/programme to time, cost and quality appears highly likely and there are no major outstanding issues that at this stage appear to threaten delivery significantly                                                                                                                                                 |

## ...for people

| Priority action                                                                                                                                            | Led by                                                                | How this will be funded | After when will this start? | By when will it be complete? | Delivery confidence    | Notes                                                                                                                                                                                              |
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| Completing the extension and improvement works to the area school at Ssynwyd                                                                               | County Council Customers and Education Support                        | C                       | 1 Apr 2012                  | 31 Mar 2014                  |                        | Planning permission secured Dec. 2012<br>Scheduled for completion Summer 2014.                                                                                                                     |
| Changing the language status of Ysgol Caer Drewyn and Ysgol Carrog to become bilingual schools to increase the use of the Welsh language at these schools. | County Council Customers and Education Support and School Improvement | S                       | 1 Apr 2012                  | 31 Mar 2013                  |                        | Proposals have been included in the council's Welsh in education Strategic Plan.                                                                                                                   |
| Securing funding to minor improvements to other schools in the area                                                                                        | County Council Customers and Education Support                        | X                       | 1 Apr 2012                  | 31 Mar 2014                  |                        | Improvements will be considered within the long term planning for schools.                                                                                                                         |
| Looking into the provision of extra care units for older people                                                                                            | County Council Housing / Registered Social Landlords                  | X                       | 1 Apr 2012                  | 31 Mar 2017                  | Not due to report yet. | Brought to the attention of Social Services HOS , Phil Gilroy and the Service Manager, South Locality , Helena Thomas via Gwynfor Griffiths. July 2013.<br><br>An Extra Care unit meeting has been |

|  |  |  |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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|  |  |  |  |  |  | held with prospective landlords and developers to identify the issues associated with increasing the level of Extra Care Housing in the County. This has led to forthcoming meetings with a couple of developers to look at specific options. An assessment of need is being finalised to identify in which parts of the County the agreed 3 additional facilities would be based and what impact the plans for Poole Park will have for future need. |
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## ...for the community

| Priority action                                                                                                                                                                           | Led by                                                                                     | How this will be funded | When this will start | By when this will be complete | Delivery confidence | Notes                                                                                                                                                                                                                                                             |
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| Securing funding to implement the findings of the feasibility study to find out the needs and aspirations of local people especially with regard to uses for public buildings and spaces. | South Denbighshire Community Partnership                                                   | M                       | 1 Apr 2012           | 31 Mar 2013                   |                     | Dependent on outcome of Study.<br><br>Report received and invoice paid 6k.                                                                                                                                                                                        |
| Identifying future funding for the South Denbighshire Community Partnership                                                                                                               | South Denbighshire Community Partnership                                                   | X                       | 1 Apr 2012           | 31 Mar 2014                   | Completed           | Action complete. Removed from Plan.<br><br>Building transferred from DCC to SDCP March 2013.<br><br>Cyfenter funding secured Oct 2013.                                                                                                                            |
| Determining the future of the Pavilion site                                                                                                                                               | County Council Communication, Marketing and Leisure, Community Council, Corwen Partnership | S                       | 1 Apr 2012           | 31 Mar 2013                   |                     | In hand. DCC working with new trustees and charities commission to move forward with intention to transfer land to the community.<br><br>Cllr Huw Jones met with Keith Amos DCC projects team to look at Business case re Art Competition for design etc 20.12.13 |
| Looking into the feasibility of a better civic amenity provision                                                                                                                          | County Council Environment                                                                 | S                       | 1 Apr 2012           | 31 Mar 2013                   |                     | Business Case for Corwen Site not robust enough due partly to flood plain issues. Status quo retained.                                                                                                                                                            |

|                                                                                     |                         |   |            |             |  |                                                              |
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| Improving the external appearance of the old fire station where the gritter is kept | County Council Highways | P | 1 Apr 2012 | 31 Mar 2014 |  | Nov 2013 Site now to be retained. Works instructed Dec 2013. |
| Looking at alternative places for parking the gritter                               | County Council Highways | S | 1 Apr 2012 | 31 Mar 2014 |  | Linked to search for Civic amenity Site above.               |

### ...for jobs

| Priority action                                                                                                                                                                                                                                                                                                                                                           | Led by                                                                                        | How this will be funded | From when this will start | By when this will be complete | Delivery confidence | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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| <p>Commission a study into the feasibility of the further extension of the railway.</p> <p>Carry out a cost benefit analysis - required for raising the finance needed for the further extension of the railway including any grant funding which may be available.</p> <p>Set out a financing model showing how the constituent elements of the master plan could be</p> | <p>County Council Major Projects.</p> <p>County Council Housing and Community Development</p> | M                       | 1 Apr 2012                | 31 Mar 2013                   |                     | <p>Draft brief for Study completed by MPG and approved by Railway. Presented to Strategic Investment Group twice. Discussions held at senior level July 2013.</p> <p>Corwen as a potential development area flagged up with EU team for any future EU programmes.</p> <p>Sucessfully assisted Railway with Cyfenter bid for phase 1. Railway to Corwen East by March 2014.</p> <p>Time pressures on RDP match funding for technical study as prepared by</p> |

|                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                      |  |  |                 |                                                                                                                                                                                                                                                                                                    |
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| <p>funded including on-going maintenance liabilities for the station buildings.</p> <p>REVISED OCT 2013<br/>Commissioning a study into the benefits to Corwen of the railway; the feasibility/benefits of the further extension of the railway; considering the things Corwen needs to do in order that both the town and the railway benefit.</p> |                                                                                                                                                      |  |  |                 | <p>MPG. Required action Sept 2013.</p> <p>Reviewed at October MAG. RDP now providing Study on benefit to Corwen of the train and the approach needed by the town to make maximum benefit from the potential.</p> <p>No funding now required from town plan for study which is 100% RDP funded.</p> |
| <p>New jobs in the manufacturing sector could be accommodated in the town</p>                                                                                                                                                                                                                                                                      | <p>Proposing the retention of as yet undeveloped employment allocations at Tyn y Llidiart in the Local Development Plan for Denbighshire 2006-21</p> |  |  | <p>Complete</p> | <p>Land designated as employment use is protected under the LDP policy PSE2 Action complete.</p>                                                                                                                                                                                                   |

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...for the place

| Priority actions                                                                                                                                                                                           | Led by                                      | How this will be funded | From when this will start | By when this will be complete | Delivery confidence    | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-------------------------|---------------------------|-------------------------------|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Tackling untidy sites and buildings such as Commerce House using enforcement action where necessary</p> <p>Page 113</p>                                                                                 | County Council Planning & Public Protection | S                       | 1 Apr 2012                | 31 Mar 2017                   |                        | <p>In hand with Development Control (Paul Meade). Owner written to and subsequently an S215 issued giving 3months to comply from 15.5.13. Partial compliance achieved by S.215 Notice served 10 April 2013. New S.215 Notice served 9 September requiring completion of remaining works. Took effect 11 October 2013 with a one month compliance period. <b>Officer: Jill Emmerson</b></p> <p>13.12.13 JE waiting for instructions from Paul Mead/Gareth/ Phil Ebbrell as to how they want to proceed, as time's up on the enforcement notice &amp; the schedule of works not carried out.</p> |
| <p>Refurbishment and manning of Green Lane toilets for expected increase in visitor numbers</p> <p>Priority realigned at MAG NOV.2013 as Corwen to be ready for arrival of Railway passengers in 2014.</p> | Corwen Community Council                    | X                       |                           | 2015                          | Not due to report yet. | <p>Priority is for Corwen to be ready for arrival of Railway passengers in 2014.</p> <p>Meeting with Cllr. Huw Jones October 17<sup>th</sup> 2013. Camp Little Hope (Artists in Residence funded by the Arts Council are developing ideas with the Community for future use of toilets as part of a wider scheme including interpretation and a climate change garden to better link Corwen and the</p>                                                                                                                                                                                        |

|                               |                         |   |            |             |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-------------------------------|-------------------------|---|------------|-------------|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                               |                         |   |            |             |  | <p>Railway at Corwen East.</p> <p>Town Plan funds reallocated at October MAG. Corwen Partnership to apply for 15k to refurbish toilets. DCC to transfer asset to Town Council (Mike Murray).</p> <p>Meeting took place with Karen Tyler Cllr Huw Jones, Malcolm Clements, Digital Magic, CB. Karen offered DCC proposal see email dated 18.12.13. Some Town Plan funding may be required but in essence DCC to upgrade and run toilets.</p> <p>Funds of 8.5k also allocated to garden (via DCC Countryside Service), which links Corwen to the platform at Corwen East. <b>Waiting Code from Countryside.</b></p> <p>Funds of 4k also allocated to keeping Camp Little Hope working on the project over winter 2013-14 with a view to making a bid for Arts Council funding in 2014 for a wholistic plan to link Corwen and the train. <b>Order to Addo issued for this work Jan 2014.</b></p> <p>Remaining funds ringfenced for further works/grant bids.</p> |
| Reviewing signage in the area | County Council Highways | S | 1 Apr 2012 | 31 Mar 2013 |  | <p>New signs provided by DCC for Station yard Industrial estate.</p> <p><b>Access design Plan work being</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

|                                                                                                                   |                                                  |   |            |             |  |                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|---|------------|-------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                   |                                                  |   |            |             |  | undertaken currently by Countryside.                                                                                                                                                                                                                                                                                                                                                                      |
| Improving traffic flows through the introduction of new regulations on the A5                                     | Welsh Government                                 | X | 1 Apr 2012 | 31 Mar 2014 |  | Update requested via Ben Wilcox Jones/MPG and WG 22.4.13. A matter for WG David.Peel@Wales.GSI.Gov.UK<br>Awaiting response currently from "Burness Edward Martin (CEFNFFYRDD)" EdwardBurness@nmwtra.org.uk<br><br>No response from WG. Emailed Peter Lea.<br><br>Dee Valley MAG rep. appointed to Highways Working Group (Cllr. Cefyn Williams).<br><br>In hand with Town Plan Champion Cllr Huw L Jones. |
| Looking into developing good links with Rhug Estate Organic Farm which already attracts large numbers of visitors | County Council Housing and Community Development | S | 1 Apr 2012 | 31 Mar 2013 |  | DCC officers met with Rhug in 2012; awaiting proposals from Rhug on any further developments.                                                                                                                                                                                                                                                                                                             |

### TOWN PLAN PRORITIES 2013

Assist Railway achieved –Assisted with Cyfenter bid.Total project cost £59,074 (DCC £18,426, ERDF £40,648). Contribution to garden linking Railway and town £8,500 in hand. Toilet refurbishment awaiting costs from DCC 15k allocated. Contribution to ADDO Arts Management for Camp Little Hope £4k. Economic benefit study for railway to reach phase 2 100% funded by RDP is yet to be done.

Refurbish exterior of gritter shed – achieved – order placed Dec 2013 £5,448 estimated cost.

Survey of Community buildings – achieved - £6k

## AREA PLAN PRIORITIES 2014

1. Supporting the community in finding a community enterprise use for redundant buildings e.g. the closed school in Glyndyfrdwy and the soon to be closed schools in Llandrillo & Bryneglwys. Estimated Costs: 5k to match fund a grant application for a feasibility study.

**Progress:** GlynD Community Enterprise group made successful application to Cadwyn Clwyd Dec 2013 using this 5k as match. AONB match £100. Cadwyn grant £11,900. TOTAL £17,000.

2. Encouraging the setting up of new clubs e.g. a Youth Club in Betws Gwerfil Goch /Melin y Wig area. Estimated Costs: materials and additional staff hours 3k.

**Progress:** CB contacted DCC contact officer Nick Edwards 17.12.13, awaiting discussions and transfer of funds.

3. Looking into sources of training for the community to help them start up or become sustainable cottage industries in sectors such as, but not exclusively, tourism or outdoor activities. Estimated Costs: 10k to match fund project grant applications.

**Progress:** CB attending next Dee Valley BAG meeting to see what steps the groups want to take following the conclusion of Awel Jones Sustainable Outdoor tourism work which included some training opportunities.

CB met with Eirlys of DEA 13.12.13 JD has some 6,444 which could be spent on training packages for Corwen (ascertaining business needs; business planning; marketing; 121s or group sessions). DEA to provide proposal Jan 2014 for discussion.

## Llangollen Town Plan Performance Management

Report for the quarter ending 31 December 2013.

### Key

#### Source of funding for delivery of priority actions

|                                                                      |   |
|----------------------------------------------------------------------|---|
| Service budget                                                       | S |
| 100% external                                                        | X |
| From the corporate priority allocation to match a grant              | M |
| 100% from the corporate priority allocation                          | P |
| Major project which would have to be funded through the capital plan | C |

#### Delivery confidence

|               |                                                                                                                                                                                                                                                                                                                                                      |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Red</b>    | Successful delivery of the project / programme appears to be unachievable. There are major issues on project / programme definition, schedule, budget required quality or benefits delivery, which at this stage does not appear to be manageable or resolvable. The project/programme may need re-base lining and/or overall viability re-assessed. |
| <b>Orange</b> | Successful delivery of the project/programme is in doubt with major risks or issues apparent in a number of key areas. Urgent action is needed to ensure these are addressed, and whether resolution is feasible.                                                                                                                                    |
| <b>Yellow</b> | Successful delivery appears probable but significant issues already exist requiring management attention. These appear resolvable at this stage and if addressed promptly, should not present a cost/schedule overrun.                                                                                                                               |
| <b>Green</b>  | Successful delivery of the project/programme to time, cost and quality appears highly likely and there are no major outstanding issues that at this stage appear to threaten delivery significantly                                                                                                                                                  |

### ...for people

| Priority action                                                 | Led by                                              | How this will be funded | From when this will start | By when this will be complete | Delivery confidence    | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-----------------------------------------------------------------|-----------------------------------------------------|-------------------------|---------------------------|-------------------------------|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Looking into providing more affordable housing                  | County Council Social Services Cymdeithas Tai Clwyd |                         | 1 April 2012              | 31 Mar 2017                   | Not due to report yet. | Housing Services Strategy Manager, Sue Lewis, to liase directly with Town Plan Champion to take forward.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Looking into providing more extra care housing for older people | County Council Social services                      |                         | 1 April 2012              | 31 Mar 2017                   | Not due to report yet  | <p>Brought to the attention of Social Services HOS , Phil Gilroy and the Service Manager, South Locality , Helena Thomas via Gwynfor Griffiths . July 2013</p> <p>An Extra Care unit meeting has been held with prospective landlords and developers to identify the issues associated with increasing the level of Extra Care Housing in the County. This has led to forthcoming meetings with a couple of developers to look at specific options. An assessment of need is being finalised to identify in which parts of the County the agreed 3 additional facilities would be based and what impact the plans for Poole Park will have for future need.</p> |

### ...for the community

| Priority action                                                                                                                                                                                                                                                                                                                                                                      | Led by                                                                                                           | How this will be funded | From when this will start | By when this will be complete | Delivery confidence   | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------------|-------------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Looking into the feasibility of a 3G sports pitch and the possibility of providing an additional football &amp; rugby pitches.</p> <p>Exploring opportunities to improve playing surfaces access and ancilliary facilities. (Examples cited include: Resurface Dinas Bran; tarmac Sports Assoc. car park at Tower Hill, new nets Riverside park; improve access to Dinas Bran</p> | <p>County Council Leisure, Libraries &amp; Community Development.<br/>County Council Environmental Services.</p> | M                       | 1 Apr 2012                | 31 Mar 2017                   | Not due to report yet | <p>Exploratory stage. SD &amp; RH to consider potential for setting up a new community group to access funds for new pitches. Consider Wernffrwd site?</p> <p>Cross departmental meetings called Sept &amp; October to discuss parking/markets/Wernffrwd</p> <p>Sports Assoc car park. Community Grant. Grant application now approved 30k allocated from Corporate priority budget. <b>Grant paid Jan 2014.</b></p> <p>New nets a matter for the town Council. DCC Funding team may be able to help. Alerted TC 8.7.13</p> |

|                                                                      |                            |   |              |               |  |                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----------------------------------------------------------------------|----------------------------|---|--------------|---------------|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Looking into the feasibility of a new civic amenity site             | County Council Environment | S | 1 Apr 2012   | 31 Mar 2013   |  | <p>Meeting held 15 April with land owners. Size/suitability/value for money of site for waste recycling under consideration by HOS Environment 28 June 2013 David Mathews also assisting. Linked with proposals for Corwen Civic Amenity Site &amp; gritter storage. Action as yet unresolved. Emailed Steve Parker for update/advice 14.10.13t.</p> <p>Business Plan for Corwen site identified not robust enough. Retain status quo.</p> |
| Consider transfer of the operation of the Market to the Town Council | Town Council               |   | 1 April 2012 | 31 March 2014 |  | <p>Discussions held. No move as yet. Legal looking into status of market. EBD seeking help from Licensing on preparation of new Market regulations. Linked to cross</p>                                                                                                                                                                                                                                                                    |



|                                                                                                                                                                                        |                                          |   |            |             |  |                                                                                                                                                                                                                                                                                                                                                        |
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|                                                                                                                                                                                        |                                          |   |            |             |  | <p>departmental Parking meetings above convened for September and October 2013.</p> <p>HOS met Nov.</p> <p>Jan 2014 Draft regulations under consideration by Steve Parker/Peter Lea Market Officer identified. New pricing structure to be drawn up with a view to implementing April 2014. Meeting tba with Town Clerk Feb to update on progress.</p> |
| Looking into improving the parking for the Health Centre unless it relocates to the Woodland Hotel site in which case a review of accessibility from the town centre will be required. | Bettsi Cadwallader Trust<br>DCC Highways | S | 1 Apr 2012 | 31 Mar 2014 |  | <p>Action may become redundant if the proposals to close the hospital and move the health centre outside town take place.</p> <p>Meeting held 11.9.13. Cllrs Davies &amp; Hughes attended</p>                                                                                                                                                          |
| Take advantage of new opportunity for Silver Band to expand after their acquisition of adjacent property on Parade Street which is in                                                  |                                          |   |            |             |  | <p>DCC funding team may be able to help. Alerted contact: Bob Lube July 2013. Waiting date from Bob Lube 10.9.13. Met 25 October 2013. Advised</p>                                                                                                                                                                                                     |

|                                                                                                        |                    |   |            |             |                             |                                                                                                                   |
|--------------------------------------------------------------------------------------------------------|--------------------|---|------------|-------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------|
| need of refurbishment.                                                                                 |                    |   |            |             |                             | Lottery best option; follow up Jan 2014. <b>Alerted Tom Booty</b> requested process for new town plan priorities. |
| Possibly relocating the police station from Parade Street and co locating with other public facilities | North Wales Police | X | 1 Apr 2014 | 31 Mar 2017 | Remove from plan - complete | Police now refurbishing in existing site.                                                                         |

**for jobs**

| Priority action                                     | Led by                                                             | How this will be funded | From when this will start | By when this will be complete | Delivery confidence    | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-----------------------------------------------------|--------------------------------------------------------------------|-------------------------|---------------------------|-------------------------------|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Securing the future of Dobson and Crowther          | County Council Planning and Public Protection                      | S                       | 1 Apr 2012                | 31 Mar 2017                   | Not due to report yet. | Planning permission granted for Dobson & Crowther on Cil Medw site.                                                                                                                                                                                                                                                                                                                                                                                                |
| Facilitating the provision of new business premises | DCC Housing & Community Development & Planning & Public Protection |                         | 1 April 2012              | 31 March 2017                 | Not due to report yet  | <p>Indicative allocation of 200k from Corporate priority budget for 2014 onwards.</p> <p>Cil Medw site considered during 'Walkabout' with Leader, Director and Town plan Champion 13 March. Internal DCC meeting held 15 April. Meeting with land owners held 28 June.</p> <p>Need to ascertain demand for new units. Draft brief drawn up for determining demand for new business premises and supply.<br/>1.9.13. <b>To be extended to cover Dee Valley.</b></p> |

|                                                      |                                                  |   |              |               |                       |                                                                                                                                                                                                                                                                                                             |
|------------------------------------------------------|--------------------------------------------------|---|--------------|---------------|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Look into fibre optic development at Cil medw site   |                                                  |   | 1 April 2012 | 31 March 2017 | Not due to report yet | Awaiting above in which case loop to Cil medw will depend on development of site i.e. BT will want users identified.                                                                                                                                                                                        |
| Improving local mobile phone reception               | County Council Customer Services                 | X | 1 Apr 2012   | 31 Mar 2017   | Not due to report yet | Waiting rollout of Welsh Government Next Generation Broadband project.                                                                                                                                                                                                                                      |
| Improving Broadband services                         | BT                                               |   | 1 April 2012 | 31 March 2017 | Not due to report yet | Waiting rollout of Welsh Government Next Generation Broadband project. Community Council advised to register to receive updates from SuperfastCymru. Potential solution for residents to buy improved access from their provider with WG support <a href="http://www.exwavia.co.uk">www.exwavia.co.uk</a> . |
| Encouraging higher value tourism jobs                | County Council Housing and Community Development | S | 1 Apr 2012   | 31 Mar 2017   | Not due to report yet | Coms, Mktng & Leisure On-going discussions with TPNW re regional collaboration and sector development.                                                                                                                                                                                                      |
| Supporting the Railway to achieve its business model | County Council Housing and Community Development | M | 1 April 2012 | 31 March 2017 | Not due to report yet | Local member key priority. Assisted railway with successful Cyfenter bid. Railway reaching Corwen                                                                                                                                                                                                           |

|                                                                                                                          |                                                        |   |              |               |                       |                                                                                                                                                                                                                                                                                                                                                           |
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|                                                                                                                          |                                                        |   |              |               |                       | East March 2014.<br>Corwen Welcomes the Train(garden and access design plan), assisted with funding under Corwen Town Plan Nov 2013. Working with DCC to improve business confidence in Corwen via DEA work and toilet provision.                                                                                                                         |
| Securing a viable future for the Royal International Pavilion, including upgrade of toilet block to rear of Jenny Jones. | DCC Communications, Marketing & Leisure                |   | 1 April 2012 | 31 March 2017 | Not due to report yet | Relaunched as Conference centre June (Leisure)                                                                                                                                                                                                                                                                                                            |
| Explore potential for parents to return to work by investigating possibilities for pre school care                       | DCC Housing & Community Development (Business Support) | M | 1 April 2012 | 31 March 2014 |                       | Local member priority. DVSC assisted with formation of CIC in 2013. Public Meeting held 30 April to recruit Board members.<br><br>30k allocated 2013-14 Corporate priority budget linked to Cyfenter bid.<br><br>Draft Business Plan received. EBD and funding team met Austin Chemenais October 2013.<br><br>Met 3 key CIC members 4th December 2013. No |

|  |  |  |  |  |  |                                                                                                                                     |
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|  |  |  |  |  |  | longer seeking Cyfenter funding but advised again to seek other and specifically urgently Cadwyn Funding. Awaiting update from CIC. |
|--|--|--|--|--|--|-------------------------------------------------------------------------------------------------------------------------------------|

**...for the place**

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| Priority actions                                                | Led by                  | How this will be funded | From when this will start | By when this will be complete | Delivery confidence | Notes                                                                                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------|-------------------------|-------------------------|---------------------------|-------------------------------|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Carrying out a full signage, parking and traffic movement audit | County Council Highways | S                       | 1 Apr 2012                | 31 Mar 2013                   | GREEN               | Agreement with Highways to remove unnecessary signage clutter. Cross departmental group looking at Parking met September 2013. Highways to carry out a parking study for Llangollen to look at parking supply and demand and to look into the feasibility of further sites including park & ride potential at |

|  |  |  |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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|  |  |  |  |  |  | <p>Wernffrwd.</p> <p>Agreed steps to regulate Market; remove garages; improve siting of recycling bins to increase car park space.</p> <p>Traffic Study starts March 2014 prior to all DCC review.</p> <p>Wernffrwd meeting with prospective recycling client led to a number of actions being requested:</p> <ul style="list-style-type: none"><li>RH to speak to neighbouring farmer regarding ownership of land.</li><li>SP to ask Mike Parker for definitive site report regarding visibility issues and vehicle usage</li><li>JE to check what can be done on the land – grazing, allotments etc.</li></ul> |
|--|--|--|--|--|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

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|                                                                                                                                             |                                                                             |   |            |             |  | <p>SP to contact Welsh Water in relation to access on lane<br/>                 CB to contact Leisure Services – assessment of football pitch usage in Llangollen</p> <p>Potential Countryside interest in utilising old railway line as cycle route/ access to canal and WHS/AONB.</p>       |
| Rejuvenate approaches to Llangollen especially A5 and A539. Consider relocation of Hawthorn sculpture.                                      |                                                                             |   |            |             |  | Linked to above and Civic Amenity site discussions at Wernffrwd.                                                                                                                                                                                                                              |
| Looking into the effect of the opening of new foodstores on Berwyn Street on pedestrians and traffic flow and on seasonal parking on the A5 | County Council Housing and Community Development<br>County Council Highways | S | 1 Apr 2013 | 31 Mar 2017 |  | <p>If health centre &amp; chemist move from A5 into a new Health Centre then then potential to move pelican crossing along the A5 to be investigated?<br/>                 Contacted Edward Burness WG 27.6.13. to see what monitoring is taking place.<br/>                 No response.</p> |



|                                                                    |                                                                                    |   |            |             |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|--------------------------------------------------------------------|------------------------------------------------------------------------------------|---|------------|-------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                    |                                                                                    |   |            |             |                    | <p>New scheme proposed for yellow lines opposite Stan's. Cllrs have commented on WG proposals Sept 2013.</p> <p>Dee Valley rep appointed to Highways Working Group (Cllr Cefyn Williams).</p>                                                                                                                                                                                                                                                                            |
| Exploiting any untapped markets such as the outdoor pursuit market | Llangollen Chamber of Trade<br>County Council<br>Housing and Community Development | X | 1 Apr 2013 | 31 Mar 2017 | Not due to report. | <p>TPNW looking at distinctive branding for the area including a 'heart of adventure' strapline.</p> <p>Cadwyn agreed to fund feasibility study for private sector proposer of new outdoor pursuits centre. Brief for work due end Oct 2013. Head of Leisure to be consulted by proposer.</p> <p><b>Mile End Mill project officially launching Jan 2014.</b></p> <p>Agreement on River use signed by canoeists &amp; anglers.</p> <p><b>AONB applying for Cadwyn</b></p> |

|                                                                                  |                         |   |            |             |           |                                                                                                                                                                                                                                                                                                                                                                               |
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|                                                                                  |                         |   |            |             |           | <p>funds for assistance with this project Dee Valley Access. Links to Dee Valley Active project and synergistic with AONB vision of sustainable development in the Dee Valley</p> <p>Outdoor providers group still meeting Chaired by David Palmer and assisted by AONB. FLO event pencilled in for Nov 2014.</p>                                                             |
| Improving the use of parking at the Pavilion and Ysgol Dinas Bran in peak season | County Council Highways | S | 1 Apr 2012 | 31 Mar 2013 | Completed | <p>Action Complete – Superseded by traffic Audit above. Removed from Plan.</p> <p>Car parks in town refer drivers to other car parks when full.</p> <p>RIP inner car park to remain open at key times agreed by Jamie Groves &amp; town plan Champions.</p> <p>Dinas Bran keen to work with Chambers of Trade &amp; Tourism &amp; attended Dec 2013 meeting with Cllr SD.</p> |

|                                                                                                                                                                   |                                                         |          |                   |                    |                  |                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|----------|-------------------|--------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Tackling untidy sites and buildings such as the old car showroom in George Street, the Woodlands Hotel, the Chainbridge Hotel, the old egg packing station</p> | <p>County Council Housing and Community Development</p> | <p>S</p> | <p>1 Apr 2012</p> | <p>31 Mar 2017</p> | <p>Completed</p> | <p>Action complete. Removed from Plan. Agreed Oct 2013 MAG.</p> <p>Works instructed on Hughes garage, Regent St., Former car showroom and former egg packing station and Job Centre.</p> <p>Email of thanks received from Tidy towns group.</p> <p>Chainbridge Hotel currently undergoing renovation by new owner.</p> <p>Woodland belongs to WG.Possibly redevelop as site of new health Centre.</p> |
| <p>Actively pursuing HLF funds for the restoration of the Chain Bridge</p>                                                                                        | <p>Town Council</p>                                     | <p>M</p> | <p>1 Apr 2012</p> | <p>31 Mar 2014</p> | <p>complete</p>  | <p>Letter of support given to Town Council. Agreed to sit on Steering group.20k allocated in Corporate priority budget for 2013-14</p> <p>Complete Removed from plan.</p>                                                                                                                                                                                                                             |

## TOWN PLAN PRIORITIES 2013

Assist Pre/post school care – achieved. CIC formed and advised and is active but no spend drawn down as yet. (30k)

Assist Chain Bridge – achieved. 20k

Tarmac Sports Assoc Car Park – achieved 30k.

Assist railway – achieved – see Corwen town plan.

## AREA PLAN PRIORITIES 2014

1. Improvements to a dangerous section of path on A 542 by turn to Chainbridge. A section approx. 100yards length towards Abbey Dingle.

This could be progressed via DCC Traffic & Transportation team. Estimated costs: Engineers Report £5,000. Path costs to be determined .

**Progress:** CB met with Ben Wilcox Jones to discuss 2.12.13. Site meeting with potential engineer & Clr Rhys Hughes tba early 2014 by BWJ.

2. Looking into the purchase of additional land in order to extend the burial ground at Llantysilio. Land identified by Community Council approx one third of an acre.

This could be progressed through help by DCC Valuation & Estates team. Estimated Costs: officer time initial Report £500. Purchase price tbc.

**Progress:** CB met with Keith Bowler DCC Property 4.12.13. Suitability of proposed land to be assessed. Meeting with Community Council requires re arranging.

3. Looking into the provision of an additional gritter attachment for tractors to use to clear rural road in bad weather.

This could be progressed via DCC Fleet. Estimated costs: 13K (Report £500.00; Gritter purchase £10,000 ; 5 yrs. running costs £500).

**Progress:** CB met with Chris Brown 28.11.13 to discuss. Matter in hand with Tim Towers; meeting held with Cllr Hughes & potential agents in area.

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| TOWN PLAN BUDGET ALLOCATIONS |                                                                                              |                                   |                                    |              |                                               |                           |                             |                              |                                                                                                                                                                                                                                                                                                                                                                    |
|------------------------------|----------------------------------------------------------------------------------------------|-----------------------------------|------------------------------------|--------------|-----------------------------------------------|---------------------------|-----------------------------|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Town                         | Project                                                                                      | Total cost inc match funding £000 | Contribution from Corporate Policy |              | Re-allocation of funds                        | DCC Spent to date 2013/14 | DCC Sum remaining in budget | Projected over or underspend | Comments                                                                                                                                                                                                                                                                                                                                                           |
|                              |                                                                                              |                                   | 2012/13 & 2013/14                  | Later years  |                                               |                           |                             |                              |                                                                                                                                                                                                                                                                                                                                                                    |
| Prestatyn                    | Shopping precinct makeover-implementation                                                    | 50.0                              | 50.0                               |              |                                               | 70                        | 49,930                      | 0                            | The scope of the project has been agreed by the MAG and Major Projects Group are currently seeking tenders with a view to completion during the first quarter of 2014. The works are expected to take 2-3 weeks to complete once on site. The total cost is £52,000 with £2,000 from Proceeds of Crime Act funding and £50,000 from the corporate priority budget. |
|                              | Central beach arcade makeover - implementation                                               | 50.0                              | 50.0                               |              |                                               | 0                         | 50,000                      | 0                            | Designs have been completed and are currently being costed with a view to going out to going out to tender and completing the works by Easter.                                                                                                                                                                                                                     |
|                              | New sailing Club - design                                                                    | 30.0                              | 30.0                               |              | Development of water sports at Barkby Beach   | 0                         | 30,000                      | 0                            | The scope for this project was widened from the original focus on the sailing club by the MAG and the Harbour Master is to attend a future meeting of the MAG to further develop the concept. As a consequence,                                                                                                                                                    |
|                              | Contribution to construction of new Sailing Club                                             |                                   |                                    |              |                                               |                           |                             |                              |                                                                                                                                                                                                                                                                                                                                                                    |
|                              | Environmental improvements at the Hillside Gardens and Shelter                               | 20.0                              | 15.0                               |              |                                               | 0                         | 15,000                      | 0                            | The scope of the work has been agreed with the Major Projects Group and tenders are currently being sought with completion expected during the first quarter of 2014. The total budget is £20,000 with £5,000 from Town Council and £15,000 from the corporate priority budget.                                                                                    |
|                              | <b>Sub Total</b>                                                                             | <b>150.0</b>                      | <b>145.0</b>                       |              |                                               | <b>70</b>                 | <b>144,930</b>              | <b>0</b>                     |                                                                                                                                                                                                                                                                                                                                                                    |
|                              |                                                                                              |                                   |                                    |              |                                               |                           |                             |                              | 145,000                                                                                                                                                                                                                                                                                                                                                            |
| St Asaph                     | Install additional town trail board                                                          | 2.0                               | 0.8                                |              |                                               | 0                         | 800                         | 0                            | Cadwyn to match fund - completed, funding not required                                                                                                                                                                                                                                                                                                             |
|                              | Red Hill steps - install handrail & address root damage                                      | 10.0                              | 10.0                               |              |                                               | 8,420.3                   | 1,579.7                     | 0                            | Final payment invoice received. Project closure imminent                                                                                                                                                                                                                                                                                                           |
|                              | Provision for the construction of improvements and rebuilding the flood damaged Cricket Club | 500.0                             | 50.0                               |              | Previously allocated for the Community Centre | 0                         | 50,000                      | 0                            | Offer letter sent out but Group not claimed this as yet.                                                                                                                                                                                                                                                                                                           |
|                              | Lower St Toilets - makeover & improved security                                              | 50.0                              |                                    | 50.0         |                                               | 0                         | 0                           | 0                            | Work not due to start until post April 2014 - 100% corporate allocation                                                                                                                                                                                                                                                                                            |
|                              | Contribution to construction of Cathedral visitor centre                                     | 300.0                             |                                    | 50.0         |                                               | 0                         | 0                           | 0                            | £520,000 required to fund project. Heritage Lottery bid for £365k submitted. Fundraising to date £63k. Further bids to be submitted early 2014                                                                                                                                                                                                                     |
|                              | Legal and other costs for transfer of Rhualt Playing Fields to Community Council             |                                   | 12.0                               |              |                                               | 0                         | 12,000                      | 0                            | New project - added as part of the Area Plan process                                                                                                                                                                                                                                                                                                               |
|                              | Extension of double yellow lines at Trefnant                                                 |                                   | 2.0                                |              |                                               | 0                         | 2,000                       | 0                            | New project - added as part of the Area Plan process                                                                                                                                                                                                                                                                                                               |
|                              | Extension of layby at Cefn Meiriadog                                                         |                                   | 5.0                                |              |                                               | 0                         | 5,000                       | 0                            | New project - added as part of the Area Plan process                                                                                                                                                                                                                                                                                                               |
|                              | Fingerposts for historic sites in Bodelwyddan                                                |                                   | 5.0                                |              |                                               | 0                         | 5,000                       | 0                            | New project - added as part of the Area Plan process                                                                                                                                                                                                                                                                                                               |
|                              | <b>Sub Total</b>                                                                             | <b>862.0</b>                      | <b>84.8</b>                        | <b>100.0</b> |                                               | <b>8,420</b>              | <b>76,380</b>               | <b>0</b>                     |                                                                                                                                                                                                                                                                                                                                                                    |
|                              |                                                                                              |                                   |                                    |              |                                               |                           |                             |                              | 84,800                                                                                                                                                                                                                                                                                                                                                             |
| Rhuddlan                     | Finger posts to the Castle & Twt Hill                                                        | 3.0                               | 1.2                                |              |                                               | 222.22                    | 977.78                      | 0                            | Cadwyn to match fund. Project submitted to Major projects for quotes so application to Cadwyn can be completed                                                                                                                                                                                                                                                     |

|                |                                                                                    |              |             |             |                                                                             |                 |               |            |                                                                                                                         |
|----------------|------------------------------------------------------------------------------------|--------------|-------------|-------------|-----------------------------------------------------------------------------|-----------------|---------------|------------|-------------------------------------------------------------------------------------------------------------------------|
|                | Install additional town trail board                                                | 2.0          | 0.8         |             |                                                                             | 65.35           | 734.65        | 0          | Cadwyn match funded, project completed                                                                                  |
|                | Installation of illumination for wooden sculpture of knights in Tan yr Eglwys Road | 3.0          | 1.2         |             |                                                                             | 0               | 1,200         | 0          | Cadwyn to match fund. Legal transfer of ownership underway. Upon completion, application to Cadwyn will be submitted    |
|                | Installation of interpretation at ditched defences in Gwindy Street                | 2.0          | 0.8         |             |                                                                             | 0               | 800           | 0          | Cadwyn to match fund. Meeting with Cadw due to take place to discuss. Application to Cadwyn to follow.                  |
|                | Marsh Road Pavement - feasibility study                                            | 4.0          | 2.0         |             |                                                                             | 333.46          | 1,666.54      | 0          | Cadwyn to match fund. Awaiting approval of Cadwyn Clwyd application. Currently with Major Projects for quotes for works |
|                | Marsh Road pavement - construction                                                 | 25.0         | 25.0        |             |                                                                             | 0               | 25,000        | 0          | To follow study                                                                                                         |
|                | Dropped kerb between Parliament Street and King's Head car parks                   | 1.0          | 1.0         |             |                                                                             | 1,105.00        | 0.00          | 105        | Project completed with £105 overspend                                                                                   |
|                |                                                                                    | 50.0         | 15.0        |             | Contribution to design of changing rooms at Admiral's Playing Fields        | 0               | 15,000.0      | 0          | Cadwyn to match fund. On hold                                                                                           |
|                | Cylch Meithrin                                                                     |              | 1.5         |             |                                                                             |                 | 1.50          |            |                                                                                                                         |
|                | Open the Box Study                                                                 |              | 2.85        |             |                                                                             |                 | 2.85          |            |                                                                                                                         |
|                | Benches                                                                            |              | 0.5         |             |                                                                             |                 | 0.5           |            |                                                                                                                         |
|                | Parking review                                                                     |              | 2.5         |             |                                                                             |                 | 2.5           |            |                                                                                                                         |
|                | Cemetery review                                                                    |              | 2.0         |             |                                                                             |                 | 2.0           |            |                                                                                                                         |
|                | Mobile toilets at Admirals Playing Fields                                          |              | 2.0         |             |                                                                             |                 | 2.0           |            |                                                                                                                         |
|                | Remainder to be re-allocated                                                       |              | 3.65        |             |                                                                             |                 | 3.65          |            |                                                                                                                         |
|                | Contribution to a One Stop Shop hub for learning and information                   | 250.0        |             | 50.0        | Contribution to construction of changing rooms at Admirals's Playing Fields | 0               | 0             | 0          |                                                                                                                         |
|                | <b>Sub Total</b>                                                                   | <b>340.0</b> | <b>47.0</b> | <b>50.0</b> |                                                                             | <b>1,726.03</b> | <b>45,274</b> | <b>105</b> |                                                                                                                         |
|                |                                                                                    |              |             |             |                                                                             |                 |               |            | 47,000                                                                                                                  |
| <b>Denbigh</b> | Design guide                                                                       | 5.0          | 2.0         |             |                                                                             | 0               | 2,000         | 0          | Cadwyn to match fund                                                                                                    |
|                | Implementation of design guide recommendations for street furniture etc            | 50.0         |             | 20.0        |                                                                             | 0               | 0             | 0          | Cadwyn to match fund                                                                                                    |
|                | Chapel quarter feasibility study                                                   | 10.0         | 3.0         |             |                                                                             | 0               | 3,000         | 0          | Cadwyn to match fund                                                                                                    |
|                | Install additional town trail board                                                | 2.0          | 0.8         |             |                                                                             | 0               | 800           | 0          | Cadwyn to match fund                                                                                                    |
|                | New toilets at Lower Park                                                          | 50.0         | 50.0        |             |                                                                             | 0               | 50,000        | 0          |                                                                                                                         |
|                | Gap funding for eye sore sites                                                     | 100.0        |             | 100.0       |                                                                             | 0               | 0             | 0          |                                                                                                                         |
|                | Rhyl Road & Barkers Well Lane congestion - traffic study                           | 30.0         | 30.0        |             |                                                                             | 0               | 30,000        | 0          |                                                                                                                         |
|                | Rhyl Road & Barkers Well Lane congestion - implementation of study recommendations | 200.0        |             | 200.0       |                                                                             | 0               | 0             | 0          |                                                                                                                         |
|                | Contribution to restoration of Gwasg Gee building                                  | 1300.0       |             | 50.0        |                                                                             | 0               | 0             | 0          |                                                                                                                         |
|                | Contribution to conversion & fitting out of museum                                 | 600.0        | 50.0        |             |                                                                             | 50,000          | 0             | 0          | Application form completed awaiting signed copy of Cllr Gwyneth Kensler. Project approved. Payment made 16/12/2013      |



|                   |                                                                                      |               |              |              |                                                                                   |               |               |          |                                                                                                                                                                                                                                                                                                                                     |         |
|-------------------|--------------------------------------------------------------------------------------|---------------|--------------|--------------|-----------------------------------------------------------------------------------|---------------|---------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
|                   | <b>Sub Total</b>                                                                     | <b>2347.0</b> | <b>135.8</b> | <b>370.0</b> |                                                                                   | 50,000        | 85,800        | 0        |                                                                                                                                                                                                                                                                                                                                     | 135,800 |
| <b>Ruthin</b>     | St Peter's Square channelisation of traffic - detailed design                        | 30.0          | 30.0         |              |                                                                                   | 0             | 30,000        | 0        |                                                                                                                                                                                                                                                                                                                                     |         |
|                   | St Peter's Square - channelisation of traffic - implementation                       | 200.0         |              | 200.0        |                                                                                   | 0             | 0             | 0        |                                                                                                                                                                                                                                                                                                                                     |         |
|                   | Art Trail                                                                            | 200.0         | 20.0         |              |                                                                                   | 0             | 20,000        | 0        |                                                                                                                                                                                                                                                                                                                                     |         |
|                   | Town Marketing Strategy                                                              | 12.0          | 5.0          |              |                                                                                   | 0             | 5,000         | 0        | Potential for Cadwyn to match fund                                                                                                                                                                                                                                                                                                  |         |
|                   | Cyfenter - Cwrw Ial Brewery                                                          |               | 23.4         |              |                                                                                   | 23,394        | 0             | 0        | DCC match funding element                                                                                                                                                                                                                                                                                                           |         |
|                   | Cyfenter - Llanarmon Shop                                                            |               | 18.0         |              |                                                                                   | 18,026        | 0             | 0        | DCC match funding element                                                                                                                                                                                                                                                                                                           |         |
|                   | <b>Sub Total</b>                                                                     | <b>442.0</b>  | <b>96.4</b>  | <b>200.0</b> |                                                                                   | <b>41,420</b> | <b>55,000</b> | <b>0</b> |                                                                                                                                                                                                                                                                                                                                     | 96,420  |
| <b>Corwen</b>     | Railway Phase II extension feasibility study                                         | 90.0          | 40.0         |              | 8.5k - Climate Control Garden 15k                                                 | 4,000         | 40,000        | 0        | Rural Development Plan Lead Body to fund an economic case for Phase 2 (approx cost 15-20K 100% funded through RDP).                                                                                                                                                                                                                 |         |
|                   | Improvements to derelict land near Royal Oak                                         | 10.0          | 4.0          |              | - Toilet refurbishment 4k - Arts in Residency 25k - matching for future programme |               |               |          | Awaiting on cost code form Countryside on transfer of 8.5K, DCC environmental services getting cost on refurbishment of toilets. Awaiting on proposal for £4K Arts in Residency - invoice rec'd. Town Plan Champion wants to roll over underspent monies to developing Pavilion site. Including any underspend on Gritter makeover. |         |
|                   | Contribution to Phase I station platform                                             | 100.0         | 20.0         |              |                                                                                   | 18,426        | 1,574         | 0        | Cyfenter to match fund - Total project cost £59,074 (DCC £18,426, ERDF £40,648)                                                                                                                                                                                                                                                     |         |
|                   | Gritter garage makeover                                                              | 10.0          | 10.0         |              |                                                                                   | 0             | 10,000        | 0        | Work to be done in Spring Revised Cost - £5,448                                                                                                                                                                                                                                                                                     |         |
|                   | Survey of community buildings                                                        | 10.0          | 3.0          |              |                                                                                   | 3,000         | 0             | 0        | Total project cost £6,000. Cadwyn to match fund. Awaiting invoice. Paid 18/12/2013 - £6k - Glyndwr University                                                                                                                                                                                                                       |         |
|                   | Contribution to future community building                                            | 500.0         |              | 50.0         |                                                                                   | 0             | 0             | 0        |                                                                                                                                                                                                                                                                                                                                     |         |
|                   | Match funding for Feasibility Study on Community Uses for redundant School buildings |               | 5.0          |              |                                                                                   | 0             | 5,000         | 0        | Grant application to cadwyn submitted by Group.                                                                                                                                                                                                                                                                                     |         |
|                   | Youth Club Provision                                                                 |               | 3.0          |              |                                                                                   | 0             | 3,000         |          | Transfer of funding to Youth service early new year.                                                                                                                                                                                                                                                                                |         |
|                   | Training & Business Support for development of new businesses                        |               | 10.0         |              |                                                                                   | 0             | 10,000        |          | Possible linking to outdoor providers                                                                                                                                                                                                                                                                                               |         |
|                   | <b>Sub Total</b>                                                                     | <b>720.0</b>  | <b>95.0</b>  | <b>50.0</b>  |                                                                                   | <b>25,426</b> | <b>69,574</b> | <b>0</b> |                                                                                                                                                                                                                                                                                                                                     | 95,000  |
| <b>Llangollen</b> | Contribution to pre-school building                                                  |               | 30.0         |              |                                                                                   | 0             | 30,000        | 0        | Potential for Cyfenter to match fund, following meeting with CIC this has been re-assigned as Cadwyn match funding as unable to meet Cyfenter timescales. Awaiting info from CIC                                                                                                                                                    |         |
|                   | Contribution to Sports Association car park                                          |               | 30.0         |              |                                                                                   | 30,000        | 0             | 0        | Offer letter sent out 17.6.2013. Signed and returned T&C 8.7.2013. Awaiting Claim from Sports association.                                                                                                                                                                                                                          |         |
|                   | Contribution to Chain Bridge restoration                                             | 180.0         | 20.0         |              |                                                                                   | 14,500        | 5,500         | 0        | Town & Community Councils & Heritage Lottery to match fund. Offer letter sent out 25.9.2013, Upfront payment of £14,500 made on 16/12/13                                                                                                                                                                                            |         |
|                   | Contribution to stimulate construction of business units                             | 1200.0        |              | 200.0        |                                                                                   | 0             | 0             | 0        |                                                                                                                                                                                                                                                                                                                                     |         |

|                                                                                                 |               |              |              |  |         |         |   |                                                                                        |
|-------------------------------------------------------------------------------------------------|---------------|--------------|--------------|--|---------|---------|---|----------------------------------------------------------------------------------------|
| Engineer's Report on feasibility of providing footway on dangerous stretch of A542              |               | 5.0          |              |  | 0       | 5,000   |   | Initial meeting with Highways to progress study.                                       |
| Valuation Report for Burial Ground in Llantysillio                                              |               | 0.5          |              |  | 0       | 500     |   | Progressing with DCC Valuation & Estates - Initial meeting to be held in January 2014. |
| Purchasing gritter attachment for tractors (includes £500 for report and 5 years revenue costs) |               | 13.0         |              |  | 0       | 13,000  |   | Initial discussion held with highways.                                                 |
| <b>Sub Total</b>                                                                                | <b>1380.0</b> | <b>98.5</b>  | <b>200.0</b> |  | 44,500  | 54,000  | 0 |                                                                                        |
|                                                                                                 |               |              |              |  |         |         |   |                                                                                        |
| <b>Total for initial allocations</b>                                                            |               | <b>702.5</b> |              |  | 171,563 | 530,957 |   |                                                                                        |

98,500

702,520

## Appendix 8

# Town and Area Plans 2 December 2013

## Equality Impact Assessment

# Town and Area Plans

**Contact:** Tom Booty  
Economic & Business Development Manager

**Updated:** 2 December 2013

## 1. What type of proposal / decision is being assessed?

A strategic or service plan

## 2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?

The Town and Area Plans outline the needs and aspirations of Denbighshire's communities, identifies priority projects and initiatives to be progressed and allocates funding for their implementation.

## 3. Does this proposal / decision require an equality impact assessment? If no, please explain why.

*Please note: if the proposal will have an impact on people (staff or the community) then an equality impact assessment **must** be undertaken*

Yes

## 4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken

*(Please refer to section 1 in the toolkit for guidance)*

The Town and Area Plans have been developed initially from a desk -based needs assessment, but followed by a comprehensive consultation process that involved local Members, Community Councils, third sector organisations, and local businesses. The projects and activities detailed in the plans have arisen from this process of research and consultation, and therefore should broadly reflect the aspirations of those communities and individual groups within those communities.

**5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**  
*(Please refer to section 1 in the toolkit for a description of the protected characteristics)*

The projects and actions arising from the Town and Area Plans are enhancements to current provision and on this basis should have a positive impact on some of the protected characteristics. The projects and activities identified within the Town and Area Plans are at a high level with further work on their development and justification required. As these projects and initiatives are developed a specific Equality Impact Assessment will be undertaken at the appropriate stage and with this a more detailed assessment of impact on protected characteristics undertaken.

**6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**

The projects and actions arising from the Town and Area Plans are enhancements to current provision, and on this basis will not have any disproportionate negative impact on any of the protected characteristics. The projects and activities identified within the Town and Area Plans are at a high level with further work on their development and justification required. As these projects and initiatives are developed a specific Equality Impact Assessment will be undertaken at the appropriate stage and with this a more detailed assessment of impact on protected characteristics undertaken.

**7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.**

|           |  |
|-----------|--|
| <b>No</b> |  |
|-----------|--|

**8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?**

|            |                                                                                                                                                                                                                                                                                                |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Yes</b> | <p>Individual Equality Impact Assessments for specific projects or activities detailed within the Town and Area Plans will be developed at the appropriate stage to provide a more detailed understanding of, and action to address, any negative impact on the protected characteristics.</p> |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| Action(s)                                      | Owner        | By when?   |
|------------------------------------------------|--------------|------------|
|                                                | <Enter Name> | <DD.MM.YY> |
| <Please describe>                              | <Enter Name> | <DD.MM.YY> |
| <Please describe>                              | <Enter Name> | <DD.MM.YY> |
| <Please describe>                              | <Enter Name> | <DD.MM.YY> |
| <Unrestrict editing to insert additional rows> | <Enter Name> | <DD.MM.YY> |

## 9. Declaration

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

|              |                    |
|--------------|--------------------|
| Review Date: | 2 December<br>2013 |
|--------------|--------------------|

| Name of Lead Officer for Equality Impact Assessment | Date     |
|-----------------------------------------------------|----------|
| Tom Booty                                           | 02/12/13 |

**Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.**

**Report to:** Communities Scrutiny Committee

**Date of Meeting:** 23 January 2014

**Report Author:** Scrutiny Coordinator

**Title:** Scrutiny Work Programme

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**1. What is the report about?**

The report presents the Communities Scrutiny Committee with its draft forward work programme for members' consideration.

**2. What is the reason for making this report?**

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

**3. What are the recommendations?**

That the Committee:

- 3.1 considers the information provided and approves, revises or amends its forward work programme as it deems appropriate; and
- 3.2 nominates a representative to serve on the Economic and Community Ambition Board.

**4. Report details.**

- 4.1 Article 6 of the Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, whilst the rules of procedure for scrutiny committees are laid out in Part 4 of the Constitution.
- 4.2 Denbighshire County Council's Constitution requires scrutiny committees to prepare and keep under review a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The objective of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 The Committee is requested to consider its draft work programme for future meetings as detailed in appendix 1 and approve, revise or amend it as it deems appropriate taking into consideration:

- issues raised by members of the Committee
  - matters referred to it by the Scrutiny Chairs and Vice-Chairs Group
  - relevance to the Committee's/Council's/community priorities
  - the Council's Corporate Plan and the Director of Social Services' Annual Report
  - meeting workload
  - timeliness
  - outcomes
  - key issues and information to be included in reports
  - whether the relevant lead Cabinet member will be invited to attend (having regard to whether their attendance is necessary or would add value). (In all instances this decision will be communicated to the lead member concerned)
  - questions to be put to officers/lead Cabinet members
- 4.5 In addition, when considering items for inclusion on the future forward work programme members may also find it helpful to have regard to the following questions when determining a subject's suitability for inclusion:
- what is the issue?
  - who are the stakeholders?
  - what is being looked at elsewhere
  - what does scrutiny need to know? and
  - who may be able to assist?
- 4.6 As mentioned in paragraph 4.2 the Constitution of Denbighshire County Council requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested topics. No such proposal forms have been received for consideration by the Committee at the current meeting.
- Cabinet Forward Work Programme
- 4.7 When deciding on their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of future work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 2.
- Progress on Committee Resolutions
- 4.8 A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 3 to this report.



## **5. Economic and Community Ambition Programme Board**

The Council's scrutiny committees have each been asked to appoint a representative to serve on the above Board. A copy of the Board's terms of reference including members' roles and responsibilities is attached at Appendix 4. Training and support will be provided to the appointed member by the Corporate Programme Office. It is expected that the person appointed will act as the Committee's lead for Economic Development. The Board's next meeting is scheduled for 11 February 2014.

## **6. Scrutiny Chairs and Vice-Chairs Group**

6.1 Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. The SCVCG met on 5 December and at that meeting the scrutiny of the Safer Routes Scheme was referred to this Committee for consideration. As the original request emanated from problems which arose at Bodelwyddan, the Group has invited Councillor Alice Jones to give evidence to the Committee of her experiences of the Scheme there. The item has been included in the Committee's work programme for its meeting on 6 March 2014.

6.2 At its meeting on 9 January the Group considered a request from officers that the report on the 'Concept Design of Green Space' item, which forms part of the West Rhyl Housing Improvement Project of the Rhyl Going Forward Programme, be deferred until the spring of 2014 as a few matters need to be clarified. The Group agreed to this request but stipulated that the report be presented to Communities Scrutiny Committee at its meeting on 3 April 2014. Consequently the item has been rescheduled on the Committee's forward work programme.

## **7. How does the decision contribute to the Corporate Priorities?**

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council in monitoring and reviewing policy issues.

## **8. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision?**

No Equality Impact Assessment has been undertaken for the purpose of this report as consideration of the Committee's forward work programme is not deemed to have an adverse or unfair impact on people who share protected characteristics.

**9. What will it cost and how will it affect other services?**

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

**10. What consultations have been carried out?**

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

**11. What risks are there and is there anything we can do to reduce them?**

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

**12. Power to make the decision**

Article 6.3.7 of the Council's Constitution stipulates that the Council's scrutiny committees must prepare and keep under review a programme for their future work.

**Contact Officer:** Scrutiny Coordinator  
Tel No: (01824) 712554  
Email: [dcc\\_admin@denbighshire.gov.uk](mailto:dcc_admin@denbighshire.gov.uk)

## Communities Scrutiny Committee Forward Work Plan

**Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.**

| Meeting | Lead Member(s)                                                    | Item (description / title)                                        | Purpose of report                                                                                                                                                         | Expected Outcomes                                                                                                                                                                                                                                                              | Author                               | Date Entered           |
|---------|-------------------------------------------------------------------|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|------------------------|
| 6 March | <b>Cllrs. Hugh H Evans &amp; David Smith</b><br><i>(required)</i> | 1. Parking Policy and Parking and Traffic Review Scoping Exercise | To consider the draft new parking policy and the results of the scoping exercise for the proposed parking and traffic reviews in towns                                    | (i) The development of a fair and consistent parking policy for the entire County; and<br>(ii) Agree on a framework for undertaking the parking and traffic reviews in the county's towns which will assist the Council to deliver its economic development corporate priority | Steve Parker/Peter McHugh/Mike Jones | November 2013          |
|         | <b>Cllr. David Smith</b><br><i>(required)</i>                     | 2. Dog Control Orders                                             | To consult on proposals to introduce county-wide dog control orders                                                                                                       | Recommendations on whether or not to go out to public consultation on proposed dog control orders and the proposed extent of any orders                                                                                                                                        | Graham Boase/Emlyn Jones             | November 2013          |
|         | <b>Cllr. David Smith</b><br><i>(required)</i>                     | 3. Kingdom                                                        | To scrutinise the enforcement activities of Kingdom officers in the county for the purposes of environmental crime and the costs and benefits of the current arrangements | Delivery of the Council's priority of clean and tidy streets                                                                                                                                                                                                                   | Graham Boase/Emlyn Jones             | November 2013          |
|         | <b>Cllr. David Smith</b>                                          | 4. Safer Routes Scheme (including                                 | To examine the administration of the Scheme                                                                                                                               | Identification of good practices and solutions which will assist to deliver similar schemes in future and contribute towards the delivery of the clean and                                                                                                                     | Steve Parker/Mike Jones              | December 2013 by SCVCG |

## Communities Scrutiny Committee Forward Work Plan

| Meeting | Lead Member(s)                                                    | Item (description / title) | Purpose of report                                                                                                    | Expected Outcomes                                                                                                                    | Author                                                                                                                                                                                                      | Date Entered                           |                                                |
|---------|-------------------------------------------------------------------|----------------------------|----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|------------------------------------------------|
|         |                                                                   |                            | County-wide, the benefits of the Scheme, analysis of any problems encountered and the measures taken to address them | tidy streets and improving our roads corporate priorities                                                                            |                                                                                                                                                                                                             |                                        |                                                |
| 3 April | <b>Cllrs Hugh H Evans &amp; Huw LI Jones</b>                      | 1                          | Town and Area Plans (Quarterly Report)                                                                               | To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities | (i) identification of any slippages with the plans' deliveries and actions to improve performance;<br>(ii) assist the Council to come closer to its communities                                             | Rebecca Maxwell/Peter McHugh/Tom Booty | January 2013                                   |
|         | <b>Cllrs. Hugh H Evans &amp; David Smith</b><br><i>(required)</i> | 2                          | Concept Design of Green Space - WRHIP                                                                                | Pre—decision scrutiny of the design proposals and the consultation process with respect to the design                                | Assurances that the recommended design conforms that the brief given and that all viewpoints/observations have been considered                                                                              | Tom Booty/Carol L Evans                | August 2013<br>(rescheduled by SCVCG Jan 2014) |
| 15 May  | <b>Cllr. Hugh H Evans</b>                                         | 1                          | Rhyl Going Forward Programme (Quarterly Report)                                                                      | To evaluate and monitor the Programme's progress and achievements in                                                                 | Ensuring that the Programme:<br>(i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area;<br>(ii) supports the future vision for Rhyl, and is | Tom Booty/Mark Dixon                   | September 2012                                 |

## Communities Scrutiny Committee Forward Work Plan

| Meeting  | Lead Member(s)                                | Item (description / title) | Purpose of report                                                                                         | Expected Outcomes                                                                                                                                                                                                                 | Author                                                                                                                                                                                                                                                                                                                                                                                                    | Date Entered                                                          |
|----------|-----------------------------------------------|----------------------------|-----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
|          |                                               |                            | delivering its anticipated outcomes; and<br><br>(ii) identify any slippages with the Programme's delivery | conducive with the wider regeneration agenda for Denbighshire; and<br><br>(iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents |                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                       |
|          | <b>Cllr. David Smith</b><br><i>(required)</i> | 2                          | Caravan Sites Strategy for Denbighshire                                                                   | To consider the draft multi-agency Caravan Sites Strategy for the County (including the risk and impact analysis of the strategy's proposals)                                                                                     | Improved regulation and enforcement of caravan sites within the county will contribute towards delivering the Council's economic ambition whilst ensuring that vulnerable people are protected and assisted to live independent lives                                                                                                                                                                     | Graham Boase/Paul Mead<br><br>July 2013<br>(rescheduled October 2013) |
| May/June | <b>Cllr. Bobby Feeley</b>                     | 1                          | The provision of Day Care Services in Denbighshire                                                        | To evaluate the Council's provision of day care services across the County                                                                                                                                                        | An evaluation of the Council's Day Care Services' provision and its effectiveness in delivering the corporate priorities of protecting vulnerable people and helping them to live as independently as possible, and modernising the council to deliver efficiencies and improve services for its customers, will enable members to identify any slippages, gaps in service delivery or risks to residents | Phil Gilroy/Helena Thomas<br><br>May 2013                             |
|          | <b>Cllr. David Smith</b>                      | 2                          | Food Review                                                                                               | To monitor the delivery of the task and finish group/Cabinet's recommendations                                                                                                                                                    | Assurances that all practical measures in place to ensure maximum safety and provenance of food materials used by the Council and arms length organisations are enforced and adhered to with a view to protecting residents, businesses and                                                                                                                                                               | Hywyn Williams<br><br>February 2013                                   |

## Communities Scrutiny Committee Forward Work Plan

| Meeting   | Lead Member(s)           | Item (description / title) | Purpose of report                                                                                                          | Expected Outcomes                                                                                                          | Author                                                                                                                                                              | Date Entered            |               |
|-----------|--------------------------|----------------------------|----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|---------------|
|           |                          |                            | with regards to the Council's policies and procedures with respect to food procurement, regulation and contract management | visitors                                                                                                                   |                                                                                                                                                                     |                         |               |
|           | <b>Cllr. David Smith</b> | 3                          | Highways Asset Management Strategy                                                                                         | <i>To consider the conclusions of the Highways Strategy Working Group and the draft Highways Asset Management Strategy</i> | The development of a medium term capital strategy for the maintenance of the County's highways assets which will contribute towards the area's economic development | Steve Parker/Tim Towers | November 2013 |
| June/July | <b>Cllr. David Smith</b> | 1.                         | Flood Management Strategy and Flood Related Matters                                                                        | To monitor the Strategy's implementation and other developments on flood related matters                                   | Assurances that the Council is meeting its statutory and discretionary obligations with respect to flood management and protection                                  | Wayne Hope              | November 2013 |

**Future Issues**

| Item (description / title) | Purpose of report | Expected Outcomes | Author | Date Entered |
|----------------------------|-------------------|-------------------|--------|--------------|
|----------------------------|-------------------|-------------------|--------|--------------|

## Communities Scrutiny Committee Forward Work Plan

|                                     |                                                                   |                                                                           |                            |               |
|-------------------------------------|-------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------|---------------|
| Community Infrastructure Levy (CIL) | To outline the proposals for implementing the CIL in Denbighshire | The development of an appropriate and effective CIL scheme for the County | Graham Boase/Angela Loftus | February 2013 |
|                                     |                                                                   |                                                                           |                            |               |

**For future years**

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
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**Information/Consultation Reports**

| <b>Information / Consultation</b> | <b>Item (description / title)</b> | <b>Purpose of report</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Author</b>           | <b>Date Entered</b> |
|-----------------------------------|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------|
| Information [January 2014]        | Roadside Signage Policy           | To provide information on the Council's policy on roadside signs (and Welsh Government with respect to trunk roads). [report requested due to concerns that signs advertising events, sponsorships and businesses are popping up along the County's roads and on roundabouts which make the county look untidy. Also a number of these signs do not comply with the Council's Welsh Language policy and some may even pose a danger to drivers and pedestrians alike, particularly at junctions, roundabouts etc. as they may impair visibility] | Steve Parker/Tim Towers | November 2013       |

**Note for officers – Committee Report Deadlines**

| <b>Meeting</b> | <b>Deadline</b>    | <b>Meeting</b> | <b>Deadline</b> | <b>Meeting</b> | <b>Deadline</b> |
|----------------|--------------------|----------------|-----------------|----------------|-----------------|
| 6 March        | <b>20 February</b> | 3 April        | <b>20 March</b> | 15 May         | <b>1 May</b>    |

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Cabinet Forward Work Plan

Appendix 2

| Meeting            | Item (description / title) |                                                                            | Purpose of report                                                                           | Cabinet Decision required (yes/no) | Author – Lead member and contact officer               |
|--------------------|----------------------------|----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------------------------|
| <b>18 February</b> | 1                          | Finance Report Update                                                      | To update Cabinet on the current financial position of the Council                          | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady               |
|                    | 2                          | Advocacy Provision for Children and young people in North Wales            | To commission a regional N. Wales advocacy service for vulnerable children and young people | Tbc                                | Cllr Bobby Feeley / Michelle Hughes                    |
|                    | 3                          | North Wales Residual Waste Project                                         | To agree contractual arrangements for the disposal of the council's residual waste.         | Tbc                                | Cllr David Smith / Steve Parker / Jim Espley           |
|                    | 4                          | Street Naming Policy                                                       | To consider amendments to the current Street Naming Policy and to adopt the new Policy.     | Yes                                | Cllr Huw Jones / Hywyn Williams                        |
|                    | 5                          | Rhyl New School Project                                                    | To approve the Business Case                                                                | Yes                                | Cllr Eryl Williams / Jackie Walley                     |
|                    | 6                          | The National Model for School Improvement                                  | tbc                                                                                         | tbc                                | Cllr Eryl Williams / Karen Evans                       |
|                    | 7                          | Response to consultation on Town and Area Plans – Ruthin & Prestatyn areas | To approve the town and areas plans for Ruthin and Prestatyn areas                          | tbc                                | Cllr Hugh Evans / Rebecca Maxwell / Peter McHugh / Tom |

Cabinet Forward Work Plan

| Meeting         |   | Item (description / title)                                                        | Purpose of report                                                           | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                     |
|-----------------|---|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------|------------------------------------|--------------------------------------------------------------|
|                 |   |                                                                                   |                                                                             |                                    | Booty                                                        |
|                 | 8 | Items from Scrutiny Committees                                                    | To consider any issues raised by Scrutiny for Cabinet's attention.          | Tbc                                | Scrutiny Coordinator                                         |
|                 |   |                                                                                   |                                                                             |                                    |                                                              |
| <b>25 March</b> | 1 | Finance Report Update                                                             | To update Cabinet on the current financial position of the Council          | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady                     |
|                 | 2 | Corporate Plan QPR: Quarter 3 2013/14                                             | To monitor the Council's progress in delivering the Corporate Plan 2012 -17 | Tbc                                | Cllr Barbara Smith / Tony Ward                               |
|                 | 3 | Response to consultation on Town and Areas Plans – Rhyl, Denbigh & Rhuddlan areas | To approve the Town and Area Plans for Rhyl, Denbigh & Rhuddlan areas       | Tbc                                | Cllr Hugh Evans / Rebecca Maxwell / Peter McHugh / Tom Booty |
|                 | 4 | Procurement Business Case for Three Counties                                      | To consider the Business Case                                               | Yes                                | Cllr Julian Thompson Hill / Paul McGrady                     |
|                 | 5 | West Rhyl Housing Improvement Project                                             | Detailed design of open green space to be considered                        | Tbc                                | Cllr Hugh Evans / Carol L Evans                              |
|                 | 6 | Items from Scrutiny Committees                                                    | To consider any issues raised by Scrutiny for Cabinet's attention           | Tbc                                | Scrutiny Coordinator                                         |
|                 |   |                                                                                   |                                                                             |                                    |                                                              |
| <b>29 April</b> | 1 | Finance Report Update                                                             | To update Cabinet on the                                                    | Tbc                                | Cllr Julian Thompson-                                        |

Cabinet Forward Work Plan

| Meeting       |   | Item (description / title)            | Purpose of report                                                           | Cabinet Decision required (yes/no) | Author – Lead member and contact officer |
|---------------|---|---------------------------------------|-----------------------------------------------------------------------------|------------------------------------|------------------------------------------|
|               |   |                                       | current financial position of the Council                                   |                                    | Hill / Paul McGrady                      |
|               | 2 | Items from Scrutiny Committees        | To consider any issues raised by Scrutiny for Cabinet's attention.          | Tbc                                | Scrutiny Coordinator                     |
|               |   |                                       |                                                                             |                                    |                                          |
| <b>27 May</b> | 1 | Finance Report Update                 | To update Cabinet on the current financial position of the Council          | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|               | 2 | Items from Scrutiny Committees        | To consider any issues raised by Scrutiny for Cabinet's attention.          | Tbc                                | Scrutiny Coordinator                     |
|               |   |                                       |                                                                             |                                    |                                          |
| <b>June</b>   | 1 | Finance Report Update                 | To update Cabinet on the current financial position of the Council          | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|               | 2 | Corporate Plan QPR: Quarter 3 2013/14 | To monitor the Council's progress in delivering the Corporate Plan 2012 -17 | Tbc                                | Cllr Barbara Smith / Tony Ward           |
|               | 3 | Items from Scrutiny Committees        | To consider any issues raised by Scrutiny for Cabinet's attention           | Tbc                                | Scrutiny Coordinator                     |
|               |   |                                       |                                                                             |                                    |                                          |

Note for officers – Cabinet Report Deadlines

Cabinet Forward Work Plan

| <i>Meeting</i> | <i><b>Deadline</b></i>    | <i>Meeting</i>  | <i><b>Deadline</b></i>   | <i>Meeting</i> | <i><b>Deadline</b></i> |
|----------------|---------------------------|-----------------|--------------------------|----------------|------------------------|
|                |                           |                 |                          |                |                        |
| <i>January</i> | <i><b>30 December</b></i> | <i>February</i> | <i><b>4 February</b></i> | <i>March</i>   | <i><b>11 March</b></i> |

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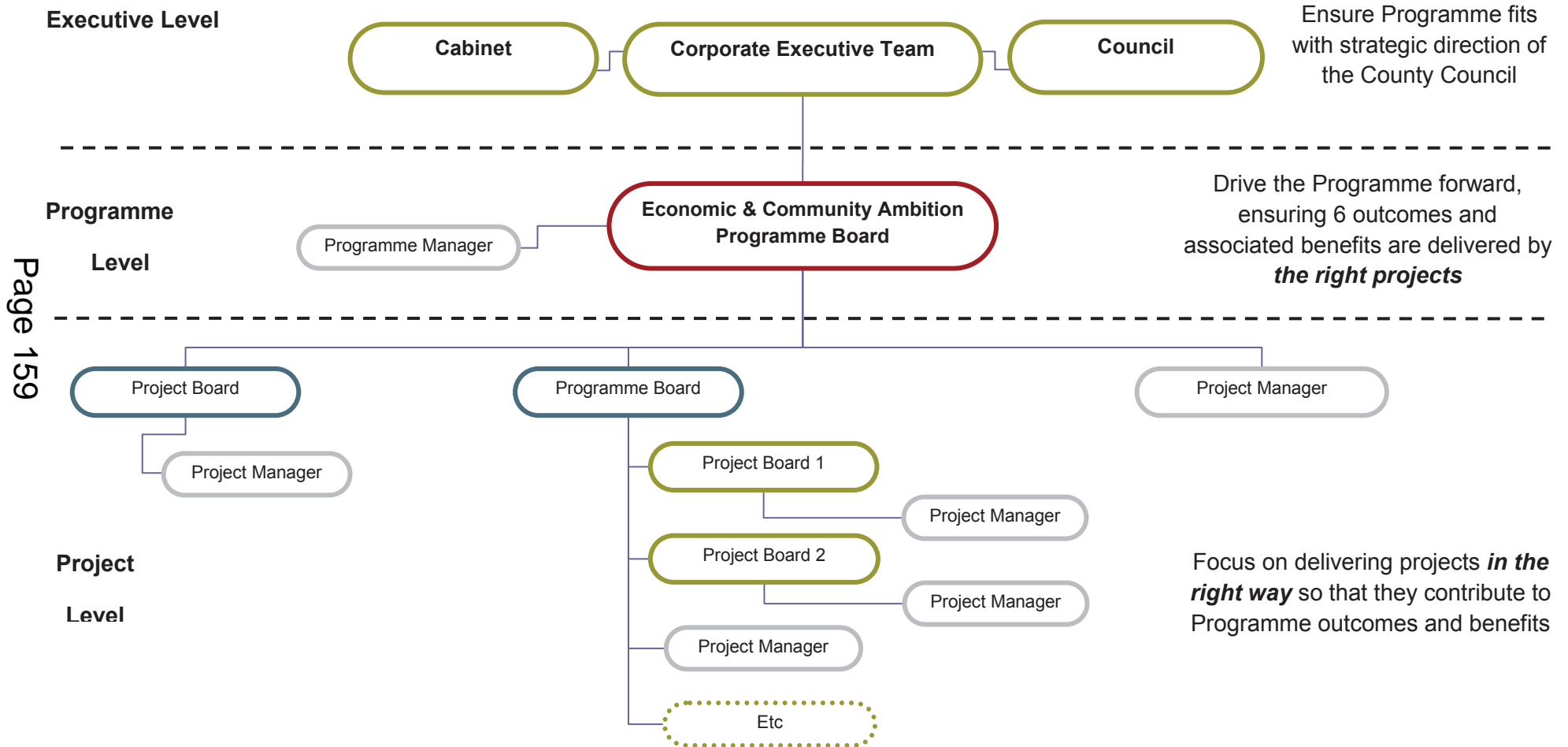
## Progress with Committee Resolutions

| Date of Meeting  | Item number and title    | Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Progress                                                                                           |
|------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| 25 November 2013 | 5. Parking Enforcement   | <p><b>RESOLVED</b> that:</p> <p>(i) Communities Scrutiny Committee support the development of a new Parking Policy jointly between Highways and Economic &amp; Business Development, and that the review of the policy includes exploring the provision of clear and appropriate parking signage across the county.</p> <p>(ii) Communities Scrutiny Committee endorse the proposal to carry out a scoping exercise to fully evaluate the detailed requirements for parking and traffic reviews in all towns, which will enable reasonably accurate cost estimates to be produced, and</p> <p>(iii) The draft new parking policy and the results of the scoping exercise for the parking and traffic reviews in towns be presented to the Committee for consideration at its meeting on 6 March 2014.</p> | Report and draft policy scheduled for presentation to the Committee at its meeting on 6 March 2014 |
|                  | 6. Anti Fouling Strategy | <p><b>RESOLVED</b> that:</p> <p>(i) Communities Scrutiny Committee note the progress to date, the impact and effectiveness of the approach to addressing the dog fouling issue in the county, and</p> <p>(ii) Communities Scrutiny Committee recommend that</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | A budget is available to pay for the number for another 6                                          |

|  |                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                           |
|--|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
|  |                                                                                   | <i>every effort should be made to source the required resources to support the continued delivery of the strategy and provision of the 0800 telephone number for the future.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | months. Consequently, at things stand at present it will end in August.                                   |
|  | <b>7. Draft Flood Management Strategy</b>                                         | <p><b>RESOLVED</b> that:</p> <p>(i) <i>Subject to any additional observations on the draft Local Flood Management Strategy which should be submitted to the Senior Engineer: Flood Risk Management by 9 December 2013, the Committee support the proposal to proceed to public consultation with the proposed consultees listed in Appendix 1.</i></p> <p>(ii) <i>Subject to the matters raised, to note the comments and actions taken by the Council and others in response to the recommendations of the investigation reports into the November 2012 floods.</i></p> <p>(iii) <i>A follow-up report on the Strategy's implementation and other developments on flood related matters be presented to the Committee during the summer of 2014.</i></p> | Follow-up report scheduled into the Committee's forward work programme for presentation in June/July 2014 |
|  | <b>8. Draft Highways Capital Programme 2014/15 and Progress on Draft Strategy</b> | <p><b>RESOLVED</b> that Communities Scrutiny Committee:</p> <p>(i) <i>Agree the latest draft of the Highways Maintenance Capital Programme, subject to further changes at Member Area Groups, and</i></p> <p>(ii) <i>Note the Policy document and review the output from the Highways Strategy Working Group and the draft Highways Asset Management Strategy in late spring/early summer 2014.</i></p>                                                                                                                                                                                                                                                                                                                                                   | Strategy scheduled into the Committee's forward work programme for consideration in June/July 2014        |

# GOVERNANCE PRINCIPLES AND MANAGEMENT

## Roles and Responsibilities



## **Purpose of the Programme Board**

The Economic and Community Ambition Programme Board is tasked with driving this programme forward, delivering the outcomes and benefits we expect to achieve for businesses and residents in Denbighshire. At the highest level the programme board is responsible for:

- Clearly and consistently communicating the programme vision, particularly the desired outcomes
- A focus on managing the benefits and the internal and external threats to their achievement
- Co-ordination of a number of projects and their interdependencies in pursuit of the vision
- Leadership, influence, management and directing the transition from 'old' to 'new', including handling cultural change required within the council

## **Role of the Programme Board**

The board must concentrate on effectively delivering strategic change. It must achieve this through:

- Ensuring money is not wasted on projects that do not deliver benefits
- Ensuring that scarce resources are prioritised to deliver maximum benefit
- Continuously improving communication with stakeholders
- Commitment to securing adequate resources to deliver the programme
- Providing better focus on the real drivers of change
- Delivering tangible results
- Involving service users and providers early on and throughout the programme

In undertaking this role the Programme Board will need to:

- Discuss the strengths, weaknesses and challenges facing Denbighshire and identify and share best practice
- Discuss the application of alternative ways of providing services
- Identify, scope and justify candidate projects
- Analyse the quick wins, longer term wins and decide which projects to approve
- Select those projects and programmes which will generate significant benefits for businesses and residents
- Justify, plan, commence and implement projects to an agreed set of targeted outcomes and benefits
- Co-ordinate the delivery of the agreed set of projects
- Involve stakeholders and ensure that projects respond to emergent evidence and other changes in the political and operational context
- Review and maintain the quality and ambition of projects
- Follow through to implement projects and realise projected benefits

## **What the Programme Board will not do:**

- Micro manage projects
- Take a democratic approach to decision making
- Direct project managers outside of the agreed process
- Bring 'favourite' projects to the table
- Undermine decisions made at the Board



### **Programme Senior Responsible Owner responsibilities:**

- Ensure the Programme stays focused on achieving the vision
- Ensure communication of the Programme vision and outcomes
- Ensure that the Programme remains aligned with Corporate Plan outcomes
- Ensure that the benefits envisaged by the Programme are realised (for example by ensuring that resources are contributed by service areas)
- Report progress to the Corporate Executive Team
- Provide a link with service areas to direct and manage projects, risks, issues, decisions
- Chair and provide strategic management support to the Board
- Provide day-to-day executive management of the Programme
- Provide support to the Programme Manager to manage risks and resolve issues

### **Programme Manager responsibilities:**

- Plan the programme (including assessing and approving component project plans)
- Provide management and monitoring of overall progress
- Be responsible for organising quality assurance and overall integrity of the programme
- Manage the dependencies and interfaces between projects
- Manage the risks to the programme's successful outcomes
- Initiate extra actions where gaps in the programme are identified
- Coordinate the compilation of outcome reports and relevant papers
- Support outcome owners, middle managers and project managers where appropriate
- Establish, convene and manage meetings, events and activities associated with the programme

### **Staff acting in the Business Change Management role will be responsible for:**

- Identifying projects that contribute to achieving programme outcomes and benefits
- Working with the programme manager to ensure that the scope of each project covers the necessary aspects required to deliver the products or services that will lead to benefits
- Assisting the programme manager in identifying, defining and tracking progress towards programme outcomes and benefits
- Ensuring that programme outcomes and benefits are met by exploiting the capability brought about by projects within the programme
- Leading activities associated with benefits realisation and ensuring continued accrual of benefits can be achieved and measured after the programme has been completed
- Ensuring that business as usual is maintained during the transition and that changes are effectively integrated into the business
- Preparing the affected business areas for the transition to new ways of working
- Optimising the timing of the release of project deliverables into the business operations
- Attending Programme / Project Board meetings where required

### **Project Manager responsibilities:**

- Assume responsibility for the day-to-day management of their project
- Design projects with programme outcomes and benefits in mind
- Ensure that their project completes on time and to budget
- Ensure that projects adhere to the Corporate Project Management Methodology
- Ensure Verto is kept up to date with relevant project information
- Attend Board meetings as required

## **Board relationship with CET/SLT**

Programme level authority to deliver strategic change and to take decisions about developing the local economy derives from Cabinet handed down by Corporate Executive Team. The Programme SRO (Corporate Director, Economic and Community Ambition) is empowered to make judgements as to which decisions can be made at the Board and relayed directly to relevant Service Areas, and which decisions need to be referred back to CET and/or Cabinet. The latter are most likely to be decisions that will impact upon the wider organisation, those which may attract significant negative publicity or where the Programme Board view differs significantly from that of a Service Area.

## **Board relationship with DCC Service Areas**

Communication between the Board and DCC Service Areas is two way:

- The Board may report to relevant Heads of Service the outcome of decisions on strategic issues where they relate to or impact on service delivery. The Programme Lead may also give specific direction or instruction to Heads of Service as a result of decisions made at the Board.
- Heads of Service will refer relevant project briefs / business cases to the Board to ensure that they are considered within the broader context of the Board's remit and to secure Board approval before setting up a project. From time to time Heads of Service will also be asked to report on progress with service plans and business as usual activities where these have influence on the programme outcomes.

## **Board relationship with Scrutiny Committees**

The Board may be asked to present its programme to Scrutiny Committees, who will play a key role in providing assurance to the Council that the programme and its Board are delivering in line with the Corporate Plan.